

1. Time & Place
2. Members Present
3. Approval of Minutes
4. Register of Claims
5. Noise Exemption Authorization Application from Sigma Phi Epsilon 1101 N. Riverside Ave.
6. Award Bid for "A Better Way" parking lot and drainage
7. Acceptance of Quote for Sidewalk Repair on University Avenue at Subway and Scotty's Brew House
8. Muncie Area Career Center build at 1021 W. Kilgore Avenue in partnership with Muncie Home Ownership and Revitalization acting as Community Housing Development Organization (CHDO) HOME Funds of \$120,000 as approved in the 2017 Community Development Action Plan by City Council
9. Procession Application and Noise Exemption Authorization Application from Delta Zeta Sorority
10. Noise Exemption Authorization Application from "Be Here Now" 505 N. Dill Street
11. Board of Public Works & Safety 2018 Meeting Schedule
12. Temporary Parking Request from George Braham 1138 W. Warwick Rd.
13. Duke Campbell, Superintendent Department of Public Works reference parade route for Ball State University Homecoming Parade this Saturday, October 21, 2017
14. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
OCTOBER 18TH, 2017 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:04 A.M.
2. **Members Present:** Roger Overbey, Bobbie Clemens (Absent-John Quirk)
3. **Approval of Minutes from the October 11, 2017 Meetings:** President Quirk entertained a motion to approve minutes. Roger Overbey moved to approve the October 11th, 2017 Minutes as printed. Bobbie Clemens provided the second. Motion passed by voice vote. John Quirk abstained from voting because he was not present for meeting.
4. **Register of Claims:**

Kevin Nemyer, City Controller presented the **Board of Works EFT** payments on **10/11/17** there is **1 Record** for a total amount of **\$108,166.55 IU Health Plans** Health Insurance Claims nothing unusual within this claim. Roger Overbey moved to approve EFT claim sheet as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works EFT** payment on **10/16/17** there is **6 Records** for a total amount of **\$15,661.45** Wage Works \$235.25, Muncie Meds Canarx Service 15,426.20 Prescriptions, nothing unusual. Roger Overbey moved to approve EFT claim sheet as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works Check Date 10/20/17** there is **156 Records** for a total amount of **\$160,835.49** nothing unusual within this set of claims. Roger Overbey moved to approve Board of Works claim sheet as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Community Development** payment on **10/20/17** there is **5 Records** for a total amount of **\$9,701.08** nothing unusual within this set of claims. Roger Overbey moved to approve Community Developments claims sheet as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
5. **Noise Exemption Authorization Application from Sigma Phi Epsilon 1101 N. Riverside Avenue:** No one attended the meeting. Noise exemption is for October 19, 2017 President Quirk asked for a motion to deny noise exemption. Roger Overbey moved to deny noise exemption for Sigma Phi Epsilon. Bobbie Clemens provided the second. Motion passed by voice vote.
6. **Award Bid for "A Better Way" parking lot and drainage:** Brad King, Planner 1 Historic Preservation Officer, Community Development Office came forward to recommend the board to accept the lowest and best bid from S. C. Case, LLC in the amount of \$125,450.00 President Quirk entertained a motion to accept bid. Bobbie Clemens moved to accept bid from S. C. Case, LLC as recommended by Brad King. Roger Overbey provided the second. Motion passed by voice vote.
7. **Acceptance of Quote for Sidewalk Repair on University Avenue at Subway and Scotty's Brew House:** Duke Campbell, Superintendent Department of Public Works recommended the board to reject sidewalk quotes because the scope of work will change. President Quirk entertained a motion to reject all quotes for sidewalk repair. Roger Overbey moved to reject all sidewalk quotes as recommended by Duke Campbell. Bobbie Clemens provided the second. Motion passed by voice vote.

8. **Muncie Area Career Center build at 1021 W. Kilgore Avenue in partnership with Muncie Home Ownership and Revitalization acting as Community Housing Development Organization (CHDO) HOME Funds of \$120,000 as approved in the 2017 Community Development Action Plan by City Council:** Margaux Dever, Assistant Director, Community Development recommended the Board approve contract for Muncie Area Career Center build as presented. President Quirk entertained a motion to enter into agreement. Roger Overbey moved to enter into contract as presented by recommended by Margaux Dever. Bobbie Clemens provided the second. Motion passed by voice vote.

9. **Procession Application and Noise Exemption Authorization Application from Delta Zeta Sorority:** Katelyn Roos came forward to present their procession application for Sunday, October 29, 2017 from 10:00 a.m. to Noon. Start at Delta Tau Delta on Riverside Ave. travel west on Riverside Ave. until reaching the chirp light. Turn left down McKinley Ave. towards the Student Center, at corner of University & McKinley turn right towards Benny Statue. At the statue, continue across North Quad towards the David Owsley Art Museum. From there, travel east up Riverside Ave. until reaching he chirp light turn left down McKinley Ave. continue down McKinley to Neely, turn right onto Neely and left into New York Ave., then left on Wayne St. to Linden, right on Linden to Riverside and end at the starting point. Application is approved by Joseph Winkle, Muncie Chief of Police, Eddie Bell, Muncie Fire Chief and Rhonda Clark, Deputy BSU Campus Police Chief.

Noise Exemption Authorization: Sunday, October 29, 2017 at 1001 W. Riverside Avenue from 9:00 a.m. to Noon minimal music for 5k Run/Walk.

President Quirk entertained a motion to approve Procession and Noise Exemption. Roger Overbey moved to approve procession application and noise exemption application for Delta Zeta Sorority as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

10. **Noise Exemption Authorization Application from "Be Here Now" 505 N. Dill Street:** Dustin Ward came forward to present noise exemption for October 30, 2017 and November 1, 2017 from 8:00 p.m. to 1:00 a.m. as well as November 2, November 3 and November 4, 2017 from 8:00 p.m. to 2:00 a.m. for live music instrumentation or Disc Jockey. President Quirk entertained a motion to approve noise exemptions for Be Here Now as presented. Roger Overbey moved to approve noise exemptions as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

11. **Board of Public Works & Safety 2018 Meeting Schedule:** President Quirk mentioned that the Board of Public Works & Safety meets every Wednesday for the Year of 2018 except for January 3rd, July 4th, November 21st and December 26th, 2018. President Quirk entertained a motion to approve 2018 Meeting Schedule. Roger Overbey moved to approve 2018 Board of Public Works & Safety 2018 meeting schedule as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

12. **Temporary Parking Request from George Braham 1138 W. Warwick Road:** Mr. Braham is requesting permission to park 20 plus cars on Warwick in a no parking zone on Tuesday, October 24, 2017 from 5:00 p.m. to 6:30 p.m. for political meeting. President Quirk entertained a motion to approve temporary parking. Roger Overbey moved to approve temporary parking as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

13. **Duke Campbell, Superintendent Department of Public Works reference parade route for Ball State University Homecoming Parade this Saturday, October 21, 2017:** Duke Campbell came forward to address the Board members that after speaking to James Lowe, BSU about the Homecoming Parade Route, because of the construction on High Street James and I feel the parade should use Franklin Street instead of High Street.

14. **Adjournment:** President Quirk entertained a motion to adjourn. Roger Overbey moved to adjourn meeting, meeting adjourned 09:21 a.m. Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary