

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Sam Wrisley – Harvest Christian Fellowship 1010 E. Centennial Avenue (Encroach on Public Right-of-Way)
6. Duke Campbell, Superintendent Public Works Department presenting traffic changes around Ball State University
7. Change Orders for Paving Project 2015-2016
8. Arron Kidder, Mayor's Office presenting Demolition Change Order for E. Jackson St., N. Leland Ave. and S. Leland Ave.
9. Charlotte Sylvester 2701 N. Winston Dr.
10. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
JANUARY 13, 2016 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:05 A.M.
2. **Members Present:** John Quirk, Roger Overbey, (Absent-Bobbie Clemens)
3. **Approval of Minutes from the January 6th, 2016 meeting:** Roger Overbey moved to approve minutes from the January 6th, 2016 meeting as printed. John Quirk provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Audrey Jones, City Controller presented the **BOW EFT Payments 1/8/16** IU Health Plans, Wage Works, Star Financial Bank, Authorize Net there is **10 Records** for a total amount of **\$401,769.42** for Health Insurance and Bank Fees, nothing unusual. Roger Overbey moved to approve Board of Works claims as presented. John Quirk provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **BOW Claim Sheet – Check Date 1/8/16 Run 2** Indiana American Water (Utility) there is **6 Records** for a total amount of **\$314.59** nothing unusual. Roger Overbey moved to approve Board of Works claim sheet – Check Date 1/8/16 as presented. John Quirk provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **BOW EFT Payments 1/12/16** Sales Tax from the Parks Department to the Indiana Department of Revenue for **1 Record** for a total amount of **\$67.06** nothing unusual. Roger Overbey moved to approve Board of Works claims as presented. John Quirk provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented Board of Works Check Date **1/15/16** there is **330 Records** for a total amount of **\$662,580.97** nothing unusual. Roger Overbey moved to approve Board of Works claims as presented. John Quirk provided the second. Motion passed by voice vote.

Audrey Jones, City Controller resented **Community Dev Check Date 1/15/16** there are **9 Records** for a total amount of **\$39,792.73** nothing unusual. Roger Overbey moved to approve Community Dev Check claims as presented. John Quirk provided the second. Motion passed by voice vote.

5. **Sam Wrisley – Harvest Christian Fellowship 1010 E. Centennial Avenue (Encroach on Public Right-of-Way):** Sam Wrisley, Minister at Harvest Christian Fellowship came forward to request approval to install new monument sign where the old church sign was in front of 1010 E. Centennial Avenue. New monument sign is height 7' width 10' and 11 feet from Centennial Avenue. The inspector for the Building Commissioner's Office suggested that we fill out paperwork to encroach on Public Right-of-Way with our sign. Duke Campbell came forward and reported that he has no problem as long as they adhere to new city code. We no longer allow for pole signs anymore. Date of Issuance: 1/13/16 Date of Expiration: 1/13/2020 for 1010 E. Centennial. The City reserve the right to terminate the Permit at any time and order the removal of the encroachment in the event the maintenance and repair conditions are not satisfied or if a public need for the use of the improved area exists. Roger Overbey moved to approve permit to encroach for Sam Wrisley/Harvest Christian Fellowship as presented. John Quirk provided the second. Motion passed by voice vote.
6. **Duke Campbell, Superintendent Public Works Department presenting traffic changes around Ball State University:** Duke Campbell came forward with request from James Lowe, Ball State University **1)** we would like to request consideration for the installation of stop signs at the intersection of the Arena Drive/Architecture Drive and Neely Avenue. This would essentially create a 4-way stop intersection. It is our observation that the high volume of vehicular traffic combined with the high volume of pedestrian traffic results in a high probably of an accident. **2)** We would like to request consideration for a change in speed limit from 30 mph to 20 mph on many of the City streets that cross campus. More specifically they include:
 - ❖ McKinley Avenue from Bethel Ave. to Gilbert St.
 - ❖ Neely/Petty from the cow path to New York Ave.
 - ❖ Riverside Ave. from Meadow Ln. to New York Ave.
 - ❖ University Ave. from IUMHH to McKinley Ave. (near IUBMH and Burriss)

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- ❖ Talley Ave. from University Ave. to Dicks St. (through the Village)
- ❖ Gilbert St. from IUMNH to McKinley Ave. (near Burriss)

Duke commented that these are good suggestions; there is more foot traffic than any other street. Roger Overbey moved to approve traffic changes as requested and recommended by Duke Campbell. John Quirk provided the second. Motion passed by voice vote.

- 7. Change Orders for Paving Project 2015-2016:** Duke Campbell, Superintendent Department of Public Works presented change orders:

	Original Amt.	Cont.	Change Amt.	Order	Revised Cont. Amt.
Walnut St. from Charles to Jackson					13,100.00
Wildwood Ln. from Gilbert to University					26,175.41
Victor St. Walnut St. w. to parking garage					8,201.94
Shellbark Rd. Westview Blvd to Riverside					43,694.97
Bittersweet Ln. Riverside to University	13,222.57			645.70	12,576.87
Gatewood Ln. Bittersweet to University	17962.91			798.00	18,760.91

Roger Overbey moved to approve change orders as presented. John Quirk provided the second. Motion passed by voice vote.

- 8. Arron Kidder, Mayor's Office presenting Demolition Change Order for E. Jackson St., N. Leland Ave. and S. Leland Ave.:** Arron presented change order for asbestos abatement. Original Contract Amount (Capital Consulting & Prop. Damage) \$74,950.00 change order amount \$14,000.00 Revised Contract Amount \$88,950.00 Roger Overbey moved to approve asbestos change order as presented. John quirk provided the second. Motion passed by voice vote.
- 9. Charlotte Sylvester 2701 N. Winston Dive:** Charlotte came forward to address the board of works members, I have tried for four years now to get a handicapped parking sign in front of my house, my electric scooter will not load from my driveway but it will load from the street. Linda just happened to have her application which was going out in the mail today; Linda gave her the application for residential handicapped parking. John Quirk asked her to fill out the application and return it the Muncie Street Department for review.
- 10. Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:26 a.m., John Quirk provided the second. Motion passed by voice vote.

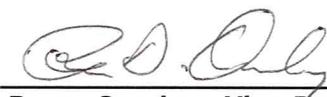
Board of Public Works and Safety



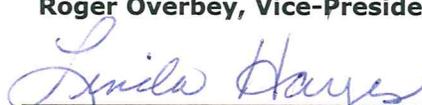
John Quirk, President



Bobbie Clemens, Secretary



Roger Overbey, Vice-President



Linda Hayes, Recording Secretary