

1. Time & Place
2. Members Present
3. Approval of Minutes
4. Register of Claims
5. Accept Bid for Madison Street Improvements from Kirby Ave. to Wysor St.
6. Acceptance of CDBG Clearance (demolition bids)
7. Acceptance of bid for Fire Station #1 Floor Rehabilitation
8. Open Bids for Bridges' Generator Project
9. Aaron Kidder, Mayor' Office and James Lowe, Ball State University coordination of Bike Lanes and shares lanes on University Avenue between Tillotson and Dicks
10. Duke Campbell presents GPS Tracking System for Street Department Vehicles t
11. Duke Campbell presents Replacement of Two Snow Plows for Street Department
12. Noise Exemption Authorization from "Be Here Now Inc." 505 N. Dill St.
13. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
NOVEMBER 1ST, 2017 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:03 A.M.
2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens
3. **Approval of Minutes from the October 25, 2017 Meetings:** President Quirk entertained a motion to approve minutes. Roger Overbey moved to approve the October 25th, 2017 Minutes as printed. Bobbie Clemens provided the second. Motion passed by voice vote.
4. **Register of Claims:**

 Arron Kidder, Mayor's Office presented the **Board of Works EFT** payments on **10/28/17** there is **2 Records** for a total amount of **\$127,589.63** IU Health Plans \$122,598.13 and Muncie Meds/Canarx Serv nothing unusual within this set of claims. Bobbie Clemens moved to approve EFT claim sheet as presented. Roger Overbey provided the second. Motion passed by voice vote.

 Arron Kidder, Mayor's Office presented the **Board of Works Check Date 11/03/17** there is **193 Records** for a total amount of **\$295,042.15** nothing unusual within this set of claims. Bobbie Clemens moved to approve Board of Works claim sheet as presented. Roger Overbey provided the second. Motion passed by voice vote.

 Aaron Kidder, Mayor's Office presented the **Community Development** payment on **11/03/17** there is **5 Records** for a total amount of **\$4,062.52** nothing unusual within this set of claims. Bobbie Clemens moved to approve Community Developments claims sheet as presented. Roger Overbey provided the second. Motion passed by voice vote.
5. **Accept Bid for Madison Street Improvements from Kirby Avenue to Wysor Street:** Dick Weigel, HWC Engineering sent an email to the Board of Public Works & Safety members: We have reviewed the bids and found E & B's to be the lowest responsive bid. We'd recommend the bid award to E & B in the amount of \$669,222.16 for the Madison Street Resurfacing Project. President Quirk entertained a motion to accept lowest bid. Roger Overbey moved to accept bid from E & B Paving as recommended by Dick Weigel. Bobbie Clemens provided the second. Motion passed by voice vote.
6. **Acceptance of CDBG Clearance residential properties:** Brad King, Planner 1 Historic Preservation Office Environmental Review Officer Certified Green Building Professional Community Development recommended the award of the following properties to the lowest responsive bid:

Contract #	Contractor's Name	Address of Demolition	Cont. Amount
2017-CDBG-C-001	RSO Construction	308 E. 7 th	5,500
2017-CDBG-C-002	Shroyer Bros. Inc	2000 E. 13 th	2,712
2017-CDBG-C-003	Shroyer Bros. Inc	1122 W 1 st /650 S Pierce	8,410
2017-CDBG-C-004	Carver Construction	601 S. Brady	2,875
2017-CDBG-C-005	Carver Construction	904 S. Ebright	2,900
2017-CDBG-C-006	RSO Construction	540 S. Gharkey	4,000
2017-CDBG-C-007	Shroyer Bros. Inc.	725 S. Hackley	2,041
2017-CDBG-C-008	Shroyer Bros. Inc.	2916 S. Hackley	2,174
2017-CDBG-C-009	Shroyer Bros. Inc.	1002 N. Hodson	2,363
2017-CDBG-C-010	Shroyer Bros. Inc.	1314 E. Memorial	6,649
2017-CDBG-C-011	Shroyer Bros. Inc.	2212 S. Mock	2,416
2017-CDBG-C-012	Shroyer Bros. Inc.	2206 E. Princeton	2,316
2017-CDBG-C-013	Shroyer Bros. Inc.	2221 E. Princeton	2,421
2017-CDBG-C-014	Shroyer Bros. Inc.	1214 E. Washington	2,215
2017-CDBG-C-015	Shroyer Bros. Inc.	501 E. Willard	14,092
2017-CDBG-C-016	Shroyer Bros. Inc.	1614 E. Willard	2,476

Brad King requested board to keep the bids for 2305 S. Mock and 1300 W. Willard under advisement until November 15, 2017 meeting. President Quirk entertained a motion to accept the lowest bids as recommended by Brad King. Roger Overbey moved to award demolition bids to the lowest bidders as recommended by Brad King. Bobbie Clemens provided the second. Motion passed by voice vote.

- 7. **Acceptance of bid for Fire Station #1 421 E. Jackson Street, Floor Rehabilitation:** Fire Chief, Eddie Bell recommended the Board accept bid from Pridemark Construction in the amount of \$180,000. President Quirk entertained a motion to award bid. Roger Overbey moved to accept floor rehabilitation bid from Pridemark Construction as recommended by Chief Bell. Bobbie Clemens provided the second. Motion passed by voice vote.

- 8. **Open Bids for Bridges' Generator Project for Tiny Houses:** The following bids were opened from:

Maddox Industrial Group 3771 S US Highway 31 Franklin, IN 46131	James Babcock Inc. 2925 N. Mitthoeffer Pl Indianapolis, IN 46229
\$ 19,725.00	\$ 42,000.00

Brad King recommended one week to review bids. President Quirk entertained a motion to take bids under advisement. Bobbie Clemens moved to take bids under advisement for one week as recommended by Brad King. Roger Overbey provided the second. Motion passed by voice vote.

- 9. **Aaron Kidder, Mayor' Office and James Lowe, Ball State University coordination of Bike Lanes and shares lanes on University Avenue between Tillotson and Dicks:** Arron reported the two eastbound lanes on University to be replaced with one eastbound lane east of Manning Avenue between Tillotson Avenue and IU Ball Memorial Hospital drive, right lane on eastbound University becomes turn lane New Bike lands are 5.5 feet in total width on north and south side of University Avenue and west edge of Burris School. Vehicular travel width: 11.5 feet between Manning and Burris School. Bike lane stripe will be 4" in width. Bike logo/arrow symbols to be painted within bike lane at start of each lane, approximately 250 feet on-center apart. Shared bike lane symbol to be painted in center of each travel lane in locations east of Burris, approximately 250-300 feet on-center apart. No lane striping needed at Burris or areas east of Burris. Yellow centerline needs to angle to start westbound bike lane west of G-15 parking access drive Mix of dashed and solid 4" lines needed in front of hospital garage access drives to end eastbound bike lane Striping should create equal 11.5' vehicle lanes where bike lanes end and Sharrows begin. Sharrows begin east of hospital parking garage access and east of G-15 parking access. Sharrows to be spaced approximately 300 feet apart in general locations shown on map. Pedestrian cross walks to be added at University/Calvert; University/Martin, and University/Dill. Crosswalks to match existing University/Dill segment. Vehicle stop bars to be added at village intersections: Calvert at University, Martin at University, Dill at University both north and south of intersection. University at Martin and University at Martin, both east and west of intersection. Bobbie Clemens moved to approve coordination of Bike Lanes and Share Lanes on University Avenue between Tillotson Avenue and Dicks Street as presented. Roger Overbey provided the second. Motion passed by voice vote.

- 10. **Duke Campbell presents GPS Tracking System for Street Department Vehicles:** Duke commented what you have in front of you is something that we have really wanted for quite a while this will be another tool enhance our department. It is called tracking which is a web base program AT&T is our current provider. Charlie Green is here from AT&T to answer any specific questions. When we get a complaint in the winter time "my road has not been plowed especially if it has been snowing 3 or 4 inches. With this tracing device we will know if a route is getting done, if a driver knocked down a mailbox or if we need to send another plow driver that has completed his route to help finish another route. President Quirk asked if the system will show that streets were plowed, when they were plowed. Charlie Green, AT&T Mobility, I manage the City of Muncie account for AT&T wireless. Charlie reported that the Hardware Costs is \$5,535 (hardware); Monthly recurring cost for Monthly Cellular Plan is fleet manager and web portal is \$1,677, Set-Up Costs \$11,650 (27 vehicles); Through installation fee is \$8,000. So total one time cost \$25,185 and it is \$62.11 per vehicle per month for a total monthly recurring of \$1,677. This provides real time tracking what we refer to is Fleet Management or Automatic Vehicle Location Services the nice thing is that this application will intricate with the cities GIS System (the maps Duke and his staff will be looking at are based on the cities GIS Application. They will be able to track speed, idling and stops so there is some cost savings there if they are able to reduce idling time. If Duke or his Supervisors are not able to get into the office they can use this application on their Smart Phone, iPad, Tablet if is web based and they will have secure log in and ID's that will allow them to use the tool no matter where they are at any point in time. The Street Department will have the option when plow trucks are not being used to turn the tracking system off. President Quirk entertained a motion to approve GPS Tracking System for the Muncie Street Department. Bobbie Clemens moved to approve installation of GPS Tracking System as presented. Roger Overbey provided the second. Motion passed by voice vote.

11. Duke Campbell presented quotes for Replacement of Two Snow Plows for Street Department: The following quotes were submitted from:

W. A. Jones Truck Equipment 1171 S. Williams Drive Columbus, IN 46725	ARM Tough Equipment 3026 Saratoga Ave. SW Canton, OH 44706
Monroe MP36R10-ISCT \$ 9,884.00 Ea	ARM Triton – Series 10' x 36 \$ 11,500.00 Ea.
Monroe Truck Equipment 1051 W 7 th St. Monroe WI 53566	Monroe Truck Equipment 812 Draper Avenue Joliet, IL 60432
Monroe MP36R10-ISCT \$ 10,303.00 Ea.	Monroe MP36R10-ISCT \$ 10,415.00 Ea.

Duke Campbell recommended the Board to accept quote from W. A. Jones Truck Equipment. President Quirk entertained a motion to accept lowest quote. Bobbie Clemens moved to accept lowest quote from W. A. Jones Truck Equipment. Roger Overbey provided the second. Motion passed by voice vote.

- 12. Noise Exemption Authorization from "Be Here Now Inc." 505 N. Dill St.** Dustin Ward came forward to present noise exemption for November 13, 2017 and November 15, 2017 from 8:00 p.m. to 1:00 a.m. as well as November 16, November 17 and November 18, 2017 from 8:00 p.m. to 2:00 a.m. for live music instrumentation or Disc Jockey. President Quirk entertained a motion to approve noise exemptions as presented. Bobbie Clemens moved to approve noise exemptions for "Be Here Now" as presented. Roger Overbey provided the second. Motion passed by voice vote.
- 13. Adjournment:** President Quirk entertained a motion to adjourn. Bobbie Clemens moved to adjourn meeting, meeting adjourned 09:33 a.m. Roger Overbey provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary