

1. Time & Place
2. Members Present
3. Register of Claims
4. Inspection Agreement for Kitzelman Gateway Phase 1 (Pedestrian Bridge) Des#s 0800295 & 1600652
5. Award United Day Care HVAC
6. Bridges HUB - Continuation
7. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY**  
**CITY OF MUNCIE, STATE OF INDIANA**  
**November 16th, 2016 MINUTES**

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:01 A.M.

2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens

3. **Register of Claims:**

Audrey Jones, City Controller presented **BOW EFT Payment** 10/31/16 **(1) Record** Mutual Bank (Bank Fee) in the amount of **\$14.95** Bobbie Clemens moved to approve EFT Payment as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **BOW EFT Payments** 11/9/16 **(2) Records** AFLAC Premium Holdings, IU Health Plans (Health Insurance) in the amount of **\$113,456.88** Bobbie Clemens moved to approve EFT Payments as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **BOW EFT Payments** 11/10/16 **(2) Records** IU Health Physicians (Health Insurance) in the amount of **\$468.00** Bobbie Clemens moved to approve EFT Payments as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **BOW Reprint** 11/10/16 **(13)** Advance Auto Parts – CARQUEST (vehicle parts) in the amount of **\$360.56** Bobbie Clemens moved to approve check reprint to Advance Auto Parts Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **BOW EFT Payment** 11/14/16 **(1) Record** Bank of New York Trust (Bond Payment) in the amount of **\$140,000.00** Bobbie Clemens moved to approve EFT Payment as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **BOW EFT Payment** 11/15/16 **(1) Record** Indiana Title Insurance Co (Wire Transfer) MRC purchasing property(s) in the amount of **\$117,571.40** I presented this to the Board a couple weeks ago. Bobbie Clemens moved to approve EFT Payment as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Board of Public Works** Check Date **11/18/16** there is **255 Records** for a total amount of **\$549,514.01** nothing unusual within those set of claims. Bobbie Clemens moved to approve Board of Works claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Community Development** Check Date **11/18/16** there is **15 Records** for a total amount of **\$57,990.76** nothing unusual within this set of claims. Bobbie Clemens moved to approve Community Development claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

4. **Inspection Agreement for Kitzelman Gateway Phase 1 (Pedestrian Bridge) Des#s 0800295 & 1600652:** Audrey Jones, City Controller presented Construction Engineering Services for the Kitzelman trailhead that has already been started. The contract is between HWC Engineering the City of Muncie and Indiana Department of Transportation which is a 80/20 split the total amount of contract is \$140,903.52 in 2015 the City send request for proposal and how we are finishing up the preliminary engineering of the project. The project its self involves restoration and assembly of a historic bridge #85 from Albany, IN contingent upon INDOT approving Inspection Agreement. Roger Overbey moved to enter inspection agreement for Kitzelman Gateway Phase 1 as presented by Audrey Jones. Bobbie Clemens provided the second. Motion passed by voice vote.

5. **Award United Day Care HVAC:** Brad King, Community Development Office requested the board to accept bid from Pridemark Construction in the amount of \$22,400.00 paid for from CDBG Funds. Roger Overbey moved to award United Day Care HVAC to Pridemark Construction as recommended by Brad King. Bobbie Clemens provided the second. Motion passed by voice vote.

6. **Bridges HUB – Continuation:** Brad King, Community Development Office requested a continuation of Bridges HUB until November 30<sup>th</sup>, 2016 meeting. Roger Overbey moved to continue until November 30<sup>th</sup> meeting as requested by Brad King. Bobbie Clemens provided the second. Motion passed by voice vote.
7. **Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:08 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

**Board of Public Works and Safety**

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**John Quirk, President**

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**Roger Overbey, Vice-President**

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**Bobbie Clemens, Secretary**

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**Linda Hayes, Recording Secretary**