1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Audrey Jones, City Controller presenting Addendum 1 to Exhibit A Services to be Provided and Compensation Fee Structure
6. Margaux Dever, Planner 1 and HOME Program Coordinator Community Development Department presenting Amendment to the HOME Development and Loa Agreement for 1109 W. Kilgore Avenue
7. Megan Quirk, City Attorney presenting Invoice – Ratchford Properties, LLC
8. Parade – Street Closing and Noise Exemption Applications from Muncie Downtown Development Office for "Mardi Gras"
9. Muncie Fire Fighter's Street Collections for 2017
10. Acceptance of Agreement between Muncie Firefighters Local 1348 I.A.F.F-A.F.L./C.I.O, -C.I.C. And The City of Muncie
11. Tonya Hopper 1505 N. Madison Street
12. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
FEBRUARY 8TH, 2017 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:01 A.M.

2. **Members Present:** John Quirk, Bobbie Clemens, Roger Overbey

3. **Minutes:** Bobbie Clemens moved to approve minutes from the February 1st, 2017 meeting as printed. John Quirk provided the second. Roger Overbey abstained from voting since he was not at the meeting.

4. **Register of Claims:**

Audrey Jones, City Controller presented **BOW EFT Payments** 1/31/17 **(2)** Mutual Bank and Star Financial Bank (Bank Fees) in the amount of **$404.68** nothing unusual within this set of claims. Bobbie Clemens moved to approve EFT Payments as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **BOW EFT Payments** 2/3/17 **(1)** Risk Management Services Co. (Workman's Comp Insurance) in the amount of **$5,000.00 ($2,000.00 M.S.D. and $3,000.00 C.O.M.)** nothing unusual within this set of claims. Bobbie Clemens moved to approve EFT Payments as presented by the City Controller. John Quirk provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **BOW EFT Payments** 2/3/17 **(4)** First Merchants Trust, IU Health Plans, AFLAC Hospital Indemnity (Bank Fees & Health Insurance Claims) in the amount of **$141,039.91** nothing unusual within this set of claims. Bobbie Clemens moved to approve EFT Payments as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **BOW EFT Payment** 2/7/17 **(1)** Wage Works (HAS's, HRA's, FSA's Front Load for Health Insurance) in the amount of **$181.75** nothing unusual within this set of claims. Bobbie Clemens moved to approve EFT Payments as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Board of Public Works** Check Date 02/10/17 there is **335 Records** for a total amount of **$1,049,729.22** nothing unusual within those set of claims. Bobbie Clemens moved to approve Board of Works claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Community Development** Check Date 02/10/17 there is **14 Records** for a total amount of **$38,336.96** nothing unusual within this set of claims. Bobbie Clemens moved to approve Community Development claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

5. **Audrey Jones, City Controller presenting Addendum 1 to Exhibit A Services to be provided and Compensation Fee Structure:** Audrey reported that we have changed our insurance agent of record and this is just an addendum that needs to be signed to change over who we were using with the City of Muncie. Bobbie Clemens moved to approve addendum 1 to Exhibit A services to be provided and Compensation Fee Structure as recommended by Audrey Jones. Roger Overbey provided the second. Motion passed by voice vote.

6. **Margaux Dever, Planner 1 and HOME Program Coordinator Community Development Department presenting Amendment to the HOME Development and Loa Agreement for 1109 W. Kilgore Avenue:** Margaux presented an amendment to the HOME Development Loan Agreement it is for 1109 Kilgore Avenue with PathStone. There is no change in funding only in the completion date needs to be changed from February 28, 2017 to May 31st, 2017. President Quirk asked if all other terms and conditions were the same. Margaux responded that is correct. Roger

Overbey moved to amend the completion date as recommended by Margaux. Bobbie Clemens provided the second. Motion passed by voice vote.

7. **Megan Quirk, City Attorney presenting Invoice – Ratchford Properties, LLC:** Megan came forward with an invoice that is in front of you, we are asking for the Board of Works to authorize payment of invoice for Ratchford Properties, LLC. Payment of this will be out of EDIT Funds. Agreement between the City of Muncie and Ratchford Properties dated February 7, 2017. Bobbie Clemens moved to authorize payment of invoice from Ratchford Properties as presented by Megan Quirk. John Quirk provided the second. Motion passed by voice vote.

8. **Parade – Street Closing and Noise Exemption Applications from Muncie Downtown Development Office for "Mardi Gras":** Arron Kidder, Mayor's Office presenting applications for "Mardi Gras". Live Music will begin at 6:00 p.m. March 25th, 2017 and end at 2:00 a.m. March 26th, 2017.

   Parade Application: March 25th, 2017 at 6:00 p.m. will start from parking lot on Riverside Avenue between Dicks and Dill Streets, east on Riverside Avenue to Reserve Street, south on Reserve Street to Meeks Avenue, east on Meeks Avenue to Washington Street, east on Washington Street to High Street, south on High Street to Charles Street and ends at Walnut Street. Approval has been given by Joseph Winkle, Muncie Chief of Police and Eddie Bell, Muncie Fire Chief.

   Street Closing Application: Close Walnut Street between Jackson Street and S. Walnut St. Round-a-bout as well as Adams Street between High & Mulberry and Charles Street between High & Mulberry beginning 8:00 a.m. Saturday, March 25th, 2017 until Noon Sunday, March 26th, 2017. Approval has been given by Joseph Winkle, Muncie Chief of Police and Eddie Bell, Muncie Fire Chief.

   Noise Exemption Application: Live Music will begin at 6:00 p.m. March 25th, 2017 and end at 2:00 a.m. March 26th, 2017 in the 300 and 400 Block S. Walnut Street.

   Bobbie Clemens moved to approve parade, street closing and noise exemption as presented for "Mardi Gras". Roger Overbey provided the second. Motion passed by voice vote.

9. **Muncie Fire Fighter's Street Collections for 2017:** Larry Delk, President of Muncie Fire Fighters Local 1348 came forward and asked for your approval for Muncie Fire Fighters Street Collections on May 12th, June 9th, July 21st, August 18th, September 25th and October 6th, 2017 from 4:00 p.m. to 6:00 p.m. at the following Locations: Jackson and Madison, Memorial and Hackley, 8th St and Batavia, 18th St. and Macedonia, Tillotson and Bethel, Walnut and Centennial. We collect for Special Olympics, Muscular Dystrophy Association and Toys for Tots. If we have a rain out date we will come back to the Board with an alternate date. Bobbie Clemens moved to approve street collections for 2017 as presented by Larry Delk. Roger Overbey provided the second. Motion passed by voice vote.

10. **Acceptance of Agreement between Muncie Firefighters Local 1348 I.A.F.F-A.F.L./C.I.O, - C.I.C. and the City of Muncie:** President Quirk noticed when looking the agreement that Mayor Tyler, Muncie Fire Chief Bell, City Council President and Personnel Director have signed off on the agreement. Larry Delk, President of Muncie Fire Fighters Local 1348 came forward and thanked the city for coming to agreement with us and us coming to agreement with them. I think everything worked out great for both parties and appreciate all the support and help. Bobbie Clemens moved to accept agreement between Muncie Firefighters Local 1348 and the City of Muncie as presented. Roger Overbey provided the second. Motion passed by voice vote.

11. **Tonya Hopper 1505 N. Madison Street:** I moved into this property in 2008 the last couple of years I am having issues with semi's going to East Central Recycling. They are coming down Centennial Avenue instead of using Highland Avenue then turning onto Madison Street to Highland Avenue. They are driving 15" onto my property from the roadway and causing ruts and muddy mess. I have addressed this with ECR and they said they can't do anything about that. When I moved there in 2008 there were signs at the ends of Madison Street that said the weight limit and no thru trucks. I don't know where those signs went. My mother is here with me, she lives at 619 E. Centennial Avenue. The road is getting torn up as well and the whole road needs resurfaced. President Quirk commented that he will speak to the street department and Tonya if at possible please stay after the meeting so that I can get your telephone number.

12. **Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:17 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President	**Roger Overbey, Vice-President**
Bobbie Clemens, Secretary	**Linda Hayes, Recording Secretary**