

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Acceptance of Bid for Removal of W. 9th Street between S. Birch Street and S. Pierce Street
6. Zane Bishop presenting demolition change orders for Hardest Hit Funds Blight Elimination Program from Merritt's Truck & Auto Repair, Inc.
7. Zane Bishop presenting demolition change orders for Hardest Hit Funds Blight Elimination Program from Shroyer Bros, Inc.
8. Phil Tevis, Flatland Resources presenting Kitselman Trail Head Temporary Right-of-Entry and Purchase Agreement
9. Renewal of Residential Handicapped Parking Space for Wayne & Marta Chadwick 1707 S. High Street
10. Temporary Parking Request from Cecil & Barbara Alvarez Bohanon 1133 W. Warwick Road
11. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
April 26th, 2017 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:03 A.M.
2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens
3. **Minutes:** Roger Overbey moved to approve minutes from the April 19th, 2017 meeting. Bobbie Clemens provided the second. Motion passed by voice vote.

4. **Register of Claims:**

Audrey Jones, City Controller presented the BOW EFT Payment **3/31/17** there is **3 Records** for a total amount of **\$331.02** First Merchants Trust Co. for Bank Fees. Bobbie Clemens moved to approve eft payment as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the BOW EFT Payment **3/31/17** there is **1 Record** for a total amount of **\$10.80** First Merchants Trust Co. for Bank Fees. Bobbie Clemens moved to approve EFT Payment as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the BOW EFT Payment **3/31/17** there is **2 Records** for a total amount of **\$574.15** First Merchants Trust Co. for Bank Fees. Bobbie Clemens moved to approve EFT Payment as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the BOW EFT Payment **4/21/17** there is **3 Records** for a total amount of **\$54,861.98** for IU Health Workplaces Services, Muncie Meds/Canarx Serv. Inc. and Wage Works for Health Insurance Claims. Bobbie Clemens moved to approve EFT Payment as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the BOW EFT Payment **4/25/17** there is **2 Records** for a total amount of **\$317,205.71** for IU Health Plans, Health Insurance Claims. Bobbie Clemens moved to approve EFT Payment as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the BOW EFT Payment **4/25/17** there is **1 Record** for a total amount of **\$134.45** First Merchant's Trust Co. for Bank Fees. Bobbie Clemens moved to approve EFT Payment as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Board of Public Works** Check Date **04/21/17** there is **239 Records** for a total amount of **\$1,202,990.75** nothing unusual within this set of claims. Bobbie Clemens moved to approve Board of Works claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Community Development** Check Date **04/21/17** there is **6 Records** for a total amount of **\$46,964.17** nothing unusual within this set of claims. Roger Overbey moved to approve Community Development claims as presented. John Quirk provided the second. Motion passed by voice vote.

5. **Acceptance of Bid for Removal of W. 9th Street between S. Birch Street and S. Pierce Street:** Kevin Nemyer, Community Development Office I am here on behalf of Brad King who is away today seeking acceptance of bid to remove W. 9th Street between S. Birch Street and S. Pierce Street from RSO Construction. John Quirk asked Kevin if he was asking the Board of Works to accept the lowest bid in the amount of \$7,900. Kevin "yes I am". Bobbie Clemens moved to accept lowest bid from RSO Construction as recommended by Kevin Nemyer. Roger Overbey provided the second. Motion passed by voice vote.

6. **Zane Bishop presenting demolition change orders for Hardest Hit Funds Blight Elimination Program from Merritt's Truck & Auto Repair, Inc:** Zane Bishop reported that the change orders is for asbestos abatement that was not included with original contract.

Set #	Demolition Address	Contract Amount	Change Order Amount	Revised Contract Amount	
3	1204 E. 5 th	7,500.00	975.00	8,475.00	
3	712 S. Brotherton	7,900.00	1,300.00	9,200.00	
3	926 S. Hackley	6,000.00	4,025.00	10,025.00	
3	1224 E. Kirby	7,500.00	1,075.00	8,575.00	
3	1421 E. Kirby	8,400.00	800.00	9,200.00	
3	1910 E. Memorial	10,900.00	1,700.00	12,600.00	
3	1308 S. Monroe	8,800.00	8,300.00	17,100.00	
3	1810 E. Willard	8,100.00	1,100.00	9,200.00	
4	1108 W. 1 st	8,200.00	1,325.00	9,525.00	
4	828-830 N. Jefferson	13,200.00	1,460.00	14,660.00	
4	1013 W. Kilgore	11,700.00	850.00	12,550.00	
4	619 N. Mulberry	13,900.00	900.00	14,800.00	
4	624 W. Powers	13,500.00	1,325.00	14,825.00	
4	1013 W Powers	13,300.00	1,975.00	15,275.00	
4	548 W. Wilson	7,500.00	13,500.00	21,000.00	
5	125 E. 8 th	9,700.00	1,600.00	11,300.00	
5	812 W. 10 th	6,500.00	1,825.00	8,325.00	
5	1200 S. Elm	11,300.00	7,250.00	18,550.00	
5	1206-1208 S. Elm	11,700.00	12,400.00	24,100.00	
5	1623-1623 1/2 S. Elm	10,300.00	8,850.00	19,150.00	
5	1624 S. Elm	10,200.00	1,495.00	11,695.00	
5	1625-1627 S. Elm	11,900.00	5,825.00	17,725.00	
5	1719 S. Jefferson	7,100.00	1,325.00	8,425.00	
5	609 W. Memorial	9,800.00	1,525.00	11,325.00	
5	623 W. Memorial	8,900.00	6,675.00	15,575.00	

John Quirk asked the name of the company that did their asbestos abatements. Zane reported that Merritt's Truck & Auto Repair used A & G Environmental. John then asked Zane if we have a separate contract with A & G Environmental. Zane answered no we do not a contract agreement. A & G Environmental was selected through the prime contractor which is Merritt's Truck & Auto Repair. John asked if all this work was completed. Zane answered no not all of it. John Quirk reported that on change orders we can only have a 20% change and several of these are greater than 20% so the ones under that thresh hold we can probably approve but the ones above that we need to approach a different way. John asked Zane he has checked to see how many of these are 20% or less. Zane commented that he had not. Zane Bishop commented that he will do the calculations for next week's meeting. Roger Overbey moved to table demolitions for Merritt's Truck & Auto Repair until next week's meeting. Bobby Clemens provided the second. Motion passed by voice vote.

7. **Zane Bishop presenting demolition change orders for Hardest Hit Funds Blight Elimination Program from Shroyer Bros, Inc:** Zane Bishop reported that the change orders is for asbestos abatement that was not included with original contract. Shroyer Bros., Inc. used Jonathan's Inspections.

Set #	Demolition Address	Contract Amount	Change Order Amount	Revised Contract Amount	
2	1814 E. Highland	6,475.00	350.00	6,825.00	
2	102 S. Ohio	13,225.00	550.00	13,775.00	
7	715 E. 8 th	8,265.00	500.00	8,765.00	
7	509 S. Gharkey	13,995.00	975.00	14,970.00	
7	2329 S. Jefferson	12,860.00	500.00	13,360.00	
7	1520 E. Kirby	7,825.00	450.00	8,275.00	
7	2009 S. Walnut	7,325.00	2,800.00	10,125.00	
7	2328 S. Walnut	12,310.00	550.00	12,860.00	
8	408 E. Highland	15,680.00	550.00	16,230.00	
8	649 N. Mulberry	13,415.00	550.00	13,965.00	
8	819 W. Powers	14,365.00	550.00	14,915.00	

Roger Overbey moved to table demolitions for Merritt's Truck & Auto Repair until next week's meeting. Bobby Clemens provided the second. Motion passed by voice vote.

- 8. Phil Tevis, Flatland Resources presenting Kitzelman Trail Head Temporary Right-of-Entry and Purchase Agreement:** Phil presented a license agreement or right of entry on the old Indiana Steel & Wire property which is the south parking lot south of Jackson and east of river and also a purchase donation agreement for the same parcel. This will occur around May of 2018 but we need to right to get in there now during the construction of the bridge which should be given notice to proceed in the next couple weeks. John Quirk asked Phil what does the right of entry for. Phil reported it will allow the City or any of its agents that enter onto the parking lot to reconstruct the historic bridge that will be stored on site, possibly store dirt on site or also do soil borings which still has be conducted in order the satisfy the Indiana Department of Transportation requirements of the federal agency of the project. Roger Overbey moved approve temporary right of entry and purchase agreement as presented by Phil Tevis. Bobbie Clemens provided the second. Motion passed by voice vote.
- 9. Renewal of Residential Handicapped Parking Space for Wayne & Marta Chadwick 1707 S. High Street:** Linda reported that Wayne & Marta Chadwick are renewing their handicapped parking space for another two years. Roger Overbey moved to approve residential handicapped parking space for Wayne & Marta Chadwick 1707 S. High Street for another two year period. Bobbie Clemens provided the second. Motion passed by voice vote.
- 10. Temporary Parking Request from Cecil & Barbara Alvarez Bohanon 1133 W. Warwick Road:** Barbara Bohanon is requesting permission to park seven to nine vehicles in a no parking zone on Thursday, April 27, 2017 from 3:00 p.m. o 6:00 p.m. at 1133 W. Warwick Road for end of year gathering for BSU DOMA Volunteer's in the Art Museum. Roger Overbey moved to approve temporary parking request as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
- 11. Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:17 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary