

BOARD OF PUBLIC WORKS AND SAFETY
MUNCIE, INDIANA

1. Time & Place
2. Members Present
3. Minutes
4. Noise Exemption Authorization Application from Ball State Pre-Professions Club
5. Temporary Parking Request to park in a no parking zone from David Owsley Museum of Art
6. Street Closing Request from Steve Tomboni, America Multi-Sport
7. Register of Claims
8. Procession Application from Ball State Exercise Science Club
9. Ball State University request approval to close McKinley Ave. from Neely to Riverside to reset and sand brick pavers
10. Street Closing application from Motivate Our Minds
11. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
MARCH 2, 2016 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:00 A.M.
2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens
3. **Approval of Minutes from the February 24th, 2016 meeting:** Roger Overbey moved to approve minutes from the February 24, 2016 meeting as printed. Bobbie Clemens provided the second. Motion passed by voice vote.
4. **Noise Exemption Authorization Application from Ball State Pre-Professions Club:** Peter Carnevale came forward to present noise exemption for April 16, 2016 we are having our 5K Color Run again. We will have some speakers set up and we will start playing at 8:00 a.m. music for the runners. So we are just requesting a noise exemption at Bethel Field until 11:00 a.m. Roger Overbey moved to approve noise exemption for BSU Pre-Professions Club as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
5. **Temporary Parking Request to park in a no parking zone for the David Owsley Museum of Art at Ball State University:** We are requesting permission to park 25 to 30 vehicles in a no parking zone on Wednesday, March 9, 2016 from 11:00 a.m. to 2:00 p.m. for the Arts Alliance Meeting. The cars will be parked on Warwick Road north of Riverside Avenue. Bobbie Clemens moved to approve temporary parking request for David Owsley Museum of Art as presented. Roger Overbey provided the second. Motion passed by voice vote.
6. **Street Closing Request** from Steve Tomboni, America Multi-Sport "Scotty's Shamrock Shuffle" 5K and 10K Run: Steve Tomboni came forward to present his request to close Martin St. between University and Riverside to vehicular traffic on Saturday, March 19, 2016 from 10:00 a.m. to Noon. Run will start at Martin & University, north on Martin Street to Riverside Ave., west on Riverside Ave. to Warwick Rd., north on Warwick Rd. to Briar Rd., north on Briar Rd. to Petty Rd., east on Petty Rd. to Meadow Ln., north on Meadow Ln. to Euclid, west on Euclid to Kimberly for finish. Steve reported that they not had any issues in the past and in fact we have spoken to all three eateries that will be affected by the street closure and they have no problem with the closure. Application has been approved by Steve Stewart, Muncie Chief of Police, Eddie Bell, Muncie Fire Chief and Rhonda Clark, BSU Campus Police. Bobbie Clemens moved to approve American Multi-Sport street closure permit as presented. Roger Overbey provided the second. Motion passed by voice vote.
7. **Register of Claims:**

Audrey Jones, City Controller presented the **BOW EFT Payments 2/25/16** Star Financial Bank there is **3 Records** for a total amount of **\$707.64** bank fees nothing unusual. Roger Overbey moved to approve Board of Works EFT claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **BOW EFT Payment 2/26/16** IU Health Plans there is **1 Record** for a total amount of **\$99,174.00 Health Insurance** nothing unusual. Roger Overbey moved to approve Board of Works EFT claim as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **BOW EFT Payment 2/29/16** Regions Ban, Birmingham, AL there is **1 Record** for a total amount of **\$750.00** for a Bond that we pay every year. Roger Overbey moved to approve Board of Works EFT claim as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **Board of Works (2) Check Date 2/26/16** there is **10 Records** for a total amount of **\$1,098.89** nothing unusual. Roger Overbey moved to approve Board of Works claim (2) check date 2/26/16 Utilities. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **Board of Works (3) Check Date 2/26/16** there is **1 Record** for a total amount of **\$302,377.30** Indiana Department of Transportation, Neely Avenue Project from New York Ave. to Wheeling Avenue, nothing unusual. Roger Overbey moved to approve Board of Works claim (3) check date 2/26/16 Utilities. Roger Overbey provided the second. Motion passed by voice vote.

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Audrey Jones, City Controller presented the **BOW EFT Payment 3/1/216** First Merchants Trust Co., N.A. there is **1 Record** for a total amount of **\$275.00** bank fees nothing unusual. Roger Overbey moved to approve Board of Works EFT claim as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **Board of Works Check Date 3/4/16** there is **251 Records** for a total amount of **\$939,347.75** nothing unusual. Roger Overbey moved to approve Board of Works claims as presented for 3/4/16. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **Community Dev Check Date 3/4/16** there is **6 Records** for a total amount of **\$5,286.06** nothing unusual. Roger Overbey moved to approve Community Development claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

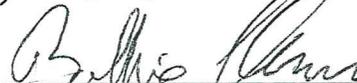
- 8. Procession Application from Ball State Exercise Science Club:** Hanna Elliott came forward to present their procession application for Saturday, April 30, 2016 from 9:00 a.m. to 11:00 a.m. Race starts at BSU Alumni Center on Bethel next to Football Stadium going eastbound in the westbound curb lane to McKinley Avenue, south on McKinley Avenue to Riverside Avenue, west on Riverside Avenue to Meadow Lane, north on Meadow Lane to Petty Rd., east on Petty Road to McKinley, north on McKinley Avenue to Bethel Avenue, west on Bethel Ave. to BSU Alumni Center for finish. Application has been approved by Steve Stewart, Muncie Chief of Police, Eddie Bell, Muncie Fire Chief and Rhonda Clark, BSU Campus Police. Bobbie Clemens moved to approve procession application for BSU Exercise Science Club as presented. Roger Overbey provided the second. Motion passed by voice vote.

Duke Campbell, Superintendent Department of Public Works came forward to address the Board of Works members that the Street Department will make sure that someone drives the route and has the asphalt patch crew repair any holes with asphalt material as to prevent anyone falling or filing a tort claim against the city.

- 9. Ball State University request approval to close McKinley Ave. from Neely to Riverside to reset and sand brick pavers:** A representative for James Lowe came forward to request approval to close McKinley Avenue from Petty/Neely intersection south to Riverside Avenue on March 8th, 2016 from 7:00 a.m. to 5:00 p.m. We will be closing the northbound lane of McKinley Avenue from Riverside Avenue to Neely/Petty intersection on March 9th, 2016 from 7:00 a.m. to 5:00 p.m. Pridemark Construction will be making repairs to our brick pavers. Approval has been given to close McKinley Avenue from Steve Stewart, Muncie Chief of Police, Eddie Bell, Muncie Fire Chief and Rhonda Clark, BSU Campus Police. Roger Overbey moved to approve street closing request for McKinley Avenue as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
- 10. Street Closing application from Motivate Our Minds:** A representative from MOM's came forward to address the Board with approval to close Highland Avenue from Gavin Street to Burns Street for "Motivate Our Minds redeem day" March 14th, 2016 from 1:00 p.m. to 8:00 p.m. Approval has been given by Steve Stewart, Muncie Chief of Police, Eddie Bell, Muncie Fire Chief and Rhonda Clark, BSU Campus Police. Bobbie Clemens moved to approve closure of Highland Avenue from Gavin to Burns as presented. Roger Overbey provided the second. Motion passed by voice vote.
- 11. Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:16 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety


John Quirk, President


Bobbie Clemens, Secretary


Roger Overbey, Vice-President


Linda Hayes, Recording Secretary