1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Open Quote(s) for United Day Care HVAC Installation
6. Open Quote(s) for Bridges HUB
7. Eddie Bell, Muncie Fire Chief – Purchase 2016 E-One Custom Pumper Stock Number 139878 Fire Truck for the Muncie Fire Department
8. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
November 9th, 2016 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:01 A.M.

2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens

3. **Approval of Minutes from the November 2nd, 2016 Meetings:** Roger Overbey moved to approve minutes from the Nov. 2nd, 2016 meeting. Bobbie Clemens provided the second. Motion passed by voice vote.

4. **Register of Claims:**

Audrey Jones, City Controller presented **BOW EFT Payment** 11/2/16 **(2) Records** IU Health Plans & IU Health Workplace Services (Health Insurance) in the amount of **$192,897.46** Roger Overbey moved to approve EFT Payments as presented by the City Controller. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **BOW EFT Payment** 11/3/16 **(4) Records** First Merchants Trust, US Bank and Authorize Net (Bank Fees) in the amount of **$1,730.78** Roger Overbey moved to approve EFT Payments as presented by the City Controller. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Board of Public Works** Check Date **11/10/16** there is **166 Records** for a total amount of **$451,827.71** nothing unusual within those set of claims. Roger Overbey moved to approve Board of Works claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Community Development** Check Date **11/10/16** there is **5 Records** for a total amount of **$4,855.92** nothing unusual within this set of claims. Roger Overbey moved to approve Community Development claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

5. **Open Quote(s) for United Day Care HVAC Installation:** Two quotes were submitted to the City Clerk's Office from:

Pridemark Construction 421 S. Walnut St. Muncie, IN 47305	Quality Plumbing & Heating PO Box 428 120 E. McKinley Street Bunker Hill, IN 46914
$ 22,400.00	$ 29,500.00

Roger Overbey moved to take quotes under advisement for one week. Bobbie Clemens provided the second. Motion passed by voice vote.

6. **Open Quote(s) for Bridges HUB:** One quote was submitted to the City Clerk's Office from:

Pridemark Construction 421 S. Walnut St. Muncie, IN 47305
$ 78,400.00

Roger Overbey moved to take quote under advisement. Bobbie Clemens provided the second. Motion passed by voice vote.

7. **Eddie Bell, Muncie Fire Chief – Purchase 2016 E-One Custom Pumper Stock Number 139878 Fire Truck for the Muncie Fire Department:**

Fire Service, Inc. 9545 Industrial Drive North St. John, IN 46373	Fire Service Inc. 9545 Industrial Drive North St. John, IN 46373	Fire Service Ins. 9545 Industrial Drive North St. John, IN 46373
E-One Custom Pumper Stock # 139878	KME Custom Pumper Stock# 10056	KMI Custom Pumper Stock #9675
$ 400,000.00	$ 455,500.00	$ 459,000.00

Chief Bell commented that the Fire Department would like to purchase a 2016 E-One Custom Pumper fire truck from Fire Service Inc. The purchase price for the 2016 E-One Custom Pumper Stock #139878 shall be the $400,000.00 of the listed price as full payment which shall be promptly

refunded in the event negotiations are terminated. This document is a letter of intent only. It is not intended to be, and shall not constitute in anyway, a binding or legal agreement or impose any legal obligation or duty on either of us. If the foregoing reflects our mutual statement of intention, please sign and return the enclosed copy of this Letter of Intent. Bobbie Clemens moved accept quote this is found to be unique opportunity for substantial savings to purchase from Fire Service, Inc. for a 2016 E-One Custom Pumper stock number 139878 Fire Truck for the Department as recommended by Chief Bell. Roger Overbey provided the second. Motion passed by voice vote.

8. **Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:10 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President	**Roger Overbey, Vice-President**
Bobbie Clemens, Secretary	**Linda Hayes, Recording Secretary**