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2. Members Present
3. Minutes
4. Register of Claims
5. Audrey Jones, City Controller presenting Order for DS-1 Service under State of Indiana QPA 9706
6. Procession Application from John Tyner, Christ Fest Event Coordinator August 20, 2016
7. Street Closing Application from John Tyner, Christ Fest Event Coordinator August 20, 2016
8. Street Closing Application from Phi Gamma Delta "Mile to the Isle" September 16, 2016
9. Noise Exemption Authorization from "The Haven" 3701 N. Marleon Dr.
10. Donnie Wright, Assistant Superintendent Department of Public Works requesting acceptance of Sidewalk Quotes for the New Burger King on S. Madison Street
11. Donnie Wright, Assistant Superintendent Department of Public Works reference Salt Truck Replacement from the February 2nd, 2016 Fire at the Street Garage
12. Donnie Wright, Assistant Superintendent of Department of Public Works presenting 2015-2016 Street Paving Change Orders
13. Street closing application from Brock David, Village Promenade
14. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
July 27th, 2016 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:01 A.M.
2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens
3. **Approval of Minutes from the July 20th, 2016 Meetings:** Bobbie Clemens moved to approve minutes from the July 20th, 2016 minutes as printed. Roger Overbey provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Audrey Jones, City Controller presented the **BOW EFT Payment 7/20/16** there is a total of **1 Record** for a total amount of **\$131,259.74** for a Bond Payment, nothing unusual. Roger Overbey moved to approve Board of Works EFT claim as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **BOW EFT Payments 7/21/16** there is a total of **2 Records** for a total amount of **\$47,445.99** for IU Health Plan and Muncie Meds/Canarx Serv. Roger Overbey moved to approve Board of Works EFT claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **BOW EFT Payment 7/22/16** there is a total of **1 Record** for a total amount of **\$75,237.00** for IU Health Plan, nothing unusual. Roger Overbey moved to approve Board of Works EFT claim as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Board of Public Works Check Date 7/29/16** there is **281 Records** for a total amount of **\$641,171.39** nothing unusual within this set of claims. Roger Overbey moved to approve Board of Works claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Community Development Check Date 7/29/16** there is **5 Records** for a total amount of **\$996.22** nothing unusual within this set of claims. Roger Overbey moved to approve Community Development claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

5. **Audrey Jones, City Controller presenting Order for DS-1 Service under State of Indiana QPA 9706:** Audrey reported this is our QPA agreement through the State of Indiana for our AT&T bill and in 2011 they went off of the QPA and we were getting billed Month to Month and it was astronomical. In 2012 we tried to get that issued fixed, so we are just staying on top of this it is going to be \$160.00 for 36 months (Three Year Period). This agreement is for the same amount as the last agreement. Roger Overbey moved to enter into DS-1 Service under State of Indiana QPA 9706 as recommended by Audrey Jones. Bobbie Clemens provided the second. Motion passed by voice vote.
6. **Procession Application from John Tyner, Christ Fest Event Coordinator August 20, 2016:** Jerod Huggins came forward to present their procession application for Saturday, August 20th, 2016 from 3:10 p.m. to 3:30 p.m. We anticipate 30 churches participating in the procession we will line up at the Muncie Field House exit onto Wysor Street west to High Street, south on High Street to Canan Commons for finish. Muncie Chief of Police, Steve Stewart, Muncie Fire Chief, Eddie Bell has both given their approval for the procession as presented. Bobbie Clemens moved to approve procession application as presented for Christ Fest Event. Roger Overbey provided the second. Motion passed by voice vote.

7. **Street Closing Application from John Tyner, Christ Fest Event Coordinator August 20, 2016:** Jerod Huggins came forward to request approval to close Walnut Street between Charles Street and S. Walnut Street Round-a-bout on Saturday, August 20th, 2016 for Christ Fest. We will have food and concession vendors park on Walnut Street for the safety of pedestrians attending Christ Fest. President John Quirk asked if anyone has spoken to Downtown Development Office yet. Jerod responded yes and they believe the area will be clear by then. Muncie Police Chief, Steve Stewart and Muncie Fire Chief, Eddie Bell has given their approval for the street closing. Donnie Wright, Assistant Superintendent Department of Public Works reported that the paving and stuff will be completed until September 6th, 2016 so I don't know whether they will have everything closed up. Donnie then asked if Walnut Street is not opened back up do they have another alternative such as using the parking spots on Mulberry Street around to the YMCA. Bobbie Clemens moved to approve street closing application as presented. Roger Overbey provided the second. Motion passed by voice vote.

8. **Street Closing Application from Phi Gamma Delta "Mile to the Isle" September 16, 2016 from 5:00 p.m. to 6:30 p.m.:** Mitchell Sobek presented street closing application. I am a member of Phi Gamma Delta so on September 26th we are doing our Third Annual "Mile to the Isle" which is a run. Anyone participating in the run can donate their clothing to local homeless shelters here in Muncie. All money proceeds will be going to Wounded Warrior Project. Close McKinley Avenue from Neely/Petty intersection to Riverside Avenue east to 900 W. Riverside Avenue for finish. Muncie Police Chief, Steve Stewart, Muncie Fire Chief, Eddie Bell and Ball State Campus Police Chief, Rhonda Clark has given their approval for the street closure. Bobbie Clemens moved to approve street closing for Phi Gamma Delta as presented. Roger Overbey provided the second. Motion passed by voice vote.

9. **Noise Exemption Authorization from "The Haven" 3701 N. Marleon Dr.:** Ryan Orr came forward with copies of noise exemption for Thursday, August 18, 2016 which is our move in day for Ball State University Students and we have a "Welcome to our Community" Pool Party with a DJ playing music during the event from 9:30 p.m. to 11:30 p.m. Roger Overbey moved to approve noise exemption as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

10. **Donnie Wright, Assistant Superintendent Department of Public Works requesting acceptance of Sidewalk Quotes for the New Burger King on S. Madison Street:** Donnie reported that he telephoned four contractors for sidewalk quotes and three contractors gave us quotes. There is a portion that the City of Muncie will pay for along E. 15th Street and Monroe Street and the building contractor for Burger King will pay for that portion along Madison Street.

The following quotes were submitted from:

	Barber Contracting 11201 S Co Rd 419 E Muncie, IN 47302	Gibbs Construction 9666 W 400 S Redkey, IN 47373	J. G. Case 171 E. Streeter Ave. Muncie, IN 47303
E. 15 th & S. Monroe	\$ 24,450.00	\$ 29,800.00	\$ 38,289.00
S. Madison Entrance	\$ 4,850.00	\$ 9,500.00	\$ 14,780.00

Donnie Wright recommended the board to accept lowest quote from Barber Contracting in the amount of \$24,450.00 for E. 15th & S. Monroe St. Les Marsh asked if these are Bids or Quotes. Donnie replied quotes. Less Marsh asked how many was sent out. Donnie replied we contacted four contractors only three contractors responded. Bobbie Clemens moved to accept quote from Barber Contracting. Roger Overbey provided the second. Motion passed by voice vote.

11. **Donnie Wright, Assistant Superintendent Department of Public Works reference Salt Truck Replacement from the February 2nd, 2016 Fire at the Street Garage:** Donnie responded on February 2nd we had a fire which burnt up one of new snow plow truck up in the fire which also caused damage to our building as well. We paid the title off to get the Insurance Company the truck title to do whatever they need to do due. So we want to replace that truck. The bank will do a lease on this new truck; I spoke to three companies on getting us some pricing on trucks. The following truck companies submitted bids:

General Truck Sales 4300 N. Broadway Ave. Muncie, IN 47303	Selking International 3801 E. McGalliard Rd. Muncie, IN 47303	Stoops Freightliner 1851 W. Thompson Rd. Indianapolis, IN 46217
(1) 2017 Volvo VHD 1-Shift Transmission with Clark Snow Plow Body	(1) 2017 7500 SFA 4x2 (SA537)	(1) Western Star 4700 SA Plow Truck with ARM Truck Equipment Body Package
\$ 133,952.50	\$ 139,600.00	\$ 142,939.00
\$ 5,000.00 Snow Plow Blade		

We are talking to the cities insurance company to see if we keep the snow plow and if we are able to keep the plow from the previous truck we won't need to purchase a plow. If we can't keep the plow then we will need to purchase snow plow blade as well for an additional amount of \$5,000. Donnie requested the board to accept bid from General Truck Sales. Bobbie Clemens moved to accept bid from General Truck Sales as recommended by Donnie Wright. Roger Overbey provided the second. Motion passed by voice vote.

- 12. Donnie Wright, Assistant Superintendent of Department of Public Works presenting 2015-2016 Street Paving Change Orders:** Donnie presented paving change orders for the following locations:

	Cont. Amt.	CO (Plus)	CO (Minus)	Revised Cont. Amt.
Cowing Park McGalliard to Yale	35,932.69	5,610.00	12,801.90	28,740.79
Linden St. McGalliard to Elsie	14,433.71	27.90	4,492.80	9,968.81
Minnetrsta-Parkway Wheeling to Centennial	76,111.53		4,501.80	71,609.73
Blaine St. Willard to 12th	70,906.10	1,080.00	400.00	71,586.10
Wolfe St. Willard to 8 th	29,980.16	382.90	808.50	29,554.56
Tacoma Ave. 19 th to 22 nd	35,466.54	822.50	300.00	36,089.04
Mock Ave. 21 st to 18 th	32,555.36	6,303.10	700.00	38,158.46
Beacon St. Willard to Seymour	26,684.30	1,165.70	200.00	27,650.00
Maddox Euclid to Lomax				46,489.42
Lomax Ave. Maddox to Colson				10,608.02
Vierwood Way Cardinal to University	4,690.60		300.00	4,390.60
Hawthorne Dr. Cardinal to University	8,610.81		300.00	8,310.81
Cardinal Dr. Morrison to Jackson	16,491.44		800.00	15,691.44
Kylewood Dr. Jackson St. south to dead end				10,608.02
University Ave. Morrison east to dead end				17,203.24
Lincolnshire Dr. Redding to Purdue				14,548.50
Belmont Dr. Winston to Sherman	36,505.19	18,072.00	3,317.50	51,259.69
Concord Rd. Winston to Belmont	20,486.25		2,493.10	17,993.15

Les Marsh came forward and asked "just exactly how many miles have been paved this year". Donnie reported that he would have to exactly sit down and calculate exactly how many miles. President Quirk asked if there was any questions regarding change orders and not necessarily how many miles we are paving. Les Marsh commented that he is driving a 40,000 vehicle across the roads that are tearing the bottom off it. John Quirk "that is fine if you want to drive a 40,000 vehicle" that is fine. Les Marsh made a comment "do fewer demolitions on empty lots should free up a little money for more paving". John Quirk does anybody else have any comments regarding change orders. Bobbie Clemens moved to approve 2015-2016 Street Paving Change Orders as presented. Roger Overbey provided the second. Motion passed by voice vote.

- 13. Street closing application from Brock David, Village Promenade:** Brock Davis came forward with his application to close Dill Street between University Avenue and North Street on Friday, August 12, 2016 from 8:00 a.m. to 7:00 p.m. for Village Promenade – Cardinal Square LLC for move in day for 300 residents. Muncie Police Chief, Steve Stewart, Muncie Fire Chief, Eddie Bell, BSU Campus Police Chief, Rhonda Clark have given their approval to close Dill Street as presented. Linda will need to prepare permit and receipt for the street closing when fee is paid. Roger Overbey moved to approve street closing with exception of application fee paid. Bobbie Clemens provided the second. Motion passed by voice vote.

- 14. Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:37 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary