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6. Open Request for Proposal for HOME Affordable Housing Project
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9. Street Closing Application from Toddrick Gordon 1400 S. Madison Street
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11. Yvonne Thompson, Director Human Rights Commission
12. Inter-Local Agreement between the Delaware County and City of Muncie to have Riggins Road resurfaced from the roundabout at North Walnut Street to the Muncie By-Pass
13. Keep the Peace – Parade June 10, 2017
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BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
June 7th, 2017 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:02 A.M.
2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens
3. **Minutes:** Roger Overbey moved to approve minutes from the May 31st, 2017 meeting. Bobbie Clemens provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Arron Kidder, Mayor's Office presented the BOW EFT Payments dated **6/1/17** there is **3 Records** for a total amount of **\$251,834.28** *IU Health Plans \$55,912.02 IU Health Plans \$192,162.16 and Muncie Meds/Canarx Serv \$3,760.16* Health Insurance Claims nothing unusual within this set of claims. Roger Overbey moved to approve EFT payments as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Arron Kidder, Mayor's Office presented the BOW EFT Payment dated **6/2/17** there is **2 Records** for a total amount of **\$566.13** *First Merchants Trust \$335.00 and First Merchants Trust \$231.13* nothing unusual within this set of claims. Roger Overbey moved to approve BOW EFT payments as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Arron Kidder, Mayor's Office presented the BOW EFT Payments dated **6/2/17** there is **1 Record** for a total amount of **\$68,822.15** *IU Health Workplace Services* nothing unusual within this set of claims. Roger Overbey moved to approve BOW EFT payment as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Arron Kidder, Mayor's Office presented the **Board of Public Works** Check Date **06/09/17** there is **301 Records** for a total amount of \$294,109.33 minus \$55,000.00 Fireworks by Grucci Voided due to no signed contract, new claim total **\$239,109.33** nothing unusual within this set of claims. Roger Overbey moved to approve Board of Works claims as amended. Bobbie Clemens provided the second. Motion passed by voice vote.

Arron Kidder, Mayor's Office presented the **Community Development** Check Date **06/09/17** there is **12 Records** for a total amount of **\$47,804.72**, nothing unusual within this set of claims. Roger Overbey moved to approve Community Development claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

5. **Open Bids for Roof Project at #1 Fire Station:** Only one bid was submitted the City Clerk's Office from A & S Roofing 2604 S. Hackley St. Muncie, IN in the amount of \$84,500.00 Fire Chief, Eddie Bell requested board to take bid under advisement for one week. Roger Overbey moved to table bid from A & S Roofing for one week as recommended by Chief Bell. Bobbie Clemens provided the second. Motion passed by voice vote.
6. **Open Request for Proposal for HOME Affordable Housing Project:** The following proposals were opened for development of a project under the HOME Investment Partnership Program. The following proposals were opened from:

(Not a Proposal for Community Development) opened envelope from Property Group LLC 808 W. White River Blvd Muncie, IN 47303 (Purchase Offer Amount Muncie Redevelopment Commission, Returned to the City Clerk's Office).

Urban Light CDC PO Box 3185 Muncie, IN proposed project information is 1212-1214 S. Jefferson St. Duplex

Bridges Community Service, Inc. 318 W. 8th St. Muncie, IN proposed project information 515 W. 8th St.

Margaux Dever requested board to table the two proposals for HUD requirements. Bobbie Clemens moved to table proposals for one week as recommended by Margaux Dever. Roger Overbey provided the second. Motion passed by voice vote.

- 7. Open Request for Proposal for HOME Down Payment Assistance:** No RFP's was submitted to the City Clerk's Office.
- 8. Arron Kidder, Mayor's Office presenting Memorandum of Understanding between the City of Muncie and Teen Works:** Arron Kidder with the Mayor's Office again, in front of you is Memorandum of Understanding between the City of Muncie and Teen Works which is an organization that partners with low income high schools teens to do work throughout the summer. They have worked at Prairie Creek, Muncie Parks Department. This will be held during the dates of June 6th – July 14, 2017. Roger Overbey moved to enter into Memorandum of Understanding with Teen Works as presented by Arron Kidder. Bobbie Clemens provided the second. Motion passed by voice vote.
- 9. Street Closing Application from Toddrick Gordon 1400 S. Madison Street:** Toddrick Gordon had an emergency and had to leave. Bobbie Clemens moved to table street closing application for one week. Roger Overbey provided the second. Motion passed by voice vote.
- 10. Temporary Parking Request from Barbara Bohanon 1133 W. Warwick Road:** Mrs. Bohanon is requesting permission to pay ten to twelve vehicles in a no parking zone on Thursday, June 8, 2017 from 9:45 a.m. to 11:45 a.m. Meeting of Conversation Club. Duke Campbell has no objection with them parking in a no parking zone. Bobbie Clemens moved to approve temporary parking request from Barbara Bohanon as presented. Roger Overbey provided the second. Motion passed by voice vote.
- 11. Yvonne Thompson, Director Human Rights Commission:** Human Rights Commission is currently working right now with the At Promise Youth Summer Program headed by the Unity Center and Partnership with Human Rights and other community organizations. We start today with a luncheon and membership program tomorrow and then they go out to work. This will be a six week program kind of like Teen Works but we a mentorship program that involves community members coming in to speak to the kids about different programs and what it takes to be an entrepreneur. That program starts today we are also working with Mayor Tyler to get job assistance to adults here in the Muncie/Delaware County Area. We are looking to partner with Work One.
- 12. Inter-Local Agreement between the Delaware County and City of Muncie to have Riggin Road resurfaced from the roundabout at North Walnut Street to the Muncie By-Pass:** Duke Campbell, Superintendent Department of Public Works addressed the Board members. We still have some issues on this inter-local agreement and request the board to table agreement. Roger Overbey moved table inter-local agreement between the City of Muncie and Delaware County as recommended by Duke Campbell. Bobbie Clemens provided the second. Motion passed by voice vote.
- 13. Keep the Pease – Parade June 10, 2017:** Harvester Pryor Jr. CEO/President Pryor Foundation, Inc. presented his parade application for June 10th, 2017 from 8:00 a.m. to 12:30 p.m. Leave from Muncie Field House onto Walnut, Walnut to Main, Main too High, High to Charles, Charles to Mulberry, Mulberry to Gilbert, Gilbert to Walnut, Walnut back to Muncie Field House for finish. Mark Vollmar, Deputy Chief of Police and Eddie Bell, Muncie Fire Chief both have signed off on the permit with their approval.
- 14. Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:22 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary