

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Procession Application from Kelli Petroviak "Kidz Marathon"
6. Ashton Land Surveyor presenting Granville Square plat for Board of Works acceptance
7. Arron Kidder, Mayor's Office presenting LPA – Consulting Contract between the City of Muncie, acting by ad through its Board of Public Works (Local Public Agency or LPA) and Butler, Fairman & Seufert, Inc. (the Consultant) for Des. No. 1173229 Right-of-Way Services for Wheeling Avenue from Centennial Avenue to McGalliard Road
8. Arron Kidder, Mayor's Office presenting Inter-Local Agreement Concerning Improvements to the Intersection of 23rd Street and Cowan Road
9. Residential Handicapped Parking Application for Steven Anderson 2008 W. 11th Street
10. Arron Kidder, Mayor's Office presenting Heating & Air Conditioning Maintenance Service Agreement with Resolve Tech LLC for City of Muncie City Hall
11. Noise Exemption Application from Alpha Tau Omega
12. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
March 22nd, 2017 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:03 A.M.
2. **Members Present:** John Quirk, Bobbie Clemens, Roger Overbey
3. **Minutes:** John Quirk amended the first two paragraphs under Register of Claims add (nothing unusual within the set of claims). Roger Overbey moved to approve amended minutes from the March 15th, 2017 meeting. Bobbie Clemens provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Arron Kidder, Mayor Office presented **Board of Works EFT Payments 2/28/17** there is **(3)** records in the amount of **\$440.14 Star Financial Bank \$367.19, Authorize Net \$7.95, Star Financial Bank \$65.00** wire transfer, nothing unusual. Roger Overbey moved to approve EFT Payments as presented by Arron Kidder. Bobbie Clemens provided the second. Motion passed by voice vote.

Arron Kidder, Mayor's Office presented **Board of Works EFT Payment 1/31/17** there is **(1)** record in the amount of **\$916.59 First Merchant's Trust** wire transfer, nothing unusual. Roger Overbey moved to approve EFT Payment as presented by Arron Kidder. Bobbie Clemens provided the second. Motion passed by voice vote.

Arron Kidder, Mayor Office presented **Board of Works EFT Payments 3/17/17** there is **(2)** records in the amount of **\$90,461.58 to IU Health Plan \$90,211.00** wire transfer, **Indiana Dept. of Revenue \$250.58** Unemployment nothing unusual. Roger Overbey moved to approve EFT Payments as presented by Arron Kidder. Bobbie Clemens provided the second. Motion passed by voice vote.

Arron Kidder, Mayor Office presented **Board of Works EFT Payment 3/21/17** there is **(1)** record in the amount of **\$5,740.00 McGregor & Associates, Inc.** Wire transfer, nothing unusual. Roger Overbey moved to approve EFT Payment as presented by Arron Kidder. Bobbie Clemens provided the second. Motion passed by voice vote.

Arron Kidder, Mayor Office presented **Board of Works EFT Payment 3/21/17** there is **(1)** record in the amount of **\$97,779.22 IU Health Plans** wire transfer, nothing unusual. Roger Overbey moved to approve EFT Payments as presented by Arron Kidder. Bobbie Clemens provided the second. Motion passed by voice vote.

Arron Kidder, Mayor's Office presented **Board of Works (2) – Check Date 3/24/17** to Hoosier Pete for \$779.32 wrong date entered on check, need reissue new check with correct date as reported by Arron Kidder. Roger Overbey moved to approve second check to Hoosier Pete as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Arron Kidder, Mayor's Office presented the **Board of Public Works Check Date 03/24/17** there is **256 Records** for a total amount of **\$908,187.86** nothing unusual within those set of claims. Roger Overbey moved to approve Board of Works claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Arron Kidder, Mayor's Office presented the **Community Development Check Date 03/24/17** there is **6 Records** for a total amount of **\$15,915.84** nothing unusual within this set of claims. Roger Overbey moved to approve Community Development claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

5. **Procession Application from Kelli Petroviak "Kidz Marathon":** Kelli came forward to present their procession application for May 20th, 2017 from 8:50 a.m. to 9:35 a.m. (No Rain Date) this is our 1.2 mile course for the YMCA Kidz Marathon. Leave from BSU Rec Center north towards Worthen Arena. Walk around the north side of the arena and exit onto McKinley. Head south on McKinley to the Neely/Petty traffic light turn east onto Neely then north onto the drive between the Rec Center and the Health Center to the finish in the Rec Center parking lot. Ball State University Campus Police will assist with traffic. Kelli presented Signatures of Approval from Eddie Bell, Muncie Fire Chief and Rhonda Clark, BSU Campus Police Department. Roger Overbey moved to approve procession application for YMCA Kidz Marathon as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

6. **Ashton Land Surveyor presenting Granville Square plat for Board of Works acceptance:** Leonard Reese came forward to present plat for Board of Works approval for Granville Square. Granville Square is on the eastside of Granville and south of McGalliard Road the gentleman who is proposing to divide it into two lots and at the same time he will also be dedicating the east half of Granville Avenue to the City of Muncie. Dedication of roadway which has never been done and that is what we are seeking at this point. The Planning Commission has approved the plat that we have here to be signed today if possible and we have met all their requirements. Roger Overbey moved to accept Granville Square Plat as presented from Ashton Land Surveyor. Bobbie Clemens provided the second. Motion passed by voice vote.

7. **Arron Kidder, Mayor's Office presenting LPA – Consulting Contract between the City of Muncie, acting by ad through its Board of Public Works (Local Public Agency or LPA) and Butler, Fairman & Seufert, Inc. (the Consultant) for Des. No. 1173229 Right-of-Way Services for Wheeling Avenue from Centennial Avenue to McGalliard Road:** Arron came forward to address the board with the agreement you have in front of you is the next formal agreement we need for our Wheeling Avenue project. Like I said it is agreement between the City of Muncie and BF&S Engineering total amount of the contract is not to exceed \$282,835.00 this is a federal aid project so it is 80% reimbursable. The term of this Contract shall be from the date of the last signature affixed to this Contract to the completion of the construction contract which is estimated to be December 1, 2020. Bobbie Clemens moved to enter into contract with Butler, Fairman & Seufert, Inc. as presented by Arron Kidder. Roger Overbey provided the second. Motion passed by voice vote.

8. **Arron Kidder, Mayor's Office presenting Inter-Local Agreement entered into by and between Delaware County, Indiana and the City of Muncie, Indiana Concerning Improvements to the Intersection of 23rd Street and Cowan Road:** Exhibit A reads:
 Whereas, the Intersection of 23rd Street and Cowan Road is partially in the City of Muncie and partially in Delaware County; and Whereas, development of new and expanded business has resulted in increased traffic at the intersection of 23rd and Cowan Road and, Whereas, the County and the City have determined the improvements to the intersection are necessary to accommodate increased traffic and to better insure the safety of citizens traveling through the area, and Whereas, in an effort to conserve resources, and combine services, the County and Muncie have agreed to execute an inter-local agreement pursuant to Ind. Code sec 36-1-7-9, et.seq., to jointly make and finance the improvement at the intersection. Now, therefore, the parties hereby agree as follows:
 1. Purpose: The purpose of the Agreement is to construct improvements at the intersection of 23rd Street and Cowan Road and for county and city highway construction pursuant to I. C. 36-1-7-9.
 2. Term: The term of this Agreement shall be for (4) years commencing with the passage of Resolutions approved the agreement by both parties to this agreement.
 3. Financing: Each party shall be responsible for 50% of the cost of the project including planning and construction. The City of Muncie shall commit its portion of funding through Local Road and Street Funds and the County shall commit its portion funding through Motor Vehicle Highway Funds, Local Road and Street funds or EDIT fund/TIF District Funds.
 4. Administration: The Agreement will be administered by the Head of the City Street Department and the Director Engineering Department of the County Highway Engineer.

Bobbie Clemens moved to enter into-local agreement with Delaware County as presented by Arron Kidder. Roger Overbey provided the second. Motion passed by voice vote.

9. **Residential Handicapped Parking Application for Steven Anderson 2008 W. 11th Street:** Donnie Wright, Assistant Superintendent, Department of Public Works reported to the Board members that there is no problem or issues with installing residential handicapped parking sign and post in front 2008 W. 11th Street for a two period from date installation. Roger Overbey moved to approve residential handicapped parking for Steven Anderson. Bobbie Clemens provided the second. Motion passed by voice vote.

10. **Arron Kidder, Mayor's Office presenting Heating & Air Conditioning Maintenance Service Agreement with Resolve Tech LLC for City of Muncie City Hall:** Arron reported that Resolve Tech LLC has agreed to provide the following maintenance for City Hall's heating, ventilating, and air conditioning equipment from March 1, 2017 until February 28, 2020.

Time Period	Quarterly Amount Due	Annual Amount Due
03/01/17 – 02/28/18	\$ 6,090.00	\$ 24,360.00
03/01/18 – 02/28/19	\$ 6,458.00	\$ 25,832.00
03/01/19 – 02-28-20	\$ 6,681.00	\$ 26,724.00

Roger Overbey moved to enter into Heating & Air Conditioning Maintenance Service Agreement with Resolve Tech LLC for Muncie City Hall. Bobbie Clemens provided the second. Motion passed by voice vote.

- 11. Noise Exemption Application from Alpha Tau Omega:** Representative from Alpha Tau Omega came forward to present his noise exemption for April 1st, 2017 on the West Shelter Field BSU 2000 W. University Avenue across from the IU Ball Memorial Hospital from 11:00 a.m. to 4:00 p.m. for Philanthropy Kickball "Taus Kick Cancer". We will have speakers for announcement purposes and we will be playing music during the philanthropy. We have permission to hold the event on BSU property. President Quirk asked that they impact the hospital as little as possible with their speakers and music. Roger Overbey moved to approve noise exemption with conditions. Bobbie Clemens provided the second. Motion passed by voice vote.
- 12. Adjournment:** Roger Overbey moved to adjourn meeting, meeting adjourned at 9:17 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary