

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Muncie Police Chief, Steve Stewart presenting Services Contract between Computer Management and Consultants Inc. (CMC) and City of Muncie Police Department
6. Procession Application from Alpha Gamma Delta
7. Heather Williams, Riverside/Normal City Neighborhood Association
8. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
September 28th, 2016 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:01 A.M.
2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens
3. **Approval of Minutes from the Sept. 21, 2016 Meetings:** Roger Overbey moved to approve minutes from the Sept. 21st, 2016 meeting. John Quirk provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Aaron Kidder, representing the City Controller presented **BOW EFT Payment 8/2/16 (1) Record** First Merchants Trust (Bank Fees) in the amount of **\$171.28** nothing unusual. Roger Overbey moved to approve EFT Payment as presented by Aaron Kidder. John Quirk provided the second. Motion passed by voice vote.

Aaron Kidder, representing the City Controller presented **BOW EFT Payment 9/23/16 (4) Records** Muncie Meds/Canarx, IU Health Plans, Risk Management Service (Health Insurance Claims) in the amount of **\$87,699.28** nothing unusual. Roger Overbey moved to approve EFT Payment as presented by the City Controller. John Quirk provided the second. Motion passed by voice vote.

Aaron Kidder, representing the City Controller presented the **Board of Public Works Check Date 9/30/16** there is **293 Records** for a total amount of **\$507,741.13** nothing unusual within those set of claims. Roger Overbey moved to approve Board of Works claims as presented. John Quirk provided the second. Motion passed by voice vote.

Aaron Kidder, representing the City Controller presented the **Community Development Check Date 9/30/16** there is **15 Records** for a total amount of **\$21,959.18** nothing unusual within this set of claims. Roger Overbey moved to approve Community Development claims as presented. John Quirk provided the second. Motion passed by voice vote.
5. **Muncie Police Chief, Steve Stewart presenting Services Contract between Computer Management and Consultants Inc. (CMC) and City of Muncie Police Department:** Chief Stewart commented that we currently have a Muncie Policeman doing our IT work and he is going to retire. This is a \$25,000 year contract with the cities IT Department. They will take care of all our mobile terminals in the cars and at City Hall. IT Department will assist MPD maintain and operate a computer system and/or network beyond the knowledge of MPD technical support staff to include: installing, supporting, and maintaining servers or other computer systems and planning or a responding to service outages and other problems. Analyzing system logs and identifying potential issues with computer systems. Introducing and integrating new technologies into existing data center environments. Performing routine audits of systems and software. Applying operating system updates, patches, and configuration changes. Installing and configuring new hardware and software. Adding, removing, or updating user account information. Assist in reviewing the security of the network and for assigning IP addresses to the devices connected to the networks. Assist and help design, develop and maintain a system to backup data on a regular basis. Develop and maintain a backup process to make sure data is properly backed up stored off site for disaster recovery and data recovery as needed. Roger Overbey moved to authorize Chief Stewart to enter into Services Contract with Computer Management and Consultants as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
6. **Procession Application from Alpha Gamma Delta:** Emily Puckett came forward to present their procession application for November 5th, 2016 from 10:00 a.m. to Noon start at McKinley & Riverside, east on Riverside Ave., to New York, north on New York to Neely, west on Neely to McKinley, north on McKinley to Bethel, turn around go south on McKinley to Riverside, east on Riverside to Emens Auditorium for finish. Approval has been given by Steve Stewart, Muncie Chief of Police, Eddie Bell, Muncie Fire Chief and Rhonda Clark, BSU Campus Police. Roger Overbey moved to approve procession permit as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

- 7. **Heather Williams, Riverside/Normal City Neighborhood Association:** Heather came forward to present their street closing on Dicks Street 20' on either side of University Avenue for Artistic Crosswalk painting on Dicks Street @ University Avenue. Approval has been given by Steve Stewart, Muncie Chief of Police, Eddie Bell, Muncie Fire Chief and Rhonda Clark, BSU Campus Police. Roger Overbey moved to approve street closing permit for Riverside/Normal City Neighborhood Association as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

- 8. **Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:08 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary