

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Todd Donati, Muncie Redevelopment Commission presenting
6. Arron Kidder, Mayor's Office presenting contract between the City of Muncie and HWC Engineering Reference Des #0800295 & New 1600652 Supplement #1 (Pedestrian Bridge & Trail) Kitselman Gateway Project
7. Robinwood Neighborhood Organization - July 4th, 2016 Parade
8. The Arsenal CrossFit Competition parking lot between Jackson - High - Adams
9. BSU Homecoming Village Event & Noise Exemption Authorization
10. BSU Homecoming Bed Races & Noise Exemption Authorization
11. BSU Homecoming 5K Run
12. 2016 BSU Homecoming Parade & Noise Exemption Authorization
13. Duke Campbell, Superintendent Department of Public Works presenting Change Orders from Nichols Gibbs for Sidewalk Work at 9th & Madison and 13th & Birch
14. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
June 8th, 2016 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:03 A.M.
2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens
3. **Approval of Minutes from the May 18th, May 25th and June 1st, 2016 Meetings:** Roger Overbey moved to approve minutes from the May 18th, May 25th and June 1st, 2016 minutes as printed. Bobbie Clemens provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Arron Kidder representing the City Controller presented the **BOW EFT Payments 5/31/16** there is a total of **3 Records** for a total amount of **\$1,016.33** for Bank Fees. Roger Overbey moved to approve Board of Works EFT claims as presented. John Quirk provided the second. Motion passed by voice vote.

Arron Kidder representing the City Controller presented the **BOW EFT Payments 6/2/16** there is a total of **5 Records** for a total amount of **\$156,119.71** for Health Insurance. Roger Overbey moved to approve Board of Works EFT claims as presented. John Quirk provided the second. Motion passed by voice vote.

Arron Kidder representing the City Controller presented the **Board of Works (2) Check Date 6/3/16** there is a total of **1 Record** for a total amount of **\$600.90** we had a department head that used his personal credit card to purchase supplies for the Animal Shelter and this is for the reimbursement of \$600.90 to Phil Peckinpaugh. Roger Overbey moved to approve Board of Works EFT claims as presented. John Quirk provided the second. Motion passed by voice vote.

Arron Kidder representing the City Controller presented the **BOW EFT Payment 6/3/16** there is a total of **1 Record** for a total amount of **\$1,230.80** for Prescription Drugs. Roger Overbey moved to approve Board of Works EFT claims as presented. John Quirk provided the second. Motion passed by voice vote.

Arron Kidder representing the City Controller presented the **BOW EFT Payments 6/7/16** there is a total of **3 Records** for a total amount of **\$1,552.14** for IU Health Workplace Services, IU Health Physicians. Roger Overbey moved to approve Board of Works EFT claims as presented. John Quirk provided the second. Motion passed by voice vote.

Arron Kidder representing the City Controller presented the **Board of Public Works Check Date 6/10/16** there is **316 Records** for a total amount of **\$527,465.01** nothing unusual within this set of claims. Roger Overbey moved to approve Board of Works claims as presented. John Quirk provided the second. Motion passed by voice vote.

Arron Kidder representing the City Controller presented the **Community Dev Check Date 6/10/16** there is **7 Records** for a total amount of **\$14,610.03** to nothing unusual within this set of claims. Roger Overbey moved to approve Community Development claims as presented. John Quirk provided the second. Motion passed by voice vote.

5. **Todd Donati, Muncie Redevelopment Commission presenting contract between the City of Muncie and Barnes & Thornburg:** Todd reported that this contract has to be through the City because Barnes & Thornburg is going to act as our representative on a deal that we are working on as an Economic Revenue Bond that will be facilitated through a company called Vermillion Development. They anticipate developing a 22 million facility out on Kilgore and they want to use an economic revenue bond to finance that, we will facilitate it but we won't have any pledge dollars for it or any expectation of it. We will just deal with the process of facilitating that bond, Barnes and Thornburg will be paid by the bond from the proceeds. Roger Overbey moved to enter into contract with Barnes & Thornburg for Economic Revenue Bond as presented by Todd Donati. Bobbie Clemens provided the second. Motion passed by voice vote.

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- 6. Arron Kidder, Mayor's Office presenting contract between the City of Muncie and HWC Engineering Reference Des #0800295 & New 1600652 Supplement #1 (Pedestrian Bridge & Trail) Kitselman Gateway Project:** Arron Kidder before you there is a supplemental agreement which is for our federal aid project for Kitselman Gateway Phase #1. This project is broken into two separate phases last week you guys approved phase 2 this is an addendum to the original contract that we have for engineering services for phase 1. We knew that the supplement was coming we needed to finalize the overall scope of the design before go forward with this final supplement includes design work related to pedestrian bridge as well as some retaining wall work, this discussion has been on gong with INDOT concerning their reconstruction of the E. Jackson Street Bridge on Highway 32. The total amount of the supplement is \$38,000. Bobbie Clemens moved to enter into Supplemental #1 with HCS Engineering as presented by Arron Kidder. Roger Overbey provided the second. Motion passed by voice vote.
- 7. Robinwood Neighborhood Organization – July 4th, 2016 Parade:** Rachel Delicath came forward to request approval for their July 4th parade, participants will line up at 10:15 – 10:30 a.m. and parade will begin at 10:30 a.m. until 11:00 a.m. Route of Parade is Knightsbridge Avenue east on Coventry and end at 4500 W. Kings Row. Approval has been given by Steve Stewart, Muncie Chief of Police and Eddie Bell, Muncie Fire Chief. President Quirk asked if they had any issues or problems last year. Rachel responded none. Roger Overbey moved to approve Robinwood Neighborhood Organizations July 4th parade as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
- 8. The Arsenal CrossFit Competition parking lot between Jackson – High – Adams:** Adam James presented paper work to close the city parking lot behind Vera Mae's on Saturday July 23rd, 2016 from 8:00 a.m. to 8:00 p.m. for our Third Annual CrossFit Competition. For the past couple years we have had Walnut Street closed as well as the parking across from Ivy Tech. This year I found out they are doing a lot of road construction on that street so we are requesting that the parking lot be shut down for our use. I will still let the apartment renters park in the lot. Larry Riley came up and asked if the whole parking will be closed, and does the City own that whole lot? Mr. Riley thought that the Muncie Downtown Development owned the south half of the lot. Duke Campbell came forward "I think they may just use the south half for people that rent in the apartments, I think there is an agreement there, and I was going to question the gentlemen to allow people with regular permits to park there and he already answered that question so obviously I don't see a problem. Approval has been given by Steve Stewart, Muncie Police Chief and Eddie Bell, Muncie Fire Chief. Bobbie Clemens moved to approve closure of parking lot between Jackson – High & Adams for CrossFit Competition as presented. Roger Overbey provided the second. Motion passed by voice vote.
- 9. BSU Homecoming Village Event & Noise Exemption Authorization:** Michelle Johnson with Ball State Alumni Association this is our 5th year for the homecoming event that takes place on Martin Street between University & Riverside. Kind of like a street festival where we use food trucks and use part of the field behind the ball's honor's house on ball state campus and part of Ashland Avenue as well. The event runs from 7:00 p.m. to 9:00 p.m. on Monday October 17, 2016 but we are asking approval to close Martin and Ashland at 5:30 p.m. to 10:00 p.m. Approval has been given by Steve Stewart, Muncie Chief of Police, Eddie Bell, Muncie Fire Chief and Rhonda Clark, Ball State University Campus Police. Noise Exemption is from 7:00 p.m. to 9:00 p.m. for Festival/Block Party where a DJ will be playing music. Roger Overbey moved to approve street closing and noise exemption for their Homecoming Event October 17, 2016 as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
- 10. BSU Homecoming Bed Races & Noise Exemption Authorization:** Michelle Johnson with Ball State Alumni Association this is our 25th year for the homecoming bed races event that takes place on Riverside Avenue between Dill Street and McKinley Avenue October 21st, 2016 from 11:30 a.m. to 2:30 p.m. Approval has been given by Steve Stewart, Muncie Chief of Police, Eddie Bell, Muncie Fire Chief and Rhonda Clark, Ball State Campus Police Department. Noise Exemption Authorization for October 21st, 2016 from Noon until 3:00 p.m. loud crow and starter's gun noise for each race. Roger Overbey moved to approve street closing and noise exemption for BSU Homecoming Bed Races as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
- 11. BSU Homecoming 5K Run:** Michelle Johnson with Ball State Alumni Association this is our 4th year for Homecoming 5K on Saturday morning October 22, 2016. The homecoming 5K will begin 15 minutes prior to the Homecoming Parade. It will run the same route as the parade (which a street closing is waiting to be approved). The end of the 5K will utilize the extra section of the road on Riverside Avenue between Dill Street and McKinley Avenue. Approval has been given by Steve Stewart, Muncie Chief of Police, Eddie Bell, Muncie Fire Chief and Rhonda Clark, BSU Campus Police Department. Bobbie Clemens moved to approve Homecoming 5K run as presented. Roger Overbey provided the second. Motion passed by voice vote.
- 12. 2016 BSU Homecoming Parade & Noise Exemption Authorization:** Michelle Johnson with Ball State Alumni Association this is our 59th year for our Homecoming Parade October 22, 2016 from 9:30 a.m. to Noon. Participants for the parade will line up at Muncie Central's High School Parking Lot and go south on Walnut Street to Gilbert Street, west on Gilbert Street to High Street, north on High Street to Wheeling Avenue, north on Wheeling Avenue to University Avenue, west on University Avenue to McKinley Avenue, McKinley Avenue to Neely Avenue for finish. Approval has been given by Steve Stewart, Muncie Chief of Police, Eddie Bell, Muncie Fire Chief and Rhonda Clark, BSU Campus Police Department. Type of Noise is Music, PA system and crowd noise. Roger Overbey moved to approve homecoming parade and noise exemption as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

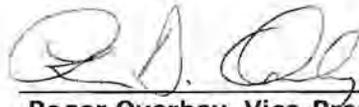
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- 13. **Duke Campbell, Superintendent Department of Public Works presenting Change Orders from Nichols Gibbs (Gibbs Construction) for Sidewalk Work at 9th & Madison and 13th & Birch:** Duke presented change order for 9th & Madison the one corner has some diagonal steps coming down the property that is there. When they went to cut and do the original plan it all crumbled, so we had to do more concrete work on that corner. They also had to haul more debris than what was expected because we wanted ramp up to the alley that the sanitation uses so I told them that those needed to be done. With the Unity Center there we wanted the ADA Ramp and corner to be safe and also look good, once we change the one-way street to two-way direction we will paint a cross walk from the ADA ramp to the Unity Center. Second major issue we ran into was that there was a driveway entrance closer to Madison so we had to saw cut that. It also expanded the ADA Ramp and corner to a different design on Madison and 9th Street. Change Order in the amount of \$850.00 Duke Campbell presented change order for 13th & Birch when they went in there to cut out for the sidewalk, we realized the walk was a lot lower than the berm of the road (what I mean by the berm of the road the grass strip between the sidewalk and the road, we are talking 8" of dirt and then the sidewalk) the walk was going to stand in water all year. So I had them take all that dirt out and level that out to street level so that sidewalk would drain. Then a tree had to come down and that was \$250.00 and hauled away. The amount of this change order is \$750.00 Bobbie Clemens moved to approve both change orders for 9th & Madison as well as 13th & Birch as presented. Roger Overbey provided the second. Motion passed by voice vote.
- 14. **Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:28 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety



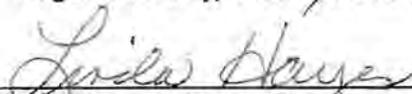
John Quirk, President



Roger Overbey, Vice-President



Bobbie Clemens, Secretary



Linda Hayes, Recording Secretary