

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Acceptance of quotes for a New Roof on Fire Station #7 3501 N. Wheeling Avenue
6. Phil Peckinpaugh, Director Animal Care & Services presenting Agreement for Services between the City of Muncie and Dana Salkoski
7. Procession application from Steve Tomboni, American Multi-Sport "Shamrock Shuffle 2017"
8. Temporary Parking Request for BSU Museum Alliance Meeting on March 8, 2017
9. Arron Kidder, Mayor's Office presenting Supplemental Agreement No. 4 Design & Right-of-Way Engineering Services Des No. 1173229
10. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY**  
**CITY OF MUNCIE, STATE OF INDIANA**  
**March 1st, 2017 MINUTES**

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:02 A.M.
2. **Members Present:** John Quirk, Bobbie Clemens, Roger Overbey
3. **Minutes:** Bobbie Clemens moved to approve minutes from the February 22<sup>nd</sup>, 2017 meeting as printed. Roger Overbey provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Audrey Jones, City Controller presented **BOW EFT Payment** 12/31/16 **(1)** First Merchants Trust Co. (Loan Payment) in the amount of **\$21,593.18** nothing unusual within this set of claims. Bobbie Clemens moved to approve EFT Payment as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **BOW EFT Payments** 2/22/17 **(1)** IU Health Plans (health insurance) in the amount of **\$144,852.88** nothing unusual within this set of claims. Bobbie Clemens moved to approve EFT Payments as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented **BOW EFT Payments** 2/27/17 **(1)** Fire Retirement (PERF) in the amount of **\$2,962.62** nothing unusual within this set of claims. Bobbie Clemens moved to approve EFT Payments as presented by the City Controller. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Board of Public Works** Check Date 03/03/17 there is **328 Records** for a total amount of **\$321,727.75** nothing unusual within those set of claims. Bobbie Clemens moved to approve Board of Works claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Audrey Jones, City Controller presented the **Community Development** Check Date 03/03/17 there is **13 Records** for a total amount of **\$5,021.89** nothing unusual within this set of claims. Bobbie Clemens moved to approve Community Development claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

5. **Acceptance of quotes for a New Roof on Fire Station #7 3501 N. Wheeling Avenue:** Fire Chief, Eddie Bell came forward to present quotes for a new roof on Fire Station #7 at 3501 N. Wheeling Avenue:

Cardinal Const. 106 S. Broad St. Gaston, IN 47342	Adams Const. 4602 E CR 450 S Muncie, IN 47302	A & S Roofing Services 2604 S. Hackley St. Muncie, IN 47302	Sherriff-Goslin Co. 205 W. Ontario Dr. Muncie, IN 47303
\$ 8,690.00	\$ 9,497.96	\$ 9,500.00	\$ 9,500.00

Fire Chief Eddie Bell recommended the board accept the lowest quote from Cardinal Construction in the amount of \$8,690.00 Bobbie Clemens moved to accept lowest quote from Cardinal Construction as recommended by Chief Bell. Roger Overbey provided the second. Motion passed by voice vote.

6. **Phil Peckinpaugh, Director Animal Care & Services presenting Agreement for Services between the City of Muncie and Dana Salkoski:** Phil came forward to address the board of works members; Dana will provide coordination services for the Muncie Animal Shelter in placing animals with rescue organizations. She will be developing and establishing relationships with Rescue Organization and partner shelters; Placing and tracking animals with Rescue Organization and partner shelters; Developing and enhancing a policy for the Muncie Animal Shelter as it relates to Rescue placement; and other duties as requested. Services will be provided to the City in by-weekly payments of \$635.80 funds from part time employee budget. Either party of this contract may terminate this agreement by giving a written 30 days in advance. This contract is to begin on March 1, 2017 and will expire on February 28, 2018. Cost savings for us is anywhere around \$110.00 per day to keep an animal in the shelter. Bobbie Clemens moved to approve Agreement for Services with Dana Salkoski as presented by Phil Peckinpaugh. Roger Overbey provided the second. Motion passed by voice vote.

**7. Procession application from Steve Tomboni, American Multi-Sport "Shamrock Shuffle 2017":** March 18, 2016 at 10:00 a.m. until Noon Routes presented:

**5K Course** – begins at Scotty's Brewhouse on N. Martin St. and W. University Ave. heading north, east on W. Beechwood Ave. to Dicks St., south on Dicks St. to University Ave., east on University to Reserve, south on Reserve to North St., east on North St. south turn on sidewalk through Tuhey park west on White River Blvd running on north shoulder with cones designating runner path, crossing intersection at White River Blvd and W. Washington Street, running on east sidewalk, crossing w. Washington St. at S. Liberty St., north turn on S. Franklin St., crossing S. Franklin St. at E. Gilbert St., north urn on Wheeling Ave. running on west sidewalk, crossing Wheeling Ave. at White River Blvd, crossing Wheeling at W. University and W. Ashland Ave. west turn on W. Riverside Ave. crossing W. Riverside Ave. at N. Alameda Ave., south turn on N. Reserve St. crossing N. Reserve St. at W. Beechwood Ave and W. Ashland Ave. west urn on W. University Ave. crossing W. University Ave. at N Pauline Ave., N. Linden St., N. Locust St., N. Light St. north turn on N. Dicks St. crossing N. Dicks St. at W. Ashland Ave. west turn on W. Beechwood Ave., crossing W. Beechwood Ave at N. Dill St., south turn on N. Martin St. 5k finishes at Scotty's Brewhouse. 10K does a second lap of the same course. Approval given from Mark Vollmar, Deputy Chief of Police and Eddie Bell, Muncie Fire Chief. Roger Overbey moved to approve procession application for American Multi-Sport "Shamrock Shuffle" as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

**8. Temporary Parking Request for BSU Museum Alliance Meeting on March 8, 2017:** Sandy McCallister, Alliance President is request permission for the David Owsley Museum of Art Alliance members to park in the Westwood Neighborhood on Wednesday, March 8, 2017. As in the past, we would like to have permission for them to park between Riverside Avenue and Berwyn Rd. (the 800 through 1100 blocks), on Meadow Lane and Warwick Road, and on the 2200 Blok of Berwyn Road. For this occasional meeting, we would like to request the parking restriction lifted from 11:00 a.m. to 3:00 p.m. Sandy will contact neighborhood association as well. Roger Overbey moved to approve temporary parking as presented for the David Owsley Museum of Art Alliance. Bobbie Clemens provided the second. Motion passed by voice vote.

**9. Arron Kidder, Mayor's Office presenting Supplemental Agreement No. 4 Design & Right-of-Way Engineering Services Des No. 1173229:** Arron Kidder discussed the Supplemental Agreement No. 4 between the City of Muncie, Indiana, acting by and through the Board of Public Works and Safety, hereinafter referred to as the "Local Public Agency" and Butler, Fairman and Seufert, Inc., Indianapolis, IN, Consulting Engineers, hereinafter referred to as the "Engineer". This is our Wheeling Avenue Federal Aid Project this is more or less a matter of housekeeping, this is a no cost supplement. Whereas, directed by the Owner, the Engineer will provide the following amended engineering services as part of this Supplemental Agreement No. 4.

- Provide engineering design plans for revised scope to remove all bicycle lanes and increase sidewalk width.
- Additional Topographic Survey for changed conditions from original survey
- Include Phase II Limited Subsurface Environmental Investigation
- Include Geotechnical Investigation as directed by INDOT for new Signal Pole Installations
- Delete Public Hearing determined not to be required for the project
- Reduce Right-of-Way Engineering from 47 parcels to 38 parcels and complete in accordance with the procedures and standards as indicated in the Indiana Department of Transportation, Land Acquisition Division, Right-of-Way Engineering Procedures Manual.

Roger Overbey moved to approve Supplemental Agreement No. 4 Design & Right-of-Way Engineering Services Des. No. 1173229 as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

**10. Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:13 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

**Board of Public Works and Safety**

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**John Quirk, President**

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**Roger Overbey, Vice-President**

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**Bobbie Clemens, Secretary**

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**Linda Hayes, Recording Secretary**