

1. Time & Place
2. Members Present
3. Approval of Minutes
4. Register of Claims
5. Noise Exemption Authorization Application from Sigma Phi Epsilon 1101 N. Riverside Ave.
6. Residential Handicapped Parking Application from Tammy Koch 2200 W. Concord Road
7. Open Bids for "A Better Way" Parking lot and Drainage – Community Development Office
8. Dr. Terry Whitt Bailey, Director Community Development presenting Public Service Contracts
9. Zane Bishop, Blight Elimination Program Administrator presenting change order and documentation for Hardest Hit Fund Set 9 & 10 Asbestos Abatement
10. Duke Campbell, Superintendent Department of Public Works presenting change order for 380 sq. ft. of additional sidewalk from J. G. Case Construction
11. Duke Campbell, Superintendent Department of Public Works requesting approval to establish 20 mph speed limit on the following BSU Campus Streets
12. Street Closing Application from Faith Builders "Neighborhood Trunk & Treat"
13. Street Closing Application from Minnetrista "Annual Enchanted Winter Luminaire Event"
14. Noise Exemption Applications from "Be Here Now" 505 N. Dill Street
15. Open Quotes for Sidewalk Repair at Scotty's Brew House
16. Procession Application from Phi Gamma Delta
17. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
OCTOBER 11TH, 2017 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:03 A.M.
2. **Members Present:** Roger Overbey, Bobbie Clemens (Absent-John Quirk)
3. **Approval of Minutes from the October 4, 2017 Meetings:** Bobbie Clemens moved to approve the October 4th, 2017 Minutes as printed. Roger Overbey provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Kevin Nemyer, City Controller presented the **Board of Works EFT** payments on **10/4/17** there is **5 Records** for a total amount of **\$466.91 Indiana Dept. of Revenue** nothing unusual within this set of claims. Bobbie Clemens moved to approve EFT claim sheet as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works EFT** payment on **10/6/17** there is **1 Record** for a total amount of **\$82,428.63 IU Health Plans** nothing unusual. Bobbie Clemens moved to approve EFT claim sheet as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works EFT** payment on **10/10/17** there is **1 Record** for a total amount of **\$1,397.11 AFLAC Hospital Indemnity** nothing unusual. Bobbie Clemens moved to approve EFT claim sheet as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works Check Date 10/13/17** there is **312 Records** for a total amount of **\$914,129.74** nothing unusual within this set of claims. Bobbie Clemens moved to approve Board of Works claim sheet as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Community Development** payment on **10/13/17** there is **8 Records** for a total amount of **\$2,946.57** nothing unusual within this set of claims. Bobbie Clemens moved to approve EFT claim sheet as presented. Roger Overbey provided the second. Motion passed by voice vote.
5. **Noise Exemption Authorization Application from Sigma Phi Epsilon 1101 N. Riverside Avenue:** No one attended the meeting. Bobbie Clemens moved to table noise exemption for Sigma Phi Epsilon until next week. Roger Overbey provided the second. Motion passed by voice vote.
6. **Residential Handicapped Parking Application from Tammy Koch 2200 W. Concord Road:** Application is now complete and Duke Campbell recommended the Board to approve residential handicapped parking sign in front of 2200 W. Concord Road as presented. Bobbie Clemens moved to approve residential handicapped parking for Tammy Koch as presented and recommended by Duke Campbell. Roger Overbey provided the second. Motion passed by voice vote.

7. Open Bids for "A Better Way" Parking lot and Drainage – Community Development Office: The following bids were opened from:

S. C. Case Excavating 171 E. Streeter Avenue Muncie, IN 47303	3-D Company 3200 E. Co. Rd. 350 N. Muncie, IN 47304
\$ 124,450.00	\$ 225,635.00

Brad King recommended the Board to table bids until next week for recommendation. Bobbie Clemens moved to table bids for one week as recommended by Brad King. Roger Overbey provided the second. Motion passed by voice vote.

8. Dr. Terry Whitt Bailey, Director Community Development presenting Public Service Contracts: Dr. Terry Whitt Bailey presented Public Service Contracts for Eleven Non-for Profit Agencies; each contract is for one year which is the Community Development Fiscal Year from June 1, 2017 to May 31, 2018:

- A Better Way \$20,000.00
- Alpha Center \$8,000.00
- Bridges Community Services \$40,000.00
- R. C. Buley Center \$10,000.00
- Christian Ministries \$10,000.00
- Motivate Our Minds \$18,000.00
- Muncie Delaware County Senior Center \$12,000.00
- TeenWorks \$10,000.00
- Unity Community Center \$8,000.00
- Urban Light \$8,000.00
- YWCA \$15,000.00

Bobbie Clemens moved to authorize public service contracts as presented by Dr. Terry Whitt Bailey. Roger Overbey provided the second. Motion passed by voice vote.

9. Zane Bishop, Blight Elimination Program Administrator presenting change order and documentation for Hardest Hit Fund Set 9 & 10 Asbestos Abatement: Zane Bishop presented change order from Shroyer Brothers, Inc. for asbestos abatement for one property in Set 9 and five properties in set 10:

Set	Property Address	Contract Amounts	Change Reason	Order	Change Order Amount(s)	Revised Contract Amount(s)
9	1500 N. Walnut	6,800	Asbestos Abate		500	7,300
10	1511 W. 7 th	9,530	Asbestos Abate		2,300	11,830
10	1717 S. Franklin	11,475	Asbestos Abate		1,300	12,775
10	1122 E. Jackson	14,750	Asbestos Abate		600	15,350
10	1803 S. Jefferson	14,365	Asbestos Abate		850	15,215
10	1345 E. Main	13,745	Asbestos Abate		500	14,245

Zane reported that change order amount increases the total contract by 4.86%. Bobbie Clemens moved to approve asbestos abatement change orders as presented by Zane Bishop. Roger Overbey provided the second. Motion passed by voice vote.

10. Duke Campbell, Superintendent Department of Public Works presenting change order for 380 sq. ft. of additional sidewalk from J. G. Case Construction: Duke Campbell came forward and addressed the Board members with Change Order from J. G. Case Construction when the contractor was doing sidewalk repairs on E. 8th Street, I added additional footage of sidewalk that was needed and there was some trees that were involved. The work was done properly and completed to my satisfaction. Additional sidewalk that was painted to start and stop 830 sq. ft. at \$8.64 per square foot equaled \$3,283.20 Bobbie Clemens moved to approve change order for J. G. Case Construction as recommended by Duke Campbell. Roger Overbey provided the second. Motion passed by voice vote.

11. Duke Campbell, Superintendent Department of Public Works requesting approval to establish 20 mph speed limit on the following BSU Campus Streets: Duke Campbell and Mayor Tyler have spoken about changing the speed limits on Ball State University Campus streets to 20 mph. For the following streets:

- McKinley Ave. from Bethel Ave. to Gilbert St.
- Neely and Petty from walking path to New York Ave.
- Riverside Ave. from Tillotson Ave. to New York Ave.
- Talley Ave. from University Ave. to Gilbert St.
- Gilbert St. from Celia Ave. to McKinley Ave.
- University Ave. from Tillotson Ave. to Dicks St.

Ball State University is willing set up digital speed limit signs at various locations throughout the campus. BSU Campus Police will enforce the reduced speed limit after City Council has approved the city ordinance for speed limit reduction. Bobbie Clemens moved to establish 20 mph speed limit as presented and discussed by Duke Campbell. Roger Overbey provided the second. Motion passes by voice vote.

- 12. Street Closing Application from Faith Builders "Neighborhood Trunk & Treat":** Ken Fuller came forward and requested approval to close Pershing Drive between Main & Jackson and Pershing Drive between Jackson & Adams on October 28, 2017 from 2:00 p.m. to 8:00 p.m. for "Neighborhood Trunk & Treat". A signature of Approval to close Pershing Street was given from Mark Vollmar, Deputy Muncie Police Chief and Eddie Bell, Muncie Fire Chief. Bobbie Clemens moved to approve street closing as presented. Roger Overbey provided the second. Motion passed by voice vote.
- 13. Street Closing Application from Minnetrista "Annual Enchanted Winter Luminaire Event":** Robert Kersling came forward to ask permission to close Minnetrista Parkway between St. Joseph & Wheeling Avenue and Minnetrista Blvd. from Minnetrista Parkway to Wheeling Avenue on December 1st and 2nd, 2017 from 5:00 p.m. to 10:00 p.m. for their Annual Enchanted Winter Luminaire Event. A signature of Approval to close Minnetrista Parkway and Minnetrista Blvd. was given from Mark Vollmar, Deputy Muncie Police Chief and Eddie Bell, Muncie Fire Chief. Bobbie Clemens moved to approve street closing for Minnetrista's Enchanted Winter Luminaire as presented. Roger Overbey provided the second. Motion passed by voice vote.
- 14. Noise Exemption Applications from "Be Here Now" 505 N. Dill Street:** Dustin Ward came forward to present noise exemption for October 23, 2017 and October 25, 2017 from 8:00 p.m. to 1:00 a.m. as well as October 26, October 27 and October 28, 2017 from 8:00 p.m. to 2:00 a.m. for live music instrumentation or Disc Jockey. Bobbie Clemens moved to approve noise exemptions as presented. Roger Overbey provided the second. Motion passed by voice vote.
- 15. Open Quotes for Sidewalk Repair on University Avenue at Subway and Scotty's Brew House:** The following quotes were opened from:

R. A Myers Construction Co. 4001 E. Centennial Ave. Muncie, IN 47303	Pridemark Construction 421 S. Walnut St. Muncie, IN 47305	Gibbs Construction 9666 W. 400 South Redkey, IN 47373
\$ 12,186.66	\$ 18,864.00	\$ 19,400.00

Duke Campbell, Superintendent Department of Public Works came forward and reported that he was able to get three contractors to meet me at 7:00 p.m. last night, which I'm very grateful. I believe all three contractors turned in quotes, Scotty's Brew House has brick columns in their outdoor dining and it just barely gave us enough to get 4' to the face of the curb for a handicap accessibility which was stamped concrete at one time. It will not go back as stamped concrete it is going back as regular concrete. We have to do the whole front of University mid-block which involves the entrance to Subway and Scotty's within about 8' of Scotty's front door. We are going to diagonal cut and put two handicapped ramps in along University. The work on University needs to be done by BSU Homecoming which is Saturday, October 21st. The brick columns are going to come out which will benefit the City of Muncie, I have talked to the owners and they are in agreement and they will have to deal with their fence, the city is not going too. Roger Overbey commented that he knows having been in the construction background it is hard to get people this time of the year to drop what they are doing and get up there and get it done because everybody is trying to get things done before bad weather starts. There are a few spots that are trip hazards, it is crumbling and by today's standards their outdoor dining in fringes on our actual requirements but it was done before our seating requirement ordinance went into effect. University is to be done first before homecoming and then get as much done along Martin as they can because Martin is not such an issue that University is. After quotes were opened and read Duke Campbell requested the board to continue with new business to allow Dick Weigel and Yvonne Thompson to review quotes and report back to the Board. After an eight minute pause Duke Campbell reported the lowest quote is from R. A. Myers for a price of \$12,186.66 Roger Overbey asked if the apples to oranges passed the test. Duke Campbell responded that this why it took us so long, he has listed almost 119 square yards and I had 140 square yards figured and the other two quotes were right at 140 square yards. Roger Overbey asked Duke Campbell if the Board table's quotes will there be enough time to get it done. Duke Campbell "the problem with tabling it is that these prices are already known. I would have liked to have him here to ask him why he didn't come up with the square yardage that I and two other contractors came up with. Harvey Wright, Muncie Parks Superintendent I would table the quotes and the thing about it is the numbers are there but his numbers are for 119 and everybody else's is 140 I would be finding why he is so low cause I guarantee if you award this to him what is stopping him from sitting there and going well I misquoted the amount so now you will be paying more. Roger Overbey agreed and if you end up short on this project and then have to come with a change order then that is a problem. Roger Overbey asked how much is the difference from the next contractor, that amount is \$6,677.34 After much discussion Duke Campbell recommended the board to table quotes and consult with City Attorney. They all have the numbers and they can submit another quote as far as I am concerned that is up to you guys. Duke Campbell stated that he will send his crew out with some patch it to fill areas that are a trip hazard and I will get the trash cans removed and remove one table at Subway outside the fencing and go front there. Bobbie Clemens moved to table quotes until next week. Roger Overbey provided the second. Motion passed by voice vote.

- 16. Procession Application from Phi Gamma Delta:** Gavin McClure came forward to request approval for a fund raiser for USO and Salvation Army "Miles to Isles" on October 27, 2017 from 6:00 p.m. to 6:30 p.m. for runners and walkers. Runner and Walker will leave from BSU Bell Tower south on McKinley Avenue to Riverside Avenue, east on Riverside Avenue to 900 W. Riverside for finish. Lt. Steve Bell, BSU Campus Police will have officers to help with our event. A signature of Approval for Phi Gamma Delta's "Miles to Isles" was given from Mark Vollmar, Deputy Muncie Police Chief and Eddie Bell, Muncie Fire Chief as well as BSU Campus Police Department. Bobbie Clemens moved to approve procession permit for Phi Gamma Delta as presented. Roger Overbey provided the second. Motion passed by voice vote.
- 17. Adjournment:** Bobbie Clemens moved to adjourn meeting, meeting adjourned 10:05 a.m. Roger Overbey provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary