

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Bridges HUB Award
6. CHDO Operating Funds Agreement between the City of Muncie Community Development Department and Muncie Home Ownership Revitalization (MHOR)
7. CHDO Operating Funds Agreement between the City of Muncie Community Development Department and ecoREHAB
8. Rehabilitation Agreement between the City of Muncie Community Development Department and Urban Light CDC
9. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY**  
**CITY OF MUNCIE, STATE OF INDIANA**  
**November 30th, 2016 MINUTES**

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:03 A.M.
2. **Members Present:** Roger Overbey, Bobbie Clemens (Absent-John Quirk)
3. **Minutes:** Bobbie Clemens moved to table the November 9<sup>th</sup>, 2016 minutes for further review. Roger Overbey provided the second. Motion passed by voice vote.  
  
**Minutes:** Bobbie Clemens moved to approve minutes from the November 16, 2016 meeting. Roger Overbey provided the second. Motion passed by voice vote.
4. **Register of Claims:**  
  
Audrey Jones, City Controller presented **BOW EFT Payment 10/7/16 (1) Record** Innovation Connector (Muncie Redevelopment Commission Agreement) in the amount of **\$532,267.00** Bobbie Clemens moved to approve EFT Payment as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.  
  
Audrey Jones, City Controller presented **BOW EFT Payments 11/16/16 (3) Records** Indiana Department of Revenue (Sales Tax) IU Health Physicians (Health Insurance) and Muncie Meds/Canarx (Prescriptions) in the amount of **\$162,857.68** Bobbie Clemens moved to approve EFT Payments as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.  
  
Audrey Jones, City Controller presented the **Board of Public Works** Check Date 11/23/16 there is **12 Records** for a total amount of **\$1,966.31** (Utilities) nothing unusual within those set of claims. Bobbie Clemens moved to approve Board of Works claims as presented. Roger Overbey provided the second. Motion passed by voice vote.  
  
Audrey Jones, City Controller presented **BOW EFT Payment 11/28/16 (1) Record** IU Health Plans (Health Insurance) in the amount of **\$177,917.47** Bobbie Clemens moved to approve EFT Payment as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.  
  
Audrey Jones, City Controller presented **BOW EFT Payment 11/29/16 (1) Record** Regions Bank (Bond) in the amount of **\$25,000.00** Bobbie Clemens moved to approve EFT Payment as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.  
  
Audrey Jones, City Controller presented the **Board of Public Works** Check Date 12/02/16 there is **271 Records** for a total amount of **\$463,929.21** nothing unusual within those set of claims. Bobbie Clemens moved to approve Board of Works claims as presented. Roger Overbey provided the second. Motion passed by voice vote.  
  
Audrey Jones, City Controller presented the **Community Development** Check Date 12/02/16 there is **10 Records** for a total amount of **\$10,918.86** nothing unusual within this set of claims. Bobbie Clemens moved to approve Community Development claims as presented. Roger Overbey provided the second. Motion passed by voice vote.
5. **Bridges HUB Award:** Brad King, Community Development Office presented contract between Community Development and Pridemark Construction for the expansion of Bridges Community Services Hub for their Laundry - Bathing facilities for homeless. I recommend the board to enter into contract as presented here today. Bobbie Clemens moved to approve contract as presented by Brad King. Roger Overbey provided the second. Motion passed by voice vote.
6. **CHDO Operating Funds Agreement between the City of Muncie Community Development Department and Muncie Home Ownership Revitalization (MHOR):** Margo Dever, Planner 1 and HOME Program Coordinator Community Development Department came forward to present CHDO Operating Funds Agreement for Muncie Home Ownership Revitalization in the amount of \$10,000.00 agreement is from June 1, 2016 through May 31, 2017. Bobbie Clemens moved to enter into agreement as presented by Margo Dever. Roger Overbey provided the second. Motion passed by voice vote.

7. **CHDO Operating Funds Agreement between the City of Muncie Community Development Department and ecoREHAB:** Margo Dever, Planner 1 and HOME Program Coordinator Community Development Department came forward to present CHDO Operating Funds Agreement ecoREHAB in the amount of \$10,000.00 agreement is from June 1, 2016 through May 31, 2017. Bobbie Clemens moved to enter into agreement as presented by Margo Dever. Roger Overbey provided the second. Motion passed by voice vote.
8. **Rehabilitation Agreement between the City of Muncie Community Development Department and Urban Light CDC:** Margo Dever, Planner 1 and HOME Program Coordinator Community Development Department came forward to present contract with Urban Light CDC for HOME Investment Program forgivable load of \$188,940.00 for the rehabilitation of 1212-1214 S. Jefferson Street into two apartments. Bobbie Clemens moved to enter into agreement as presented by Margo Dever. Roger Overbey provided the second. Motion passed by voice vote.
9. **Adjournment:** Bobbie Clemens moved to adjourn meeting, meeting adjourned at 9:11 a.m., Roger Overbey provided the second. Motion passed by voice vote.

**Board of Public Works and Safety**

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**John Quirk, President**

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**Roger Overbey, Vice-President**

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**Bobbie Clemens, Secretary**

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**Linda Hayes, Recording Secretary**