

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

1. Time & Place
2. Members Present
3. Eddie Bell, Muncie Fire Chief presenting three quotes to purchase a Walk-In Heavy Rescue Fire Truck for the Muncie Fire Department
4. Minutes
5. Register of Claims
6. Audrey Jones, City Controller presenting Agreement for Arbitrage Services
7. Duke Campbell, Superintendent Department of Public Works reference 2701 N. Winston Road – Handicapped Parking Request
8. Memorandum of Agreement between the City of Muncie, Indiana and the law firm Quirk & Hunter, PC.
9. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
JANUARY 20, 2016 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:05 A.M.
2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens
3. **Eddie Bell, Muncie Fire Chief presenting three quotes to purchase a Walk-In Heavy Rescue Fire Truck for the Muncie Fire Department:** Chief Bell came forward to request that we are able to maybe go and purchase a fire truck. Consider this an emergency situation because of the situation we have with our one rescue truck. Numerous repairs are being made on that vehicle each and every day, obviously we as a department cannot afford to purchase a new heavy rescue truck like we need it will cost somewhere in the ball park of \$650 to \$800 Thousand Dollars. We are constantly putting in for grants to basically help supplement and maybe get it that way, as for now, we have to do something immediately to replace the aging rescue that has over 100,000 miles. We are looking at a Heavy Duty Spartan Rescue that has everything that we need and this vehicle has 34,000 miles on it and it can be purchased at a cost of \$200,000.00 President Quirk asked what purpose does a rescue truck serve? Chief Bell reported that our rescue truck right now serves as mutual aid, we run throughout the county on any kind of auto extrication and any kind of entrapment and things of that sort. That truck is probably the busiest truck in the city due to what it does, it runs out to I69, all the major highways and thoroughfares throughout the county. It carries a lot of equipment on it that otherwise we wouldn't be able to get confined people out of vehicles and take care of them. A majority of our money is being spent on keeping this vehicle running it is in the shop constantly. We have an opportunity to get a truck that is in decent shape, is it new absolutely not but much better than what we have and maybe later down the line we will be fortunate to get a grant to get a new rescue. President Quirk "when that truck breaks down do you put that equipment in something else". Chief Bell "we had an old box rescue truck that no longer is in service and cannot be used for anything because of the condition it is in". Now were putting it on a regular engine and basically hoping that we don't have anything. President Quirk "would you say this is an emergency as a vehicle needs purchased". Chief Bell "most defiantly this is an emergency". President Quirk "if you don't purchase this vehicle is it something that is going to be around in a week or two week or possibly three weeks is there other people looking at it". Chief Bell "there are one or two other companies that are coming in this weekend to look at the same vehicle". We went up to Fort Wayne to look at a vehicle and another company was able to get that before we got there. We have searched for a particular type of vehicle and need for our purposes that this truck fills the bill, if we can get this apparatus that would be a great help to our department. The following quotes were submitted from:

Weldon Fire Dept. Glenside, PA	Brindel Mountain Fire Apparatus LLC	Brindel Mountain Fire Apparatus LLC
2001 Spartan Saulsbury Heavy Rescue Stainless Steel Non- Walk-in Rescue	2001 Pierce Lance Custom Walk-In Heavy Rescue	2002 KME Custom Walk-In Heavy Rescue
\$200,000.00	\$294,900.00	\$305,000.00

Roger Overbey moved to accept quote from Weldon Fire Department as recommended by Chief Bell. Bobbie Clemens provided the second. Motion passed by voice vote.

4. **Approval of Minutes from the January 13th, 2016 meeting:** Roger Overbey moved to approve minutes from the January 13th, 2016 meeting as printed. Bobbie Clemens provided the second. Motion passed by voice vote.
5. **Register of Claims:**

Audrey Jones, City Controller presented the **BOW EFT Payments 1/15/16 Canarx Serv Inc., AFLAC Hospital Indemnity, IU Health Plans** there is **4 Records** for a total amount of **\$194,712.97** for Health Insurance nothing unusual. Roger Overbey moved to approve Board of Works claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **BOW EFT Payments 1/19/16 First Merchants Trust Co.** there is **2 Records** for a total amount of **\$492.88** nothing unusual. Roger Overbey moved to approve Board of Works claim sheet – Check Date 1/8/16 as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

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Audrey Jones, City Controller presented Board of Works Check Date **1/22/16** there is **177 Records** for a total amount of **\$221,409.70** nothing unusual. Roger Overbey moved to approve Board of Works claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

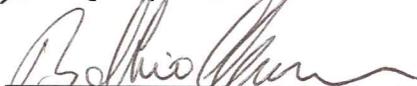
Audrey Jones, City Controller resented **Community Dev Check Date 1/22/16** there are **4 Records** for a total amount of **\$16,695.02** nothing unusual. Roger Overbey moved to approve Community Dev claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

- 6. Audrey Jones, City Controller presenting Agreement for Arbitrage Services:** Audrey Jones requested board to table agreement for one week. Roger Overbey moved to table Arbitrage Services Agreement for one week as requested by Audrey Jones. Bobbie Clemens provided the second. Motion passed by voice vote.
- 7. Duke Campbell, Superintendent Department of Public Works reference 2701 N. Winston Road – Handicapped Parking Request:** Duke asked the board members if they remember the lady and gentlemen that showed up at last board's meeting reference handicapped parking sign in front of her house. Duke reported if she tried to get ahold of me and I forgot to get back with her "I apologize publicly but we have checked our records and she has not applied for handicapped parking spot". A couple years ago this is the same road that is less than 18' wide and this is the property that really got the neighborhood involved in asking us to do parking on one side only. Our whole issue was that a fire truck could not even turn that corner; we have a no parking here to corner sign on the north side of her driveway. As you can see she has a pretty wide driveway but I would not encourage any parking to the south side of her driveway because we would be running into the same situation. If Chief Bell's people had to turn that corner there is no way they could turn that corner if a car was parked that close to the corner. I was hoping she would be here and I will reach out to her and I will say that you have to go through the proper steps and tell her that if the Board agrees with me I would not recommend anything from her driveway up to the corner for handicapped parking. We took the parking away from where the mailboxes are. President Quirk "as you mentioned there is a very wide driveway there looks like at least two cars wide, you could probably get six to seven cars on that driveway". Duke "when I first went out there that was part of the problem, they ran a courier service and the lady that I talked to then is not this lady that was in here and they had six or seven vehicles parked there and they were using the roadway to park on also, so resolved that she said they were getting out of that business. But that is a wide driveway and I don't pretend to know what everybody's handicap needs are but if they need a place to park we have always been responsive to that us and the Board as well. My thought was that I reach out to her if you guys agree, that we don't mind putting her a sign on the north side of her property, I don't want to pretend like I know what is best for her but I am wondering why there is not enough parking for her right now. President Quirk commented that a lot of times when we do this there is no driveway or no other places to park, what we can do once that application is presented to us and I will try and drive by also and see what kind of distance is needed and so on, but I am kind of interested in the driveway to what the issue is with that.
- 8. Memorandum of Agreement between the City of Muncie, Indiana and the law firm Quirk & Hunter, PC:** The law firm association of Quirk & Hunter, PC, through its various attorneys, will provide to the City of Muncie legal services in the following areas: a) General legal advice to the Mayor, Controller, Board of Works, and other supervising personnel of the administration as requested; b) Attendance and legal services at sessions of Muncie City Court involving city ordinance violations; c) Attendance at meetings of the Common Council of the City of Muncie as needed; d) monitoring all claims that are covered and defended by insurance counsel; e) Define or prosecute all other claims and suits against the City of Muncie in the State and Federal courts; F) Represent the City of Muncie on employment issues under labor contracts (grievances, etc.), excluding any issues relating to and/or concerning the Muncie Police Department and/or Muncie Police Merit Commission, and attend such meetings of municipal boards and bodies as directed by the Mayor or requested by a board. In consideration for the legal services rendered the City of Muncie will pay Quirk & Hunter, PC a flat retainer fee of \$8,333.33 per month for the year 2016. This agreement may be terminated at any time, with two (2) weeks' notice, by the City of Muncie or Quirk & Hunter, PC. Roger Overbey moved to
- 9. Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:24 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety



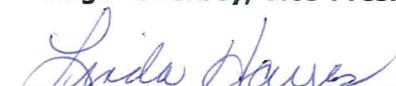
John Quirk, President



Bobbie Clemens, Secretary



Roger Overbey, Vice-President



Linda Hayes, Recording Secretary