

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Zane Bishop – Demolition Bids from last week
6. Arron Kidder, Mayor's Office presenting Agreement between the City of Muncie and Hunger SkateParks
7. Arron Kidder, Mayor's Office presenting Agreement between the City of Muncie and Homeland Security
8. Procession Application from Tom Donovan, Interlock 5K Run/Walk
9. Application from Doug Howard 3707 E. Wilson Road to encroach on city right-of-way
10. Memorandum of Agreement between the City of Muncie Indiana and the law firm of Quirk & Hunter, PC
11. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
JANUARY 18TH, 2017 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:04 A.M.
2. **Members Present:** John Quirk, Roger Overbey and Bobbie Clemens
3. **Minutes:** Bobbie Clemens moved to approve minutes from the January 11th, 2017 meeting as printed. Roger Overbey provided the second.
4. **Register of Claims:**

Audrey Jones, City Controller presented **BOW EFT Payments 1/5/17 (3) Records** IU Health Plans (Health Insurance) **\$47,546.51** nothing unusual within those set of claims. Bobbie Clemens moved to approve EFT Payments as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **Board of Works Claims Check Date 1/13/17 Run #2 (43) Records** Indiana & Michigan Power (Electric Bills) in the amount of **\$10,687.99** nothing unusual within those set of claims. Bobbie Clemens moved to approve Board of Works Claims Check Date 1/13/17 Run #2 as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **BOW EFT Payments 1/17/17 (7) IU Health Plan, AFLAC Hospital Indemnity, Muncie Meds/Canarx Serv Inc., First Merchants Trust Fees** in the amount of **\$222,005.37** nothing unusual within those set of claims. Roger Overbey moved to approve EFT Payments as presented by the City Controller. Bobbie Clemens provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **Board of Works (2) – Check Date 1/20/17 (1) Marlin Business Bank (City Court Copier)** in the amount of **\$158.39** nothing unusual within this set of claims. Bobbie Clemens moved to approve Board of Works (2) as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Board of Public Works Check Date 01/20/17** there is **192 Records** for a total amount of **\$212,191.72** nothing unusual within those set of claims. Bobbie Clemens moved to approve Board of Works claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Community Development Check Date 01/20/17** there is **6 Records** for a total amount of **\$23,785.36** nothing unusual within this set of claims. Bobbie Clemens moved to approve Community Development claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

5. **Zane Bishop – Demolition Bids from last week:** Zane Bishop, Residential Program Administrator, City of Muncie. Regarding the bids that were opened last week I would ask the board to table the awarding of those bids until next week, to allow us additional time to review documents for accuracy and completion. Roger Overbey moved to table the awarding of demolition bids for one week as requested by Zane Bishop. John Quirk provided the second. Motion passed by voice vote.
6. **Arron Kidder, Mayor's Office presenting Agreement between the City of Muncie and Hunger SkateParks:** Arron before you have a draft agreement between the City of Muncie and Hunger Skateparks the Muncie Parks Department and the Mayor's Office is embarking on initiative to build a skate park in Muncie. First step of that process is to get somebody in here to design what we think we want. Hunger Skateparks specialize in design of skate parks. This is a simple agreement of \$5,000. Roger Overbey asked where they plan on putting the skate park? Arron replied we are looking at several different options I think the one favored by everyone thus far is somewhere within Westside Park. The ramps, bowls and rails will be constructed of concrete I know it is important to Harvey because you currently see them going around and skating on our concrete benches, stages and parking structures which does a lot of damage. This it will them a

place to do it and not damage our assets. Roger Overbey "what about the liability"? Arron commented that will have to be worked out. Bobbie Clemens moved to enter into agreement with Hunger SkateParks as presented. John Quirk provided the second. Motion passed by voice vote.

- 7. Arron Kidder, Mayor's Office presenting Agreement between the City of Muncie and Homeland Security:** Arron the second agreement you have before you is a draft agreement between the City of Muncie and Indiana Department of Homeland Security. Last year the Muncie Fire Department received grants specifically to purchase a large industrial ventilation fans. This is a 100% reimbursable grant as long as the amount of the fans does not go over the award amount which is \$4,000.00 it won't cost the city any additional money. This is just a boiler plate draft for the City. Bobbie Clemens moved to approve agreement as presented by Arron Kidder. Roger Overbey provided the second. Motion passed by voice vote.
- 8. Procession Application from Tom Donovan, Interlock 5K Run/Walk:** April 29, 2017 from 8:15 a.m. to 9:45 a.m. we anticipate anywhere from 50 to 150 walker/runners. Route for Interlock 5K will start on Minnetrista Blvd at the intersection of Minnetrista-Parkway. West on Minnetrista Blvd to Cardinal Greenway that runs adjacent to Wheeling Avenue. Runners will stay on the greenway. Cross High Street Bridge on sidewalk. Turn left on sidewalk that runs adjacent to Wysor Street. Turn right and get on sidewalk at is in front of Muncie Central Fieldhouse. Continue around Fieldhouse turning north along Walnut Street. Run through parking area along Walnut Street across East Columbus Avenue onto Bearcat Way. Continue run in front of Muncie Central High school and onto sidewalk leading to Walnut Street Bridge. Cross Walnut Street Bridge. Turn left on Cardinal Greenway and continue running west to Minnetrista Blvd. Repeat route 1 time to make 5K. When you finish route and get back to Cardinal Greenway/Minnetrista Blvd – turn right or north onto Minnetrista Blvd towards Minnetrista Parkway. Turn left or west onto the sidewalk that runs along Minnetrista Parkway. Take sidewalk to South entrance/gate to Fairgrounds. Cross Minnetrista Parkway to enter Fairgrounds. Finish Line will be inside Delaware County Fairgrounds. Approval given by Mark Vollmar, Deputy Police Chief, Eddie Bell, Fire Chief and Angie Pool, Cardinal Greenway Director. Bobbie Clemens moved to approve procession application from Interlock as presented. Roger Overbey provided the second. Motion passed by voice vote.
- 9. Application from Doug Howard 3707 E. Wilson Road to encroach on city right-of-way:** John Quirk mentioned that last week we had an individual (Doug Howard) bring in an application to encroach on city right-of-way. I spoke with him yesterday and at this particular time I recommend the application be withdrawn. There are other issues that need to be taken care of instead of city right-of-way. Roger Overbey moved to deny application. Bobbie Clemens provided the second. Motion passed by voice vote.
- 10. Memorandum of Agreement between the City of Muncie Indiana and the law firm of Quirk & Hunter, PC:** John Quirk presented memorandum of agreement to represent the City of Muncie in 2017 it is the exact same agreement as the year before and the year before that and in fact it is so similar to paragraph two the year 2016 is still in the agreement so strike that and add 2017, flat retainer fee of \$8,333.33 per month for the year 2017. Roger Overbey moved to enter into agreement as presented with Quirk & Hunter PC. Bobbie Clemens provided the second. Motion passed by two votes. John Quirk abstained from voting.
- 11. Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:14 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary