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BOARD OF PUBLIC WORKS AND SAFETY  
MUNCIE, INDIANA

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Duke Campbell, Superintendent Department of Public Works presenting Change Order #1 from S. C. Case Excavating for Ebright Street between 8<sup>th</sup> & 9<sup>th</sup> Street Sidewalk Repair
6. Procession Application from Matt Cox, Cardinal Greenways, Inc.
7. Temporary Parking Request from Jerry Dixon 2602 W. Brook Drive
8. Noise Exemption Authorization from RP's Pizza 1700 N. Wheeling Avenue
9. Arron Kidder, Mayor's Office requesting approval to enter into Agreement between the City of Muncie and Butler Fairman & Seufert for Neely Avenue Reconstruction Des. #0501033
10. Stan Stephens, Owner Heorot & Valhalla 215-219 S. Walnut Street for Flex Space and Notice of Right-of-Way Occupancy Request to Convert Parking Spaces to Pedestrian Space
11. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY**  
**CITY OF MUNCIE, STATE OF INDIANA**  
**June 29th, 2016 MINUTES**

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:01 A.M.
2. **Members Present:** Roger Overbey, Bobbie Clemens, **Absent - John Quirk**
3. **Approval of Minutes from the June 22<sup>nd</sup>, 2016 Meetings:** Bobby Clemens moved to approve minutes from the June 22<sup>nd</sup>, 2016 minutes as printed. Roger Overbey provided the second. Motion passed by voice vote.

4. **Register of Claims:**

Audrey Jones, City Controller presented the **BOW EFT Payment 6/24/16** there is a total of **5 Records** for a total amount of **\$1,146,128.62** for Health Insurance Claims and we had Bonds come due that is why it is so high this time. Bobbie Clemens moved to approve Board of Works EFT claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Board of Public Works Check Date 7/01/16** there is **230 Records** for a total amount of **\$830,794.50** nothing unusual within this set of claims. Bobbie Clemens moved to approve Board of Works claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Community Development Check Date 7/01/16** there is **4 Records** for a total amount of **\$5,235.62** nothing unusual within this set of claims. Bobbie Clemens moved to approve Community Development claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

5. **Duke Campbell, Superintendent Department of Public Works presenting Change Order #1 from S. C. Case Excavating for Ebright Street between 8<sup>th</sup> & 9<sup>th</sup> Street Sidewalk Repair:** Duke Campbell reported that he had a sidewalk job done on Ebright Street between 8<sup>th</sup> & 9<sup>th</sup> I authorized this because it was an old sidewalk and you don't know kind of shape it was in, until you take a skid steer and you go down it and found out what is cracked with dirt and grass laying on top of the sidewalk and there was one 25' section additional removal and install and we needed to do that while we were there. Contract Amount \$7,325.00 192' x 5' wide sidewalk, tear out and install new and new ADA Ramp. Change Order #1 tear out and install additional 25' of sidewalk \$675.00 making revised contract amount \$8,000.00 and I ask the Board to approve the change order. Bobbie Clemens moved to approve change order #1 from S. C. Case Excavating as presented and recommended. Roger Overbey provided the second. Motion passed by voice vote.
6. **Procession Application from Matt Cox, Cardinal Greenways, Inc:** Matt came forward to request approval for 7<sup>th</sup> Indiana Walk Event on September 10, 2016 from 8:00 a.m. to 1:30 p.m.

***Half Marathon 8:00 a.m. start time 13.1 miles***

Starting at Depot, going north on Cardinal Greenway (CG) across White River trestle and turning right (east) onto White River Greenway (WRG). Continue through McCullough Park under Martin Luther King Blvd. to east end of WRG at Craddock Wetlands. Cross Bunch Blvd, into wetlands and complete circuit trail, exiting wetlands and crossing Bunch Blvd. at rest stop. Retrace along WRG back to intersection with GC and turn left (south) following CG back to Depot. Continue south, crossing Wysor St, Hackley St., Brady St., East Jackson St. at railroad overpass (es), Burlington Drive, Willard St., 8<sup>th</sup> St., Memorial Drive and Sixteenth St. before passing Mansfield Park and exiting the city limits. Trail continues south to just pas CR 350 South and turns around to retrace CG trail to Depot and finish line.

***10K 9:00 a.m. start time 6.2 miles***

Follow same route as half-marathon, going north on Cardinal Greenway (CG) across White River trestle and turn right (east) onto White River Greenway (WRG). Continue through McCullough Park under Martin Luther King Blvd. to east end of WRG at Craddock Wetlands. Cross Bunch Blvd. into wetlands and complete circuit trail, exiting wetlands and crossing Bunch Blvd at rest stop. Retrace along WRG back to intersection with CG and turn left (south) following CG back to Depot. Continue south, crossing Wysor St., Hackley St., Brady St., East Jackson St. at railroad overpass (es), Burlington Drive and Willard Street. Turnaround for 10k to just south of Willard St. and route retraces CG trail to return to Depot and finish line.

BOARD OF PUBLIC WORKS AND SAFETY  
MUNCIE, INDIANA

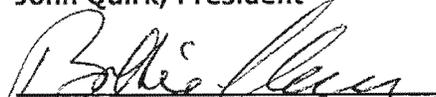
**5K 9:00 a.m. start time 3.1 miles**

Same route as other two events. Going north on Cardinal Greenway (CG) across Whiter River Trestle and turning right (east) onto White River Greenway (WRG). Continue through McCullough Park under Martin Luther King Blvd. to east end of WRG at Craddock wetlands. Cross Bunch Blvd. into wetlands and complete circuit trail, exiting wetlands and crossing Bunch Blvd. to rest stop. Retrace along WRG back to intersection of CG and turn left (south) following CG back to Depot and finish line. Approval given by Steve Stewart, Muncie Chief of Police and Eddie Bell, Muncie Fire Chief. Bobbie Clemens moved to approve procession application for Cardinal Greenway as presented. Roger Overbey provided the second. Motion passed by voice vote.

7. **Temporary Parking Request from Jerry Dixon 2602 W. Brook Drive:** Jerry Dixon came forward to request approval to park eight vehicles in a no parking zone on Sunday, August 7<sup>th</sup>, 2015 from 1:00 p.m. to 4:00 p.m. for a Midwest Antique Fruit Jar and Bottle Club. Bobbie Clemens moved to approve temporary parking request as presented. Roger Overbey provided the second. Motion passed by voice vote.
8. **Noise Exemption Authorization from RP's Pizza 1700 N. Wheeling Avenue:** Ron Parsons came forward to request noise exemptions for the following dates weather permitting from 8:00 p.m. to Midnight for July 4<sup>th</sup>, July 8<sup>th</sup>, July 9<sup>th</sup>, July 15<sup>th</sup>, July 16<sup>th</sup>, July 22<sup>nd</sup>, July 23<sup>rd</sup>, July 29<sup>th</sup>, July 30<sup>th</sup>, Aug. 5<sup>th</sup>, Aug. 6<sup>th</sup>, Aug. 12<sup>th</sup>, Aug. 13<sup>th</sup>, Aug. 18<sup>th</sup>, Aug. 19<sup>th</sup>, Aug. 20<sup>th</sup>, Aug. 25<sup>th</sup>, Aug. 26<sup>th</sup>, Aug. 27<sup>th</sup>, Sep. 2<sup>nd</sup>, Sep. 3<sup>rd</sup>, Sep. 9<sup>th</sup>, Sep. 10<sup>th</sup>, Sep. 15<sup>th</sup>, Sep. 16<sup>th</sup>, Sep. 17<sup>th</sup>, Sep. 22<sup>nd</sup>, Sep. 23<sup>rd</sup>, Sep. 24<sup>th</sup>, Sep. 29<sup>th</sup>, Sep. 30<sup>th</sup>, Oct. 1<sup>st</sup>, 2016. We will provide entertainment from a Karaoke Band or DJ. No complaints from any neighbor's last time we had a noise exemption. Bobbie Clemens moved to approve noise exemptions for RP's Pizza as presented. Roger Overbey provided the second. Motion passed by voice vote.
9. **Arron Kidder, Mayor's Office requesting approval to enter into Agreement between the City of Muncie and Butler Fairman & Seufert for Neely Avenue Reconstruction Des. #0501033:** Arron reported that before you have a supplemental agreement No. 1 for construction engineering services between the City of Muncie and BFS this is for our Neely Reconstruction Project that is going on right now. This is actually a contract decrease the construction engineering agreement the letting amounts came in lower than what we anticipated with a not to exceed compensation for construction inspection shall be decreased by \$30,500.00 from \$219,400.00 to \$188,900.00 Bobbie Clemens moved to enter into Agreement with Butler Fairman & Seufert as presented and recommended by Arron Kidder. Roger Overbey provided the second. Motion passed by voice vote.
10. **Stan Stephens, Owner Heorot & Valhalla 215-219 S. Walnut Street for Flex Space and Notice of Right-of-Way Occupancy Request to Convert Parking Spaces to Pedestrian Space:** Stan Stephens came forward to ask to apply for an outdoor dining/seating area in front of 219 S. Walnut Street which is the building containing the Heorot. This would extend a little over 2' into a part of 2 parking spaces. Fencing will be installed to outline the area which will leave at least 6'4" of the parking spaces for pedestrian walkways. The fencing in front of Valhalla at 215 S. Walnut Street will remain basically in the same place as it has been, marking sure there's at least a 5' clear path, which wouldn't require flex space. The Heorot would request the 2 parking spaced affected be flexed from parking space use to outdoor dining/seating and pedestrian walkway use. Please see the attached maps/graphics. Notice was mailed June 16, 2015, by return receipt to 4 property owners that fall within 50' of the area involved as follows:
- |   |  |  |
|---|--|--|
| Kent Shuff/Steve Fennimore<br>209 S. Walnut St.<br>Muncie, IN 47305 | DMI Investment Grp. LLD<br>211 S. Walnut St.<br>Muncie, IN 47305 | Vision Investment Grp, LLC<br>7210 N. Walnut St.<br>Muncie, IN 47303 |
|---|--|--|
- Wealth Investment Mgmt. LLC  
PO Box 242  
Shelbyville, IN 46176
- Bobbie Clemens moved to approve the use of two flex parking spaces in front of 215 S. Walnut Street to pedestrian spaces as presented by Stan Stephens. Roger Overbey provided the second. Motion passed by voice vote.
11. **Adjournment:** Bobbie Clemens moved to adjourn meeting, meeting adjourned at 9:17 a.m., Roger Overbey provided the second. Motion passed by voice vote.

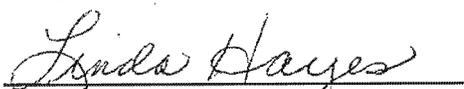
Board of Public Works and Safety

John Quirk, President

  
Bobbie Clemens, Secretary



Roger Overbey, Vice-President

  
Linda Hayes, Recording Secretary