

BOARD OF PUBLIC WORKS AND SAFETY  
MUNCIE, INDIANA

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Audrey Jones, City Controller presenting Fireworks Performance Contract between Fireworks by Grucci, Inc. and Muncie Downtown Development Partnership
6. Audrey Jones, City Controller presenting Muncie's Contract for an Unlimited User License between the City of Muncie and Tyler Technologies
7. Audrey Jones, City Controller presenting Standard Software Maintenance Agreement (SSMA) between New World Systems Corporation and Muncie, Inc.
8. Phil Peckinpaugh presenting Change Order for Muncie Animal Shelter Reconstruction
9. Kay Piner, Community Development Office presenting Greater Muncie, Indiana Habitat for Humanity, Inc. \$44,000 in HOME Funds for a new build at 401 E. 9<sup>th</sup> Street
10. Kay Piner, Community Development Office presenting Muncie Home Ownership & Revitalization CHDO Operating Funds Agreement \$9,343.43
11. Duke Campbell, Superintendent Department of Public Works requesting approval to change E. 9<sup>th</sup> Street from Madison Street to Hackley Street from one-way eastbound to two-way traffic
12. Muncie Black Expo, Inc. June 3<sup>rd</sup> thru June 5<sup>th</sup>, 2016 McCulloch Park Drive
13. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY**  
**CITY OF MUNCIE, STATE OF INDIANA**  
**May 11, 2016 MINUTES**

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:03 A.M.
2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens
3. **Approval of Minutes from the May 4, 2016 meeting:** Roger Overbey moved to approve minutes from the May 4, 2016 meeting as printed. Bobbie Clemens provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Audrey Jones, City Controller presented the **BOW EFT Payment 4/29/16** Star Financial Bank, Authorize Net there is a total of **2 Records** for a total amount of **\$859.46** for Bank Fee's. Roger Overbey moved to approve Board of Works EFT claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **Board of Works Special Run 5/4/16** there is **1** record for a total amount of **\$146.46** Reimburse Muncie Police Department. Roger Overbey moved to approve Board of Works Check date 5/6/16 as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **BOW EFT Payments 5/5/16** IU Health Workplace Services, IU Health Plans, there is a total of **2 Records** for a total amount of **\$173,672.69** for Health Insurance. Roger Overbey moved to approve Board of Works EFT claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **BOW EFT Payment 5/5/16** Muncie Meds/Canarx Serv Inc. there is a total of **1 Record** for a total amount of **\$2,335.00** for prescription drugs. Roger Overbey moved to approve Board of Works EFT claim as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **Board of Works Special Run 5/9/16** there is **1** record for a total amount of **\$6,742.55** Ditch Assessment. Roger Overbey moved to approve Board of Works Check date 5/9/16 as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **BOW EFT Payment 5/10/16** The Bank of New York Trust Co. there is a total of **1 Record** for a total amount of **\$139,500.00** for Bond. Roger Overbey moved to approve Board of Works EFT claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **BOW EFT Payments 5/11/16** there is a total of **3 Records** for a total amount of **\$34,0890.89** for Health Insurance. Roger Overbey moved to approve Board of Works EFT claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

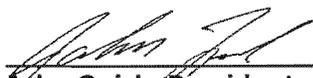
Audrey Jones, City Controller presented **Board of Public Works Check Date 5/13/16** there is **342 Records** for a total amount of **\$406,855.37** to nothing unusual within this set of claims. Roger Overbey moved to approve Community Development claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

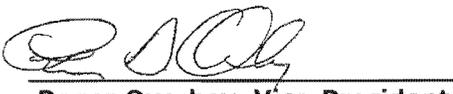
Audrey Jones, City Controller presented **Community Dev Check Date 5/6/16** there is **20 Records** for a total amount of **\$119,023.43** to nothing unusual within this set of claims. Roger Overbey moved to approve Community Development claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

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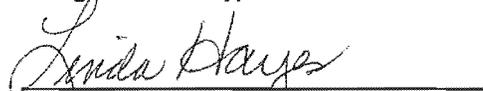
5. **Audrey Jones, City Controller presenting Fireworks Performance Contract between Fireworks by Grucci, Inc. and Muncie Downtown Development Partnership:** Audrey mentioned that every year we do the fireworks for the 4<sup>th</sup> of July for Prairie Creek and the City of Muncie. This year the total is \$55,000.00 and I am just asking for your approval. The total is less than it was last year because last was the bicentennial year so we did a little bit extra for the occasion. Bobbie Clemens moved to approve performance contract as presented and recommended by Audrey Jones. Roger Overbey provided the second. Motion passed by voice vote.
6. **Audrey Jones, City Controller presenting Muncie's Contract for an Unlimited User License between the City of Muncie and Tyler Technologies:** Audrey reported that this contract is for \$11,000.00 and that is with New World which is our software company, they have changed names to Tyler Technologies. This is a onetime fee so that we do not license anymore we only have so many licenses because only so many people were allowed on the system. We will pay a onetime fee to allow as many users that we need. Bobbie Clemens moved to enter into contract with Tyler Technologies as presented and recommended by Audrey Jones. Roger Overbey provided the second. Motion passed by voice vote.
7. **Audrey Jones, City Controller presenting Standard Software Maintenance Agreement (SSMA) between New World Systems Corporation and Muncie, Inc:** Audrey reported that this our annual contract and it just goes up 5% each year and before New World we paid 5.5% so it has gone down a little bit. The funds will come out of the IT Department Budget. Bobbie Clemens moved to enter into Standard Software Maintenance Agreement with New World System Inc. as presented and recommended Audrey Jones. Roger Overbey provided the second. Motion passed by voice vote.
8. **Phil Peckinpaugh presenting Change Order for Muncie Animal Shelter Reconstruction:** Phil came forward to request that this item be continued one more week. Roger Overbey moved to continue change orders for next week. Bobbie Clemens provided the second. Motion passed by voice vote.
9. **Kay Piner, Community Development Office presenting Greater Muncie, Indiana Habitat for Humanity, Inc. \$44,000 in HOME Funds for a new build at 401 E. 9<sup>th</sup> Street:** Kay reported that the contract for Indiana Habitat for Humanity is for \$44,000 out of my HOME funds for a new build at 401 E. 9<sup>th</sup> Street. Roger Overbey moved to approve as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
10. **Kay Piner, Community Development Office presenting Muncie Home Ownership & Revitalization CHDO Operating Funds Agreement \$9,343.43:** Kay reported that Muncie Home Ownership & Revitalization is one of my CHDO's (Community Housing Development Organization) and this is funds for them on a new build at 1328 E. Jackson Street. Roger Overbey moved to approve as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
11. **Duke Campbell, Superintendent Department of Public Works requesting approval to change E. 9<sup>th</sup> Street from Madison Street to Hackley Street from one-way eastbound to two-way traffic:** Duke reported that as you all know we no longer have Garfield Elementary School at Madison St & 9<sup>th</sup> St. it is now the Unity Center. E. 9<sup>th</sup> Street has been a one way to the east for a long time. The unity center has requested this and we have been thinking about this for a while anyway because Harvey at the Parks Department has to travel that road quite a bit. The signal tech's looked at and I spoke to our Engineer and they feel everything will work as long as we put up proper signage. We also have Mayor Tyler's approval as well to turn it back to two-way traffic. I will be bringing you quotes for sidewalk repair hopefully next week and hopefully this section will be resurfaced by fall. My department will print out a letter telling everyone that lives on the north side of E. 9<sup>th</sup> Street that they will need to park the opposite direction (westbound). Roger Overbey moved to approve removal of one-way street on 9<sup>th</sup> Street to two-way. Bobbie Clemens provided the second. Motion passed by voice vote.
12. **Muncie Black Expo, Inc. June 3<sup>rd</sup> thru June 5<sup>th</sup>, 2016 McCulloch Park Drive:** Watasha Griffin presented application to close Drive in McCulloch Park between McCulloch Blvd and Highland Avenue on June 3<sup>rd</sup>, 2016 10:00 a.m. until June 5<sup>th</sup>, 2016 when the park closes at 11:00 p.m. for our Muncie Black Expo's Summer Celebration. Application approved by Muncie Police Chief, Steve Stewart and Muncie Fire Chief, Eddie Bell. Bobbie Clemens moved to approve drive in McCulloch Park between McCullough Blvd and Highland Ave. as presented. Roger Overbey provided the second. Motion passed by voice vote.
13. **Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:17 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

  
John Quirk, President

  
Roger Overbey, Vice-President

  
Bobbie Clemens, Secretary

  
Linda Hayes, Recording Secretary