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2. Members Present
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4. Register of Claims
5. City Controller presenting Addendum to Services Contract between City of Muncie and Computer Management and Consultants, Inc.
6. Layne Crest Addition – No Parking Zone on Concord Road between Winston Dr. and Belmont Dr.
7. Award Asbestos Contractor Contract
8. Award Demolition Contracts
9. Inside Out Insulation Installation Contract
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11. John Geary, Norfolk & Southern Railroad reference Train Tressel on Bunch Blvd
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13. Noise Exemption Authorization Application from Jess Mercier, BSU Student Center Programs
14. Acceptance of Quote Crew Cab 4 x 4 Truck for the Department of Public Works
15. Street Closing Application from East Central Neighborhood Association
16. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
October 26th, 2016 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:00 A.M.
2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens
3. **Approval of Minutes from the October 19th, 2016 Meetings:** Roger Overbey moved to approve minutes from the Oct. 19th, 2016 meeting. Bobbie Clemens provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Audrey Jones, City Controller presented **BOW EFT Payments 10/21/16 (2) Records** IU Health Plans, Muncie Meds/Canarx Serv Inc. (Health Insurance) in the amount of **\$81,492.79** Bobbie Clemens moved to approve EFT Payments as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **BOW EFT Payments 10/28/16 (3) Records** IU Health Plans, Muncie Meds/Canarx Serv Inc. and Wage Works (Health Insurance) in the amount of **\$128,680.88** Bobbie Clemens moved to approve EFT Payments as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Board of Public Works** Check Date **10/28/16** there is **224 Records** for a total amount of **\$247,013.05** nothing unusual within those set of claims. Bobbie Clemens moved to approve Board of Works claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Community Development** Check Date **10/28/16** there is **13 Records** for a total amount of **\$21,291.47** nothing unusual within this set of claims. Bobbie Clemens moved to approve Community Development claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

5. **City Controller presenting Addendum to Services Contract between City of Muncie and Computer Management and Consultants, Inc:** Audrey Jones, City Controller presented contract with our IT Department what changed in it is that they are going to start doing our police department IT instead of a police officer doing it. So they increased to add the Muncie Police Department, I know that you guys already approved a contract for them to finish out the rest of the year so this adds them to next year. Terms of this agreement extension commences starting January 1, 2017 through December 31, 2020. Bobbie Clemens moved to approved addendum to services contract as presented by Audrey Jones. Roger Overbey provided the second. Motion passed by voice vote.

6. **Layne Crest Addition – No Parking Zone on Concord Road between Winston Drive and Belmont Drive:** Duke Campbell, Superintendent Department of Public Works came forward and reported last week we asked the board to consider no parking on one side of Concord from Winston to Belmont and I have taken street view photo's this first picture I am in my city vehicle sitting still just to show you how tight this is from both sides of my vehicle, I expect I have a foot and half to two feet on each side of my vehicle. The second photo shows very clearly that an emergency vehicle nor a MITS plus Bus could not get through there. There are a lot unused driveways the whole length of the street I am asking the board to approve no parking on the north side of the street for this reason. President Quirk asked if there was anyone from the neighborhood who wants to talk about the no parking to come to the podium and state your name.

Hoby Brown this has been issue since I have lived there for the last two years last night a fire truck has to stop and back up and make several attempts to get past the two trucks in the photo it is even harder when all the college kids when they are all there. This morning it wasn't that bad but I am very much in favor of the no parking zone.

Michael Ritz I have lived at this residence since 1999 it was primarily families then but so many of the house are becoming college rentals and we know there is a limit to how many unrelated people can live in a residence but that doesn't seem to matter to the landlords or the people who own the property and rent them out. I don't know what we do other than try the no parking and see what happens.

Bobbie Clemens moved to approve no parking zone on the north side of Concord between Winston & Belmont as recommended by Duke Campbell. Roger Overbey provided the second. Motion passed by voice vote.

7. **Award Asbestos Contractor Contract:** President Quirk asked Brad if this was one we were going to continue for two weeks. Brad King yes I actually got everything settled quicker than I expected. Brad King, Planner for Community Development Office in front of you should be a contract for asbestos survey and abatement. President Quirk when you were here last week you indicated that you would have this continued for two weeks, do you know if there is anybody from one of these contractors here on the particular date that would like to be present for the meeting. Brad no I do not I have contacted Air Management Technics and they could make it to either one. President Quirk commented what I am afraid since we told them last week it was going to be two weeks and they have something to say and may want to be present. So we have to continue until next week anyway.
8. **Award Demolition Contracts:** President Quirk the same thing with demolition contracts is that correct. Brad King believes there is a contractor here for the demolition contracts. President Quirk commented what I am afraid since we told them last week it was going to be two weeks and they have something to say and may want to be present. So we have to continue until next week anyway.
9. **Inside Out Insulation Installation Contract:** Brad King, Planner for Community Development recommended board to accept bid from Pridemark Construction bid in the amount of \$26,600. Bobbie Clemens moved to award insulation contract to Pridemark Construction as recommended by Brad King. Roger Overbey provided the second. Motion passed by voice vote.
10. **Change Orders – Hardest Hit Funds Blight Elimination Program and Documentation explaining the asbestos needed removed:** Zane Bishop, Hardship Program Administrator presented change orders for six of the 11 properties awarded for demolition in the amount of \$10,650.00 from RSO Construction.

417 W. 6th St.	2,175.00	219-221 N. Hackley	1,375.00
718 E. 9th St.	675.00	1819 E. Highland	2,575.00
1803 S. Blaine	300.00	1203 S. Madison	3,550.00

Roger Overbey moved to approve change orders in the amount of \$10,650.00 for asbestos abatement as presented by Zane Bishop. Bobbie Clemens provided the second. Motion passed by voice vote.

11. **John Geary, Norfolk & Southern Railroad reference Train Tressel on Bunch Blvd:** John Geary, I am in charge of the bridges in the area. In the last year our bridge has been struck about 12 times (not the bridge but the crash bar) about four months ago a Indiana & Michigan Power truck hit it going about 20 to 30 mph and completely destroyed the crash beam. The crash beam did its job because the bridge was not destroyed. After that happened I went to the Street Department and they were very cooperative and helped put up some extra signs and move some signs to warn public about the low clearance at Bunch Blvd. Since then the bridge has been hit four or five times my biggest concern not only for the railroad but the City of Muncie is if the someone was to hit again like the AEP truck and getting into our bridge and it almost happened last time because the crash beam was completely destroyed and knocked off of its support. What I propose is that we put up stop signs on both sides of the bridge whether you are coming from the North or from the South it gives the public and anyone driving a vehicle or truck whatever the opportunity to stop and see what is going on and possibly not hit the bridge. The main reason for stop signs is because if the crash beams get hit at very low speed then it's doing its job; it will stop the bridge from being destroyed. If something happens to the bridge and we don't catch it in time and the train goes across it after it has been struck it could be catastrophe to Norfolk & Southern and the City of Muncie. Rick Lorrison, Assistant Superintendent came forward and commented he doesn't know if that will be the solution but thinks it will help. Dick Weigel, HWC Engineering mentioned Kitselman Gateway and one thing talked about is relocating Bunch Blvd as you get south of this railroad crossing and as part of that there is some feasibility study in the process right now what is the cost to make other changes at that same crossing. Maybe something to start some dialogue to talk about is that what needs to happen or are there some other remedies that can minimize potential damage to that crash beam. John Geary my point is I would like a quick fix at almost no cost if I have to erect the signs I can have my people do it but I can't do anything without permission. Roger Overbey moved to approve stop signs on both sides of the bridge as requested by John Geary of Norfolk & Southern Railroad. Bobbie Clemens provided the second. Motion passed by voice vote.

- 12. Phil Peckinpaugh – Muncie Animal Care & Services:** Phil Peckinpaugh I have come to you here today in hopes to purchase a used vehicle for our department, we only have one 4 x 4 truck with winter approaching I feel it is important that we have another. We want to buy a used sierra truck. Phil presented three quotes from:

Stoops Automotive 4055 W. Clara Lane Muncie, IN 47304	Dellen Chevrolet 2527 W. Main St. Greenfield, IN 46140	Stoops Automotive 4055 W. Clara Lane Muncie, IN 47304
2009 4 x 4 used GMC Sierra 70,000 miles	2009 used GMC Sierra 62,900 miles	2008 used GMC Sierra 92,846 miles
\$17,700.00	\$ 23,650.00	\$21,000.00

Phil recommended the board to accept the lowest quote. Bobbie Clemens moved to accept quote from Stoops Automotive for the 2009 4 x 4 Crew Cab 4 x 4 GMC used Sierra Truck. Roger Overbey provided the second. Motion passed by voice vote.

- 13. Noise Exemption Authorization Application from Jess Mercier, BSU Student Center Programs:** Jess came forward to present their noise exemption for Saturday, October 29, 2016 from 9:00 p.m. to 1:00 a.m. late night event featuring outdoor hayrides on the quad. Bobbie Clemens moved to approve noise exemption as presented. Roger Overbey provided the second. Motion passed by voice vote.

- 14. Acceptance of Quote Crew Cab 4 x 4 Truck for the Department of Public Works:** Rick Lorrison, Assistant Superintendent for the Department of Public Works presented four quotes for a new 4 x 4 crew cab truck for the department. No additional funding needed using the funds that we have and I recommend you accept the lowest quote.

Gaddis Chrysler Dodge 1717 N. Wheeling Ave. Muncie, IN 47304	American Chevrolet 6580 W. Hometown Blvd Muncie, IN 47304	Stoops Buick GMC 4055 W. Clara Lane Muncie, IN 47304	Dellen Ford Lincoln 2001 E. McGalliard Rd. Muncie, IN 47303
2017 Ram 2500 Tradesman Crew Cab 4 x 4	2016 Chev. Silverado 2500 HD Double Cab 4 x 4	2017 GMC HD 2500 Sierra Crew Cab 4 x 4	2017 Ford F-250 4 x 4 Crew Cab
\$29,765.00	\$30,200.00	\$30,471.10	\$32,219.00

Bobbie Clemens moved to accept quote from Gaddis Chrysler Dodge for the 2017 Ram 2500 Tradesman Crew Cab 4 x 4 for the department. Roger Overbey provided the second. Motion passed by voice vote.

- 15. Street Closing Application from East Central Neighborhood Association:** Dawn Donson came forward to close Washington Street from Vine Street to Pershing Drive on Sunday, October 30th, 2016 from 11:00 a.m. to 4:00 p.m. for their 6th Annual Great Pumpkin Carving Party. Muncie Police Chief Steve Stewart and Deputy Fire Chief, Bret Grainger approved the street closing. Roger Overbey moved to approve street closure as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

- 16. Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:31 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary