

BOARD OF PUBLIC WORKS AND SAFETY  
MUNCIE, INDIANA

1. Time & Place
2. Members Present
3. Nomination of Officers
4. Minutes
5. Register of Claims
6. Procession Application from Don Ford, Muncie Mission
7. Demolition Change Order #1 909 E. 1<sup>st</sup> Street
8. Yvonne Thompson, Human Rights Commission info on Job Fair
9. Arron Kidder, Hawkins Consulting presenting Amended Agreement for Services
10. Change Order #1 Walnut & Riggins round-a-bout
11. Change Order #2 Walnut & Riggins round-a-bout
12. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY**  
**CITY OF MUNCIE, STATE OF INDIANA**  
**JANUARY 6, 2016 MINUTES**

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:08 A.M.
2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens
3. **Nomination of Officers:** John Quirk opened the floor for nomination of President. Roger Overbey nominated **John Quirk as President**. Bobbie Clemens provided the second. Motion passed by voice vote. John Quirk opened the floor for nomination of Vice-President. John Quirk nominated **Roger Overbey as Vice-President**. Bobbie Clemens provided the second. Motion passed by voice vote. John Quirk opened the floor for nomination of Secretary. Roger Overbey nominated **Bobbie Clemens as Secretary**. John Quirk provided the second. Motion passed by voice vote.
4. **Approval of Minutes from the December 16th, 2015 meeting:** Roger Overbey moved to approve minutes from the December 16th, 2015 meeting as printed. Bobbie Clemens provided the second. Motion passed by voice vote.
5. **Register of Claims:**

Audrey Jones, City Controller presented **BOW EFT Payments** for payment **12/16/15** Canarx Serv, AFLAC Premium Holding and IU Health Plans (Health Insurance) **3 Records** for a total amount of **\$13,487.53** nothing unusual. Bobbie Clemens moved to approve BOW EFT payments as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **BOW EFT Payments 12/18/15** IU Health Plans and First Merchants Trust there is **2 Records** for a total amount of **\$387,688.66** nothing unusual. Bobbie Clemens moved to approve Board of Works claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **BOW EFT Payments 12/22/15** Canarx Serv and IU Health Plans there is **4 Records** for a total amount of **\$172,341.67** nothing unusual. Bobbie Clemens moved to approve Board of Works claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **BOW EFT Payments 12/22/15** Regions Bank Birmingham, Al, First Merchants Trust there is **3 Records** for a total amount of **\$727,247.57** nothing unusual. Bobbie Clemens moved to approve Board of Works claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **BOW Claim Sheets** – Check Date 12/18/15 Run 2 Indiana American Water, Indiana & Michigan Power, Comcast, Vectren Energy Delivery (Utility Bills) there is **11 Records** for a total amount of **\$3,243.95** nothing unusual. Bobbie Clemens moved to approve Board of Works claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Board of Works** – CK date **12/23/15** Hoosier Pete, McGalliard Guns & More, AT&T Global Services, Indiana Bureau of Motor Vehicles, Muncie Home Ownership & Revitalization there is **5 Records** for a total amount of **\$42,975.36** nothing unusual. Bobbie Clemens moved to approve Board of Works claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Board of Works** – CK Date **12/30/15** AT&T, Indiana American Water, Comcast, AT&T Mobility, Indiana & Michigan Power, MCI Comm. Service, Vectren Energy Delivery, Star Equipment Finance there is **69 Records** for a total amount of **\$18,379.15** nothing unusual. Bobbie Clemens moved to approve Board of Works claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **BOW EFT Payments** 12/31/15 Canarx Serv, IU Health Physicians there is **5 Records** for a total amount of **\$2,064.20** nothing unusual. Bobbie Clemens moved to approve Board of Works claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

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Audrey Jones, City Controller presented **BOW EFT Payments** 1/5/16 Regions Bank, Birmingham, AL, Mutual Bank there is **6 Records** for a total amount of **\$2,064.20** nothing unusual. Bobbie Clemens moved to approve Board of Works claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented Board of Works - Check Date **1/8/16** there are **434 Records** for a total amount of **\$1,430,747.79** nothing unusual. Bobbie Clemens moved to approve Community Dev Check claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller resented Community Dev Check Date **1/8/16** there are **11 Records** for a total amount of **\$9,244.47** nothing unusual. Bobbie Clemens moved to approve Community Dev Check claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

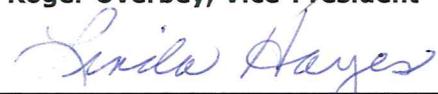
- 6. Procession Application from Don Ford, Muncie Mission:** Don came forward to present his procession application for February 13, 2016 from 9:25 a.m. to 10:15 a.m. (**Rain Date 2-20-16**) leave from Muncie Field House south on Walnut Street to E. 8<sup>th</sup> Street, west on 8<sup>th</sup> Street to Liberty Street to 11<sup>th</sup> Street for finish. Route approved by Steve Stewart, Muncie Chief of Police and Eddie Bell, Muncie Fire Chief. Roger Overbey moved to approve procession application as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
- 7. Demolition Change Order #1 909 E. 1<sup>st</sup> Street:** Gretchen Cheesman, Community Development Office reported that RSO Construction bid one dumpster but used two additional dumpsters, so we are reducing his contract. Original Contract Amount \$3,600.00 and net change -\$889.25 making revised contract amount \$2,710.74 Bobbie Clemens moved to approve change order #1 as presented and recommended by Gretchen Cheesman. Roger Overbey provided the second. Motion passed by voice vote.
- 8. Yvonne Thompson, Human Rights Commission info on Job Fair:** Yvonne commented that as part of the Martin Luther King Celebration on January 18, 2016 there will be a Job Fair at the BSU Student Center 10:30 a.m. to 1:00 p.m. some of the employers that will be at the job fair is Meridian Services, IU Health, Ball State University. Dress for success and bring resumes.
- 9. Arron Kidder, Hawkins Consulting presenting Amended Agreement for Services:** Arron presented amendment to his agreement for start date to begin on September 1<sup>st</sup>, 2015 instead of September 30<sup>th</sup>, 2015. Bobbie Clemens moved to accepted amended agreement for Hawkins Consulting as presented. Roger Overbey provided the second. Motion passed by voice vote.
- 10. Change Order #1 Walnut & Riggin round-a-bout:** Arron Kidder, Mayor's Office presented change order #1 Based on a recommendation by Richard Ballard (K&S Engineers) and approval of Mike Nelson (Greenfield Testing Engineer). Item #29 compacted aggregate, no. 53 base - additional 6" material placed in phase 1 area where undercut. "New" item #125 contractor equipment downtown cost while waiting for decision on subgrade treatment method. "New" item #126 Contractor additional costs to complete the non-standard chemical soil modification the soil analysis. These costs include an additional 1% of lime material as well as the additional 1 day equipment/labor cost for 2 day process. "New" item #127 contractor additional costs for using clement instead of lime kiln dust. This is just the difference in cost for using cement instated of lime, spec. 215.11 time adjustments for addition of 10 days 4-days for downtown while awaiting a decision on method of treatment. 1-day for 2<sup>nd</sup> day of recommended stabilization, 2-days for 6" of additional common excavation. 3-days for placement of additional 6" of cab. Original Contract Amount \$1,269,092.58 current change order amount \$117,989.97 Modified Contract Amount \$1,387,082.55 Roger Overbey moved to approve Change Order #1 for Walnut & Riggin round-a-bout as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
- 11. Change Order #2 Walnut & Riggin round-a-bout:** Arron Kidder, Mayor's Office presented change order #2 this change order is to combine the two surface items and the two intermediate items together. This will eliminate 4 additional joints in the pavement that would have been there due to the change in mixes. There will be no monetary effect on the contract because the items were priced the same. The Greenfield district testing engineer (Mike Nelson) approved the change in materials in the attached 3-mail for both items. Bobbie Clemens moved to approve change order #2 as presented. Roger Overbey provided the second. Motion passed by voice vote.
- 12. Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:18 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

**Board of Public Works and Safety**

  
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**John Quirk, President**

  
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**Bobbie Clemens, Secretary**

  
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**Roger Overbey, Vice-President**

  
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**Linda Hayes, Recording Secretary**