

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Memorandum of Understanding with Delaware County Historical Society
6. Board of Public Works & Safety 2017 Meeting Schedule
7. Donnie Wright, Assistant Superintendent Department of Public Works
8. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY**  
**CITY OF MUNCIE, STATE OF INDIANA**  
**December 14th, 2016 MINUTES**

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:03 A.M.
2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens
3. **Minutes:** Roger Overbey moved to table the November 9<sup>th</sup>, 2016 minutes until next week's meeting for further review. Bobbie Clemens provided the second. Motion passed by voice vote.  
  
**Minutes:** Roger Overbey moved to approve minutes from the December 7<sup>th</sup>, 2016 meeting. Bobbie Clemens provided the second. John Quirk abstained from voting because he was not at the meeting. Motion passed by voice vote.
4. **Register of Claims:**  
  
Audrey Jones, City Controller presented **BOW EFT Payments 11/22/16 (2) Records** Muncie Meds/Canarx Serve and Wage Works (Health Insurance) in the amount of **\$5,039.95** Bobbie Clemens moved to approve EFT Payments as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.  
  
Audrey Jones, City Controller presented **BOW EFT Payment 11/30/16 (1) Record** Mutual Bank (Bank Fees) in the amount of **\$14.95** Bobbie Clemens moved to approve EFT Payment as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.  
  
Audrey Jones, City Controller presented **BOW EFT Payment 12/08/16 (1) Record** Indiana Department of Revenue (Sales Tax) in the total amount of **\$70.18** Bobbie Clemens moved to approve EFT Payments as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.  
  
Audrey Jones, City Controller presented **BOW (2) Check Date 12/9/16 (1) Record** Stoops Automotive Group in the total amount of **\$28,600.00** fire department vehicle approved last week. Bobbie Clemens moved to approve Board of Works (2) Check as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.  
  
Audrey Jones, City Controller presented **BOW (3) Check Date 12/9/16 (2) Records** Star Equipment Finance in the total amount of \$500.00 Bobbie Clemens moved to approve BOW (3) Check as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.  
  
Audrey Jones, City Controller presented the **Board of Public Works** Check Date 12/16/16 there is **232 Records** for a total amount of **\$180,092.91** nothing unusual within those set of claims. Bobbie Clemens moved to approve Board of Works claims as presented. Roger Overbey provided the second. Motion passed by voice vote.  
  
Audrey Jones, City Controller presented the **Community Development** Check Date 12/16/16 there is **8 Records** for a total amount of **\$13,251.08** nothing unusual within this set of claims. Bobbie Clemens moved to approve Community Development claims as presented. Roger Overbey provided the second. Motion passed by voice vote.
5. **Memorandum of Understanding with Delaware County Historical Society:** Audrey Jones, City Controller came forward to address the board of works members. I spoke with you guys about this last week this is a memorandum of understanding. We currently have five WI-FI hot spots that the historical society is using we are paying for those out of EDIT and they are reimbursing us for the fee for those hot spots. Once they are done with the project and they estimate three months but with the weather they are thinking it may progress once they are don with that project they will submit those Wi-Fi spots back to me and I will disconnect or disburse those out within the departments that need them. Roger Overbey moved to approve Memorandum of Understanding with Delaware County Historical Society as presented by the City Controller. Bobbie Clemens provided the second. Motion passed by voice vote.
6. **Board of Public Works & Safety 2017 Meeting Schedule:** President Quirk reported that we will meet every Wednesday at 9:00 a.m. except for November 22 & 29, 2017 and December 20 & 27, 2017 Roger Overbey moved to approve meeting schedule for 2017 as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

7. **Donnie Wright, Assistant Superintendent Department of Public Works:** Donnie reported that you have three quotes for a service truck for the mechanics. We have looked locally to purchase a truck but we could not find one.

Moe's Auto Sales	Midway Western Star Truck Kansas City, MO	Magnam Truck & Equip. Lima, OH
2007 GMC 3000 4 x 4 Ext.cab \$10,500.00	2009 GMC 3500 HD \$21,988.00	2010 GMC 3500HD \$31,999.00

Donnie recommended board to accept quote from Moe's Auto Sales. Bobbie Clemens moved to accept quote from Moe's Auto Sales as recommended. Roger Overbey provided the second. Motion passed by voice vote.

8. **Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:10 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

**Board of Public Works and Safety**

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**John Quirk, President**

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**Roger Overbey, Vice-President**

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**Bobbie Clemens, Secretary**

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**Linda Hayes, Recording Secretary**