

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Audrey Jones, City Controller presenting vehicle quotes to Lease Purchase a new vehicle for Mayor Tyler
6. Larry Delk – Muncie Fire Department presenting Street Collection Dates and Locations for 2016
7. Cheryl Crowder, Downtown Redevelopment presenting St. Patrick's Day Parade Application
8. Ball State Best Buddies 5K Race/Walk/Bike Event
9. Arron Kidder, Mayor's Office presenting Emergency Demolitions for 320 S. Beacon, 527 W. Wilson, 424 S. Proud, 909 S. Wolfe
10. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
FEBRUARY 24, 2016 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:00 A.M.
2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens-Absent
3. **Approval of Minutes from the February 17th, 2016 meeting:** Roger Overbey moved to approve minutes from the February 17, 2016 meeting as printed. John Quirk provided the second. Motion passed by voice vote.

4. **Register of Claims:**

Audrey Jones, City Controller presented the **BOW EFT Payments 2/19/16** IU Health Plans, Canarx Serv Inc. there is **3 Records** for a total amount of **\$242,802.94 Health Prescriptions** nothing unusual. Roger Overbey moved to approve Board of Works EFT claims as presented. John Quirk provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **BOW EFT Payment 2/12/16** IU Health Plans there is **1 Record** for a total amount of **\$76,801.00 Health Insurance** nothing unusual. Roger Overbey moved to approve Board of Works EFT claims as presented. John Quirk provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **Board of Works Check Date 2/26/16** there is **232 Records** for a total amount of **\$280,223.91** nothing unusual. Roger Overbey moved to approve Board of Works claims as presented for 2/19/16. John Quirk provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **Community Dev Check Date 2/26/16** there is **5 Records** for a total amount of **\$29,849.87** nothing unusual. Roger Overbey moved to approve Community Development claims as presented. John Quirk provided the second. Motion passed by voice vote.

5. **Audrey Jones, City Controller presenting vehicle quotes to Purchase a new vehicle for Mayor Tyler:** Audrey presented three quotes for the Mayor Tyler's vehicle a 2016 Acadia. Quotes submitted from:

Stoops Automotive Group 4055 W. Clara Lane Muncie, IN 47304	Ed Martin Buick GMC 9896 N. Michigan Rd. Carmel, IN 46032	Andy Mohr Buick GMC 9295 E. 131 St. Fishers, IN 46038
2016 GMC Acadia Denali \$49,907.00	2016 GMC Acadia Denali \$50,144.00	2016 GMC Acadia Denali \$50,549.00

Audrey Jones requested the Board to accept quote from Stoops Automotive Group since they are the lowest quote, if you approve we will Lease for 36 months at \$597.00 per month. Roger Overbey moved to accept quote from Stoops Automotive Group to lease 2016 GMC Acadia Denali as recommended by Audrey Jones. John Quirk provided the second. Motion passed by voice vote.

6. **Larry Delk – Muncie Fire Department presenting Street Collection Dates and Locations for 2016:** Larry came forward to request approval for street collections from 4:00 p.m. to 6:00 p.m. May 13th, June 30th, July 15th, August 19th, September 30th and October 21st, 2016. Collection Locations are *Jackson & Madison, Memorial & Hackley, 8th St. & Batavia, 18th & Macedonia, Tillotson & Godman and Walnut & Centennial*. Charities we collect for are **Special Olympics, Muscular Dystrophy Association, Toys for Tots and Fire Fighters Charities**. Roger Overbey moved to approve street collection dates and locations as presented by Larry Delk. John Quirk provided the second. Motion passed by voice vote.
7. **Cheryl Crowder, Downtown Redevelopment presenting St. Patrick's Day Parade Application:** Cheryl came forward with parade application for March 17, 2016 from 6:00 p.m. to 7:00 p.m. route of parade leave from Central High School south on Walnut, East of Charles, North on Mulberry and return to Walnut and end at high school. Application has been approved by the Eddie Bell, Muncie Fire Chief still need the Muncie Police Chief's signature. Linda will drop off all 3 copies to the Chief of Police Office aft the meeting for his signature. Roger Overbey moved to approve St. Patrick's Day Parade Application subject Chief of Police signature. John Quirk provided the second. Motion passed by voice vote.

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

- 8. Ball State Best Buddies 5K Race/Walk/Bike Event:** A representative for Ball State "Best Buddies" came forward to presented their 5K Race/Walk/Bike titled "eRace the rWord event" for Sunday, April 3rd, 2016 at 2:00 p.m. (Rain Date 4/17/16) we are working with Hillcroft and the New Arc Hotel. So we have been working personally with the Mayor and he designed our routes for us with his office. This will be our second year for this event the first event was at the Muncie Fairgrounds. President Quirk asked there were any issues with the first event and she responded no.

1.5 Mile Route: Leave from Canan Commons to Seymour Street, Seymour Street to Elm Street, Elm Street to Charles Street, Charles Street to Monroe Street, Monroe Street to Adams Street, Adams Street to Council Street, Council Street to Charles Street, Charles Street to Walnut Street, Walnut Street back to Canan Commons for finish.

5K Route: Leave from Canan Commons to Seymour Street, Seymour Street to Elm Street, Elm Street to Charles Street, Charles Street to Monroe Street, Monroe Street to Adams Street, Adams Street to Proud Street, Proud Street to Charles Street, Charles Street to Elliott Street, Elliott Street to Wilson, Wilson to Powers, Powers Street to Council Street, Council Street to Howard Street, Howard Street to Franklin Street, Franklin Street to Charles Street, Charles Street to High Street, High Street to Canan Commons for finish.

Approval given by Steve Stewart, Muncie Chief Police and Eddie Bell, Muncie Fire Chief for 5K Race. Roger Overbey moved to approve Ball State Best Buddies 5K Race as presented. John Quirk provided the second. Motion passed by voice vote.

- 9. Arron Kidder, Mayor's Office presenting Emergency Demolitions for 527 W. Wilson, 424 S. Proud, 320 S. Beacon and 909 S. Wolfe:** Arron commented that the City undertook these four emergency demolitions that was brought to our attention from several complaints and calls that we received from citizens and neighbors from the neighborhoods.

The first property the walls and foundation were caving in and it was adjacent to a property owner that had contacted the Mayor's Office due to the concern that the structure would fall onto her house. I believe you have the two quotes in front of you and recommended Board accept lowest quote from Advanced Walls and Ceilings for 527 W. Wilson. President Quirk asked Arron if he believed an emergency existed on this property. Arron replied yes. *** These properties were demolished the latter half of last year.**

527 W. Wilson	Advanced Walls and Ceilings LLC 2120 Priest Ford Rd. Yorktown, IN 47396 7/17/15	Gibbs Construction 9666 W 400 S. Redkey, IN 47373 7/20/15
	\$ 22,000.00	\$ 24,800.00

Arron commented again you have two quotes I believe this property has been in and out of our unsafe building list it has been taken on and off throughout the years, again a similar situation the foundation and structure itself was unstable and collapsing and recommended Board to accept the lowest quote from Advanced Walls and Ceilings for 424 S. Proud. President Quirk noticed a Chronological Case Summary Ordinance Violation from Muncie City Court which is associated with this address is that correct. Arron commented yes that is correct. President Quirk asked in 2005 the house was ordered demolished is that correct? Arron reported yes. President Quirk asked that in this particular case the condition obviously was bad enough in 2005 that it was ordered to be demolished, do you believe it got any better or did anybody report that there was work performed on it. Arron commented not since 2005 as what happens with some of the properties that are slated with CBDG they move in and out depending upon priorities of the administration and available funding. President Quirk asked Arron if he believed an emergency existed on that one as well. Arron replied yes. *** These properties were demolished the latter half of last year.**

424 S. Proud	Advanced Walls and Ceiling LLC 2120 Priest Fort Rd. Yorktown, IN 47396 9/28/15	Gibbs Construction 9666 W 400 S. Redkey, IN 47373 9/30/15
	\$ 19,500.00	\$ 21,850.00

Arron reported this property had a structure fire in 2013 again that was brought to the Mayor's attention. Property was deemed unsafe the two quotes you have in front of you with a fire incident report on 9/17/13. Arron recommended the Board to accept the lowest quote from Advanced Walls and Ceilings for 320 S. Beacon. President Quirk asked Arron if he believed an emergency existed on this one as well. Arron replied yes. *** These properties were demolished the latter half of last year.**

320 S. Beacon	Advanced Walls and Ceilings LLC 2120 Priest Ford Rd. Yorktown, IN 47396 8/6/15	Gibbs Construction 9666 W 400 S. Redkey, IN 47373 8/7/15
	\$ 19,500.00	\$ 19,800.00

Arron reported this property had a structure fire in 2015 property was deemed unsafe the two quotes you have in front of you with a fire incident report on 1/1/15. Arron recommended the board to accept the lowest quote from Advanced Walls and Ceiling for 909 W. Wolfe. President Quote read from the report when the fire department showed up, heavy fire showing approximate 50% of the structure was in flame at that particular time. President Quirk asked Arron if he believed an emergency existed on this one was well due to the nature of the structure, danger to

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

the children in the neighborhood or the people in the area. Arron replied yes. * **These properties were demolished the latter half of last year.**

909 W. Wolfe St.	Advanced Walls and Ceilings LLC 2120 Priest Ford Rd. Yorktown, IN 47396	Gibbs Construction 9666 W 400 S. Redkey, IN 47373
	\$ 21,500.00	\$ 23,600.00

President Quirk noticed that there is no amount or anything like that for either permits and I know it has been past practice of the City of Muncie does not require permits to be paid when the City is doing the work simply because it be just paying themselves and going from one account to another. And No Permits were issued for these demolitions, do you think it would be a good idea in the future that we don't need to charge the City of Muncie for their own demolition type thing and it would just move from account to another and the extra paperwork and so on associated with it.

President Quirk asked Arron if it would be good idea to speak to whomever and request that at least permits be issued so at least there is more of a paper trail. Arron commented that it wouldn't be a bad idea. President Quirk with regard to all four of these though, two of them fire destroyed for damaged property beyond repair I am assuming is that correct? Arron that is correct. President Quirk commented that would create a danger then to the individuals in the neighborhood, children in the neighborhood and so on, one fire was in January of 2015 and the other one was September 2013 and the other structure 424 S. Proud has already been deemed to be demolished in 2005 and the one at 527 Wilson as you indicated has been leaning towards the neighbor's house and in danger to that residents and other individuals in the neighborhood if they happen to be in the area. Arron replied Correct. So you request that we find an emergency on all four of these is that correct? Arron "yes that is correct sir". President Quirk asked if there was anybody here that has any questions or comments then regarding the request.

Audrey Jones, City Controller I just wanted to make you guys aware on October 15, 2015 I was notified by Advanced Walls and Ceilings contractor that the addresses on the invoices were incorrect. At that time I advised him to resubmit the correct invoices, but made him aware that our accounting system does not allow us to make changes after something has been paid. I would keep the correct invoicing with their file which I have done.

President Quirk asked Audrey if anybody else asked her if the addresses were correct or incorrect? Audrey replied No.

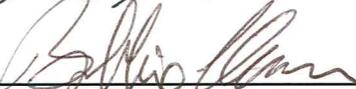
President Quirk entertained a motion to agree that the four buildings needed to be removed on an emergency basis, two quotes have been received for all four properties and then approve the lowest quote on each structure. Roger Overbey moved to agree that the four buildings needed to be removed on an emergency basis and accept the lowest demolition quotes from Advanced Walls & Ceilings, LLC for 527 W. Wilson, 424 S. Proud, 320 S. Beacon and 909 S. Wolfe as recommended by Arron Kidder. John Quirk provided the second. Motion passed by voice vote.

- 10. Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:22 a.m., John Quirk provided the second. Motion passed by voice vote.

Board of Public Works and Safety



John Quirk, President



Bobbie Clemens, Secretary



Roger Overbey, Vice-President



Linda Hayes, Recording Secretary