

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Todd Donati, Muncie Redevelopment Commission presented Agreement for Services between MRC the City of Muncie and Justin Thompson
6. Street Closing Application from Heather Williams, Riverside/Normal City Neighborhood Association
7. Street Closing Application from "Minnetrista Enchanted Luminaria Walk"
8. Rick Lorrison, Assistant Superintendent presenting quotes for Lighting Upgrade and Heating System for the Department of Public Works
9. Muncie Fire Fighter's Street Collections
10. Faith Builder's Ministries Street Closing Application for "Trunk or Treat"
11. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
October 12th, 2016 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:03 A.M.
2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens
3. **Approval of Minutes from the October 5th, 2016 Meetings:** Roger Overbey moved to approve minutes from the Oct. 5th, 2016 meeting. Bobbie Clemens provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Audrey Jones, City Controller presented **BOW EFT Payment 9/22/16 (1) Record** Risk Management Services (Workman's Comp) in the amount of **\$5,000.00** Roger Overbey moved to approve EFT Payment as presented by the City Controller. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **BOW EFT Payment 9/23/16 (1) Record** The Bank of New York (Bank Fees) in the amount of **\$1,000.000** Roger Overbey moved to approve EFT Payment as presented by the City Controller. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **BOW EFT Payment 9/29/16 (3) Records** IU Health Plans, Muncie Meds/Canarx Serve (Health Insurance Claims) in the amount of **\$436,554.61** Roger Overbey moved to approve EFT Payments as presented by the City Controller. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **BOW EFT Payment 9/30/16 (3) Records** Star Financial Bank, Authorize Net and First Merchants Trust (Bank Fees) in the amount of **\$909.74** Roger Overbey moved to approve EFT Payments as presented by the City Controller. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **BOW EFT Payment 10/3/16 (2) Records** IU Health Physicians (Health Insurance Claims) in the amount of **\$468.00** Roger Overbey moved to approve EFT Payments as presented by the City Controller. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **BOW EFT Payment 10/5/16 (2) Records** IU Health Plans, IU Health Workplace Services (Health Insurance Claims) in the amount of **\$241,272.17** Roger Overbey moved to approve EFT Payments as presented by the City Controller. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller reported that this one is a little unusual for **\$21,044.67** we have been receipting in a non-reverting fund for adoption for reclaim and court fees. We have been receipting them into the general fund and the donation account and I did not put them in the correct accounts so we had to write a check out of those accounts and put them into the non-reverting fund. Roger Overbey moved to approve Board of Works – Special Run – Check Date 10/5/16 as presented by the City Controller. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **BOW EFT Payments 10/7/16 (3) Records** Innovation Connector, Public Employee Retirement in the amount of **\$532,965.85** Roger Overbey moved to approve EFT Payments as presented by the City Controller. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **BOW EFT Payments 10/7/16 (3) Records** Revenue (Bank Fees) in the amount of **\$1,017.91** Roger Overbey moved to approve EFT Payments as presented by the City Controller. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **BOW EFT Payment 10/10/16 (2) Records** AFLAC Premium Holding, Muncie Meds/Canarx Serve) in the amount of **\$3,985.965.96** Roger Overbey moved to approve EFT Payment as presented by the City Controller. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Board of Public Works** Check Date **10/14/16** there is **212 Records** for a total amount of **\$541,266.19** nothing unusual within those set of claims. Roger Overbey moved to approve Board of Works claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Community Development** Check Date **10/14/16** there is **4 Records** for a total amount of **\$3,608.20** nothing unusual within this set of claims. Roger Overbey moved to approve Community Development claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

5. **Todd Donati, Muncie Redevelopment Commission presented Agreement for Services between MRC the City of Muncie and Justin Thompson:** Todd came forward and commented that we had originally had hired Mike Fisher to clean both parking garages and Mike determined that after a while that he just didn't want to work the long hours. So we have now hired Justin Thompson will provide general maintenance, management, and oversight work for the Downtown Parking Garage, The Village Garage and other locations deemed necessary by the MRC, Monday thru Friday between the hours of 7 am to 3 pm. At the same rate that Mike Fisher was being paid. Roger Overbey moved to enter into Agreement for Services as presented by Todd Donati. Bobbie Clemens provided the second. Motion passed by voice vote.
6. **Street Closing Application from Heather Williams, Riverside/Normal City Neighborhood Association:** Heather Williams commented that they were rained out the other time so I am back to get approval to close Dicks Street 20' on either side of University Avenue "Artistic Crosswalk painting. This Saturday, October 15, 2016 from 8:00 a.m. to 4:00 p.m. (Rain Date 10-16-16). Approval has been given by Steve Stewart, Muncie Chief of Police, Eddie Bell, Muncie Fire Chief and Rhonda Clark, Ball State University Campus Police Department. Roger Overbey moved to approve street closing as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
7. **Street Closing Application from "Minnetrista Enchanted Luminaria Walk":** Representative from Minnetrista Cultural Center came forward to request approval to close Minnetrista-Parkway from Wheeling Avenue to St. Joseph Street and Minnetrista Blvd from Minnetrista-Parkway to Wheeling on Friday, December 2, 2016 and Saturday, December 3rd, 2016 from 5:00 p.m. to 10:00 p.m. for each day. Approval given by Steve Stewart, Muncie Chief of Police and Eddie Bell, Muncie Fire Chief. Roger Overbey moved to approve street closing permit as presented for Minnetrista Cultural Center. Bobbie Clemens provided the second. Motion passed by voice vote.
8. **Rick Lorrison, Assistant Superintendent presenting quotes for Lighting Upgrade and Heating System for the Department of Public Works:** Rick reported that we have money in our account for next year but we need to get started on this pretty quick. We need to get ahold of Vectren Energy to get the gas pressure bumped up and get that started. Plus some of these components and stuff are purpose build which will take 90 to 120 days to complete the order you just don't buy them off the shelf.

Lighting Upgrade

Sater Electric 14416 W. Main St. Daleville, IN 47334	Automated Logic 614 Streeter Ave. Muncie, IN 47303	Salyer Taylor 1000 E. 29 th St. Muncie, IN 47302
\$ 57,092.45	\$ 60,000.00	\$ 61,727.00

Rick Lorrison requested the board to accept quote from Sater Electric for Lighting Upgrade. Roger Overbey moved to accept Sater Electric's quote as presented and recommended by Rick Lorrison. Bobbie Clemens provided the second. Motion passed by voice vote.

Heating System

Sater Electric 14416 W. Main St. Daleville, IN 47334	Salyer Taylor 1000 E. 29 th St. Muncie, IN 47302	Automated Logic 614 Streeter Ave. Muncie, IN 47303
\$ 49,428.00	\$ 52,500.00	\$ 53,876.00

Rick Lorrison requested the board to accept quote from Sater Electric for Heating System. Roger Overbey moved to accept quote Sater Electric's quote as presented and recommended by Rick Lorrison. Bobbie Clemens provided the second. Motion passed by voice vote.

9. **Jason Chafin, IAFF Local 1348 Muncie Fire Fighter's Street Collections:** Jason came forward due to severe weather on 9/30/16 we were forced to cancel our pre-approved collections. We would like to ask the Board to allow 10/14/16 as a replacement for this date. 4 - 6 p.m. at Jackson & Madison, Memorial & Hackley, 8th St. & Batavia, 18th & Macedonia, Godman & Tillotson and Walnut & Centennial. We will collect for charities Special Olympics, Muscular Dystrophy Assn and Toys for Tots. Bobbie Clemens moved to approve street collection as presented. Roger Overbey provided the second. Motion passed by voice vote.

- 10. Faith Builder's Ministries Street Closing Application for "Trunk or Treat":** Ken Fuller came forward to present street closing request for October 29, 2016 from 1:00 p.m. to 6:00 p.m. close 100 block of S. Pershing between Main St. & Jackson St. for Trunk or Treat for Neighborhood kids. Signatures of approval from Steve Stewart, Muncie Chief of Police and Eddie Bell, Muncie Fire Chief. Bobbie Clemens moved to approve street closing for Trunk or Treat as presented. Roger Overbey provided the second. Motion passed by voice vote.
- 11. Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:18 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary