

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Board to enter into contract with Asbestos Contactor
6. Board to consider Awarding Demolition Contracts
7. Phil Peckinpaugh – Muncie Animal Care & Services acceptance of bid for a New Roof at 901 W. Riggins Road
8. Temporary Parking Request from Cecil and Barbara Alvarez Bohanon 1133 W. Warwick Rd.
9. Home Program Development and Loan Agreement between Greater Muncie Habitat for Humanity, Inc. and the City of Muncie's Department of Community Development for new build at 606 W. Main Street
10. Home Program Development and Loan Agreement between Greater Muncie Habitat for Humanity, Inc. and the City of Muncie's Department of Community Development for new build at 6 W. Main Street
11. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
November 2nd, 2016 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:09 A.M.
2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens
3. **Approval of Minutes from the October 26th, 2016 Meetings:** Roger Overbey moved to approve minutes from the Oct. 26th, 2016 meeting. Bobbie Clemens provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Audrey Jones, City Controller presented **BOW EFT Payment 10/2/16 (1) Record** IU Health Plans (Health Insurance) in the amount of **\$126,655.65** Bobbie Clemens moved to approve EFT Payment as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **Community Development (2) Check Date 10/28/16 (1) Record** AT&T (Utility Payment) in the amount of **\$74.64** Bobbie Clemens moved to approve Community Development (2) utility payment as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **Board of Works (2) Check Date 10/28/16 (15) Records** AT&T (Utility Payment) in the amount of **\$2,395.34** Bobbie Clemens moved to approve Community Development (2) utility payments as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Board of Public Works Check Date 11/04/16** there is **237 Records** for a total amount of **\$159,428.40** nothing unusual within those set of claims. Bobbie Clemens moved to approve Board of Works claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Community Development Check Date 11/04/16** there is **9 Records** for a total amount of **\$7,592.76** nothing unusual within this set of claims. Bobbie Clemens moved to approve Community Development claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller informed the Board that Muncie Redevelopment Commission is purchasing the property at 200-206-208 E. Main Street for \$117,571.40 money has to be wired to Old National Bank. I will have a claim sheet at next week's meeting.

5. **Board to enter into contract with Asbestos Contactor:** Brad King, Planner 1 Community Development Department recommended the board to accept proposal from Air Management Techniques as our Asbestos Contactor they had the quickest turn around and least expense abatements. Roger Overbey moved to accept proposal from Air Management Techniques as recommended by Brad King. Bobbie Clemens provided the second. Motion passed by voice vote.
6. **Board to consider Awarding Demolition Contracts:** Brad King, Planner 1 Community Development Department recommended the board to award demolition contracts to the following contractors:

2212 E. Dartmouth	RSO Construction	\$ 5,519.00
1209 N. Penn	Carver Construction	\$ 9,660.00
2101 E. Willard	RSO Construction	\$45,000.00

After reviewing the bids Merritt & Son Excavating bid \$40,300.00 total amount of yard waste 70 cubic yards (debris total) and Carver Construction total amount of yard waste at 480 cubic yards and RSO Construction total yard waste at 370 cubic yards. We feel that Merritt & Son Excavating would have a lot more debris total and we feel they would have change orders on cubic yards.

Bobbie Clemens moved to award demolition contract to RSO Construction for 2212 E. Dartmouth and Carver Construction for 1209 N. Penn and RSO Construction for 2101 E. Willard as recommended by Brad King. Roger Overbey provided the second. Motion passed by voice vote.

7. **Phil Peckinpaugh – Muncie Animal Care & Services acceptance of quotes for a New Roof at 901 W. Riggins Road:** Phil received three quotes for a new steel roof on our building.

Ace Construction 1118 W. 2 nd St. Muncie, IN 47302	A & S Roofing 2605 S. Hackley St. Muncie, IN 47302	McGuff Roofing 610 E. Wysor St. Muncie, IN 47305
\$12,750.00 – wood deck \$14,700.00 – concrete deck	\$17,985.00 – steel deck	\$25,765.00 – steel deck

Phil asked that the quotes from Ace Construction be considered as nonresponsive and accept quote from A & S Roofing in the amount of \$17,985.00 for a steel deck. Bobbie Clemens moved to accept quote from A & S Roofing as recommended by Phil Peckinpaugh. Roger Overbey provided the second. Motion passed by voice vote.

8. **Temporary Parking Request from Cecil and Barbara Alvarez Bohanon 1133 W. Warwick Road:** Barbara Bohanon is requesting permission to park 6 to 7 vehicles in a no parking zone on Wednesday, November 2, 2016 from 5:00 p.m. to 9:00 p.m. for Ball State Economics Club get-together. Roger Overbey moved to approve temporary parking request as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
9. **Home Program Development and Loan Agreement between Greater Muncie Habitat for Humanity, Inc. and the City of Muncie’s Department of Community Development for new build at 606 W. Main Street:** Margaux Dever, Planner 1 and HOME Program Coordinator presented Home Program Development and Loan Agreement with Greater Muncie Habitat for Humanity Inc. for a new build at 606 W. Main Street with a \$25,000 forgivable loan. Bobbie Clemens moved to approve home program development and loan agreement between Greater Muncie Habitat for Humanity and the City of Muncie’s Department of Community Development as presented. Roger Overbey provided the second. Motion passed by voice vote.
10. **Home Program Development and Loan Agreement between Greater Muncie Habitat for Humanity, Inc. and the City of Muncie’s Department of Community Development for new build at 610 W. Main Street:** Margaux Dever, Planner 1 and HOME Program Coordinator presented Home Program Development and Loan Agreement with Greater Muncie Habitat for Humanity Inc. for a new build at 610 W. Main Street with a \$25,000 forgivable loan. Bobbie Clemens moved to approve home program development and loan agreement between Greater Muncie Habitat for Humanity and the City of Muncie’s Department of Community Development as presented. Roger Overbey provided the second. Motion passed by voice vote.
11. **Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:1 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary