

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Acceptance of Bid for New Training Center for the Muncie Fire Department
6. University Village Event – BSU Homecoming Committee - Street Closure & Noise Exemption
7. Bed Race – BSU Homecoming Committee – Street Closure & Noise Exemption
8. 5K Run/Walk Event – BSU Homecoming Committee – Partial Street Closure
9. Homecoming Parade – BSU Homecoming Committee
10. Acceptance of HVAC Solution Proposal for the IT Department 300 N. High Street
11. Margaux Dever, Community Development presenting HOME Agreement between the Community Development Office and Bridges Community Services project 1515 W. 8th Street
12. Noise Exemption Applications from BHN
13. Harvey Wright, Superintend Muncie Parks Department acceptance of a used bucket truck
14. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
June 21ST, 2017 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:10 A.M.
2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens
3. **Minutes:** Roger Overbey moved to amend minutes from the June 14th, 2017 meeting. Bobbie Clemens provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Arron Kidder, Mayor's Office presented the **BOW EFT Payments** dated **5/30/17** there is **2 Records** for a total amount of **\$25,134.45** *Regions Bank, Birmingham, AL, \$134.45 First Merchants Bank \$25,000.00* Bank Fees nothing unusual within this set of claims. Roger Overbey moved to approve EFT payments as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Arron Kidder, Mayor's Office presented the **BOW EFT Payments** dated **6/14/17** there is **2 Records** for a total amount of **\$129,893.96** *Muncie Meds/Canarx Serv Inc. \$126,081.86 IU Health Plans \$126,081.86* Health Insurance, nothing unusual within this set of claims. Roger Overbey moved to approve BOW EFT payments as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Arron Kidder, Mayor's Office presented the BOW EFT Payments dated **6/15/17** there is **2 Records** for a total amount of **\$168.76** *Indiana Department of Revenue \$21.09 and Indiana Dept. of Revenue \$147.67* Sales Tax nothing unusual within this set of claims. Roger Overbey moved to approve BOW EFT payment as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Arron Kidder, Mayor's Office presented the BOW EFT Payment dated **6/19/17** there is **1 Record** for a total amount of **\$235.25** *Wage Works*, nothing unusual within this set of claims. Bobbie Clemens moved to approve BOW EFT payment as presented. Roger Overbey provided the second. Motion passed by voice vote.

Arron Kidder, Mayor's Office presented the **Board of Public Works** Check Date **06/23/17** there is **248 Records** for a total amount of **\$832,925.83** nothing unusual within this set of claims. Roger Overbey moved to approve Board of Works claims as amended. Bobbie Clemens provided the second. Motion passed by voice vote.

Arron Kidder, Mayor's Office presented the **Community Development** Check Date **06/23/17** there is **2 Records** for a total amount of **\$1,688.15**, nothing unusual within this set of claims. Roger Overbey moved to approve Community Development claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

5. **Acceptance of Bid for New Training Center for the Muncie Fire Department:** Muncie Fire Chief, Eddie Bell request an additional week to review bids. Roger Overbey moved to approve request for an additional week to review bids. Bobbie Clemens provided the second. Motion passed by voice vote.
6. **University Village Event – BSU Homecoming Committee - Street Closure & Noise Exemption:** Michelle Johnson came forward to present their University Village Event on October 16, 2017 from 5:00 p.m. to 9:00 p.m. for our Ball State Homecoming Village Food Truck Event. We are requesting permission to close Martin Street between Beechwood Ave. & University Avenue as well as Ashland Ave. from Calvert St. to Martin St. Signature of Approval from Mark Vollmar, Deputy Chief of Police, Eddie Bell, Muncie Fire Chief and Rhonda Clark, Deputy Chief, BSU Police Department. **Noise Exemption:** October 16, 2017 from 5:30 p.m. to 8:30 p.m. with live performance music & large loud crowd. Roger Overbey moved to approve street closing and noise exemption for University Village Event as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

7. **Bed Race – BSU Homecoming Committee – Street Closure & Noise Exemption:** Michelle Johnson came forward to present their Bed Race for Homecoming October 20, 2017 from 10:30 a.m. to 1:30 p.m. We are requesting permission to close Riverside Avenue from Dill Street to McKinley Avenue. Signature of Approval from Mark Vollmar, Deputy Chief of Police, Eddie Bell, Muncie Fire Chief and Rhonda Clark, Deputy Chief, BSU Police Department. **Noise Exemption -** October 20, 2017 from 11:00 a.m. to 1:00 p.m. type of noise is a starter gun and crowd noise and disc jockey playing music. Roger Overbey moved to approve street closing and noise exemption for Bed Race as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
8. **5K Run/Walk Event – BSU Homecoming Committee – Partial Street Closure** Michelle Johnson came forward to present their 5K Run/Walk on October 21, 2017 from 9:45 a.m. to 11:40 a.m. for our Ball State Homecoming 5K Run/Walnut. We are requesting permission to close Riverside Avenue from Dill Street to McKinley Avenue. Michelle indicated that the 5K will begin 14 minutes prior to the Homecoming parade. It will run the same route as the parade except the 5K will end at Scotty’s Brewhouse at University Ave. and Martin St. Signature of Approval from Mark Vollmar, Deputy Chief of Police, Eddie Bell, Muncie Fire Chief and Rhonda Clark, Deputy Chief, BSU Police Department. **Noise Exemption -** October 21, 2017 from 9:45 a.m. to 11:45 a.m. type of noise is a starter gun and large loud crowd. Roger Overbey moved to approve street closing and noise exemption for University Village Event as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
9. **Homecoming Parade – BSU Homecoming Committee:** Michelle Johnson came forward to present their parade route for October 21, 2017 from 10:00 a.m. to 1:00 p.m. line up at Muncie Central High School parking lot south to Wysor Street, west on Wysor to Wheeling, north on Wheeling to University, west on University to McKinley, north on McKinley to Riverside intersection. **Noise Exemption -** October 21, 2017 from 10:00 a.m. to 1:00 p.m. type of noise is music, PA system, moderately loud crowd. Roger Overbey moved to approve Homecoming Parade and noise exemption as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
10. **Acceptance of HVAC Solution Proposal for the IT Department 300 N. High Street:** Adam Williams, IT Department presented quotes to the Board of Works members: Adam requested proposals from three different companies to put a standalone in room AC Unit in our server room. We have a smaller size one that was functioning ok but never quit well enough. It ended up finally dyeing on me so we decided go a little bit higher end on the professional size solution.

Mike King Heating & Cooling 19751 N. Co. Rd. 175 W. Muncie, IN 47303	Resolve Tech LLC 221 W. Ontario Dr. Muncie, IN 47303	Sater Electric, Inc. 14416 W. Main St. Daleville, IN 47334
\$ 9,374.00	\$ 14,700.00	\$ 41,201.74

Adam requested the board to accept quote from Mike King Heating & Cooling. I have been consulting with the Interim Building Commissioner and we are in agreement with accepting quote from Mike King Heating & Cooling. Bobbie Clemens moved to accept quote from Mike King Heating & Cooling as recommended by Adam Williams. Roger Overbey provided the second. Motion passed by voice vote.

11. **Margaux Dever, Community Development presenting HOME Agreement between the Community Development Office and Bridges Community Services project 1515 W. 8th Street:** Margaux commented that the agreement you have before you is for Bridges Community Services to purchase to purchase the building at 1515 W. 8th Street. The loan is for \$43,000. It is a forgivable loan and is part of us using up previous years funding. There is also an addition to the terms which is another \$5,900.00 which will be from this year’s funding if we receive more than \$20,900 above the total applied for from 2017. Roger Overbey moved to approve HOME Agreement between Community Development Office and Bridges Community Services as presented and recommended by Margaux Dever. Bobbie Clemens provided the second. Motion passed by voice vote.
12. **Noise Exemption Applications from Be Here Now 505 N. Dill Street:** Dustin Ward came forward with noise exemptions for July 3rd & July 5th, 2017 from 8:00 p.m. to 1:00 a.m. for outside music performance with live musical instruments or Disc Jockey. July 6 - July 7 - July 8 - and July 9, 2017 from 8:00 p.m. to 2:00 a.m. for music performance with live musical instruments or Disc Jockey. Dustin reported that Be Here Now has had a total of 16 noise complaints over the last six years. Roger Overbey moved to approve noise exemptions as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

- 13. Harvey Wright, Superintend Muncie Parks Department acceptance of a used bucket truck:** Harvey reported that the Muncie Parks Department does have a bucket truck that is used by the Urban Forestry Department in different activities that we have through Prairie Creek and the other 24 parks. We defiantly in need of another one, not just for emergency trims and for the other staff members, but we also need it for the hanging of banners and reaching some of the playground equipment. We cannot afford a new one, so I have gotten three quotes for a used bucket truck. The following quotes were submitted from:

1 Stop Signs 900 E. Streeter Avenue Muncie, IN 47303	Parrish Trucks and Equipment 1229 Robinson Rd. SE Washington Court House OH	Parrish Trucks and Equipment 1229 Robinson Rd. SE Washington Court House OH
2004 GMC Bucket Truck C4500 Top Kick	2002 International 4900 Bucket Truck – Boom Truck	2005 Chev. C4500 Bucket Truck- Boom Truck
\$ 15,500.00	\$ 16,950.00	\$ 16,500.00

Harvey Wright requested the board to accept quote from 1 Stop Signs in the amount of \$15,500. Bobbie Clemens moved to accept quote from 1 Stop Signs as recommended by Harvey Wright. Roger Overbey provided the second. Motion accepted by voice vote.

- 14. Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:31 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary