1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Contract for Fireworks by Grucci, Inc. and Muncie Downtown Development Partnership
6. Roof Project at #1 Fire Station
7. Proposal for HOME Affordable Housing Project
8. Street Closing Application from Toddrick Gordon 1400 S. Madison St.
9. Open Bid(s) for New Training Center for the Muncie Fire Department
10. Open Bid(s) for A Better Way Parking Lot
11. Parade Application from Rachel Milligan, Robinwood Neighborhood Fourth of July Celebration
12. Temporary Parking Request from Susan Stagge 2245 Warwick Road
13. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
June 14th, 2017 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:02 A.M.

2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens

3. **Minutes:** President Quirk noticed a mistake in Paragraph #13 Keep the Pease should be ***Peace***. Paragraph #6 Bridges Community Service, Inc. proposal project information for 1515 W. 8th St. instead of 515 W. 8thStreet. Quirk Roger Overbey moved to amend minutes from the June 7th, 2017 meeting. Bobbie Clemens provided the second. Motion passed by voice vote.

4. **Register of Claims:**

Arron Kidder, Mayor's Office presented the BOW EFT Payments dated **5/31/17** there is **5 Records** for a total amount of **$1,459.08 First Merchants Trust Co and US Bank, N A Cm, Authorize Net** Bank Fees nothing unusual within this set of claims. Bobbie Clemens moved to approve EFT payments as presented. Roger Overbey provided the second. Motion passed by voice vote.

Arron Kidder, Mayor's Office presented the BOW EFT Payment dated **6/9/17** there is **2 Records** for a total amount of **$288,873.31** IU Health Physicians $267,368.25 unusual within this set of claims. Bobbie Clemens moved to approve BOW EFT payments as presented. Roger Overbey provided the second. Motion passed by voice vote.

Arron Kidder, Mayor's Office presented the BOW EFT Payments dated **6/14/17** there is **2 Record** for a total amount of **$205,402.27** *Indiana Department of Revenue* **$719.77** and **First Merchants Bank** $204,682.27 nothing unusual within this set of claims. Bobbie Clemens moved to approve BOW EFT payment as presented. Roger Overbey provided the second. Motion passed by voice vote.

Arron Kidder, Mayor's Office presented the **Board of Public Works** Check Date **06/16/17** there is **311 Records** for a total amount of **$343,616.55** nothing unusual within this set of claims. Bobbie Clemens moved to approve Board of Works claims as amended. Roger Overbey provided the second. Motion passed by voice vote.

Arron Kidder, Mayor's Office presented the **Community Development** Check Date **06/16/17** there is **15 Records** for a total amount of **$32,506.15**, nothing unusual within this set of claims. Bobbie Clemens moved to approve Community Development claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

5. **Contract for Fireworks by Grucci, Inc. and Muncie Downtown Development Partnership:** Arron Kidder, Mayor's Office presented contract to the Board of Works from Fireworks by Grucci, Inc. for the July 4th, 2017 fireworks display Downtown Muncie, contract amount is $55,000. Bobbie Clemens moved to approve contract for Fireworks by Grucci as presented by Arron Kidder. Roger Overbey provided the second. Motion passed by voice vote.

6. **Roof Project at #1 Fire Station:** Eddie Bell, Muncie Fire Chief reported that we had one bid that came in from A & S Roofing 2604 S. Hackley Muncie, IN. We have reviewed their bid and are asking for your approval to accept bid from A & S Roofing for $84,500.00 and the alternative bid for Decking in the amount of $17,500. Roger Overbey moved to accept bid from A & S Roofing as recommended by Chief Eddie Bell. Bobbie Clemens provided the second. Motion passed by voice vote.

7. **Proposal for HOME Affordable Housing Project:** Margaux Dever, Community Development Staff has reviewed the proposals submitted by Urban Light CDC and Bridges Community Service, Inc. finding that both meet the HUD requirements. Bridges has proposed the acquisition of a building at 1515 W. 8th Street for a total of $122,900.00 and Bridges has requested $48,900.00 from Community Development. Urban Light has proposed rehabilitation of a duplex located at 1212 & 1214 S. Jefferson for a total of $283,679.00 and has requested $125,000.00 from Community Development. The Community Development Office would like to fund both projects at 88% giving using the funding originally proposed for down payment assistance for which we received no bids and also using unallocated funds form 2016. Both projects funded at 88% would be a total of $153,000. Bobbie Clemens moved to accept proposal from Urban Light CDC and Bridges Community Service as recommended by Margaux Dever. Roger Overbey provided the second. Motion passed by voice vote.

8. **Street Closing Application from Toddrick Gordon 1400 S. Madison Street:** Pastor Toddrick Gordon of Urban Light Community Church requested approval to close 7th Street between Madison Street and Monroe Street on July 28th, 2017 from 8:00 a.m. to 9:00 p.m. for our Annual Block Party. Signatures of Approval from Mark Vollmar, Deputy Muncie Police Chief and Eddie Bell, Fire Chief of the Muncie Fire Department. Bobbie Clemens moved to approve street closing for July 28th, 2017. Roger Overbey provided the second. Motion passed by voice vote.

9. **Open Bid(s) for New Training Center for the Muncie Fire Department:** The following bids were opened from:

Attlin Construction 3300 Hoyt Ave. Muncie, IN 47302	Pridemark Construction 421 S. Walnut St. Muncie, IN 47305	Patterson Horth, Inc. 5745 Progress Road Indianapolis, IN 46241
$ 394,848.00	$ 522,800.00	% 593,000.00

Eddie Bell, Muncie Fire Chief requested board to take bids under advisement for review and recommendation for next week's meeting. Roger Overbey moved to take under advisement for one week as recommended by Chief Bell. Bobbie Clemens provided the second. Motion passed by voice vote.

10. **Open Bid(s) for A Better Way Parking Lot:** No bids were submitted to the City Clerk's Office.

11. **Parade Application from Rachel Milligan, Robinwood Neighborhood Fourth of July Celebration:** Rachel Milligan requested approval for a Fourth of July parade for Robinwood Neighborhood at 10:00 a.m. to 10:30 a.m. Kingsbridge east Coventry turn north on Ivanhoe right on Friar Drive and south on Moors Street finish at the corner of Moors & Kings Row for picnic. Signature of approval from Mark Vollmar, Deputy Police Chief and Eddie Bell, Fire Chief, Muncie Fire Department. Roger Overbey moved to approve parade permit as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

12. **Temporary Parking Request from Susan Stagge 2245 Warwick Road:** Susan Stagge is requesting permission to park two vehicles in a no parking zone on June 27, 28, 29, 30th, 2017 while a construction crew is working on their house. Duke Campbell, Superintendent Department of Public Works gave his approval. Roger Overbey moved to approve temporary parking as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

13. **Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:16 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary