

1. Time & Place
2. Members Present
3. Minutes from the February 28, 2018 Meeting
4. Register of Claims
5. Megan Quirk, City Attorney presenting Memorandum of Agreement between the City and the Muncie Arts and Culture Council
6. Noise exemption authorization application from Brooke Stochl, Late Nite, and Ball State University
7. Noise exemption authorization application from Cody Hike, University Programs Board, and Ball State
8. Renewal of Residential Handicapped Parking Sign for Wayne & Martha Chadwick 1707 S. High Street
9. Brad King, Community Development Office presented Change Order for A Better Way new parking lot and drains
10. Kevin Nemyer, City Controller requesting approval to purchase a Repo Copier from Weber Office for Mayor Tyler's Office
11. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
APRIL 11, 2018 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:02 A.M.
2. **Members Present:** Bobbie Clemens, Roger Overbey (Absent-John Quirk)
3. **Approval of the Minutes from the April 4, 2018 Meeting:** Vice-President Overbey entertained a motion to approve the minutes from the April 4th, 2018 meeting. Bobbie Clemens moved to approve minutes from the April 4th, 2018 meeting as printed. Roger Overbey provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Kevin Nemyer, City Controller presented **Board of Works EFT** Payment Dated **3/31/18 One Record** totaling **\$1,071.51 Star Financial Bank** nothing unusual within this claim. Bobbie Clemens moved to approve Board of Works EFT Claim as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works EFT** Payments Dated **4/4/18 Two Records** of a total amount of **\$755.45 Indiana Department of Revenue, IU Health Plans** nothing unusual within these set of claims. Bobbie Clemens moved to approve Board of Works / Run 2 Claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works EFT** Payment Dated **4/5/18 One Record** totaling **\$2,039.90 Muncie Meds/Canarx Serv Inc.** nothing unusual within this claim. Bobbie Clemens moved to approve Board of Works EFT Claim as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works EFT** Payment Dated **4/6/18 One Record** totaling **\$62,837.38 IU Health Plans** nothing unusual within this claim. Bobbie Clemens moved to approve Board of Works EFT Claim as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works EFT** Payment Dated **4/10/18 One Record** totaling **\$1,190.71 AFLAC Hospital Indemnity** nothing unusual within this claim. Bobbie Clemens moved to approve Board of Works EFT Claim as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works** Check Date **4/13/18 Three Hundred Three Records** of a total amount of **\$1,353,450.30** nothing unusual within these set of claims. Bobbie Clemens moved to approve Board of Works Claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the Community Development Check Date **4/13/18 Six Records** of a total amount of **\$14,923.27** nothing unusual within these claim. Bobbie Clemens moved to approve Community Development Claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

5. **Megan Quirk, City Attorney presenting Memorandum of Agreement between the City and the Muncie Arts and Culture Council:** Megan reported this is an Memorandum of Agreement between the City and the Muncie Arts and Culture Council for their events and activities that the City is sponsoring as well as helping within non-administrative expenses for the events and programs and project at Muncie Arts and Culture Council administers within the City of Muncie. The City will make a payment of Ten Thousand Dollars for five years beginning in 2018 as a grant for the purposes of Partner's non-administrative expenses. Vice-President Overbey entertained a motion to approve. Bobbie Clemens moved to enter into memorandum of agreement with Muncie Marts and Culture Council as recommended by Megan Quirk. Roger Overbey provided the second. Motion passed by voice vote.
6. **Noise exemption authorization application from Brooke Stochl, Late Nite, and Ball State University:** Brooke came forward to get approval for noise exemption on April 28, 2018 from 9:00 p.m. to 1:00 a.m. at 2000 W University Avenue, late night event featuring outdoor movie, inflatables, and food. Vice-President Overbey entertained a motion to approve noise exemption. Bobbie Clemens moved to approve noise exemption as presented. Roger Overbey provided the second. Motion passed by voice vote.
7. **Noise exemption authorization application from Cody Hike, University Programs Board, and Ball State:** Cody came forward to get approval for noise exemption April 27, 2018 from 6:00 p.m. to 9:00 p.m. for 2000 W. University Avenue. End of the Year Celebration with music, inflatable, food, and other interactive activities. Vice-President Overbey entertained a motion to approve noise exemption. Bobbie Clemens moved to approve noise exemption as presented. Roger Overbey provided the second. Motion passed by voice vote.
8. **Renewal of Residential Handicapped Parking Sign for Wayne & Martha Chadwick 1707 S. High Street:** Wayne Chadwick stopped into the office on Monday and filled out paperwork to renew his residential handicapped parking for another two years. Duke Campbell recommended the Board to approve. Vice-President Roger Overbey entertained a motion to approve. Bobbie Clemens moved to approve handicapped sign for 1707 S. High as recommended by Duke Campbell. Roger Overbey provided the second. Motion passed by voice vote.
9. **Brad King, Community Development Office presented Change Order for A Better Way new parking lot and drains:** Brad King we have a contractor at A Better Way performing a new parking lot with paving and installation five storm structures for the lot to drain. Once they removed the old parking lot the truck almost sank about 5' from the underlayment. To take care of the under lay they hauled #53 stone for the parking lot and it is a 14% increase to our contract. Vice-President Overbey entertained a motion to approve change order for A Better Way. Bobbie Clemens moved to approve change order for A Better Way as presented by Brad King. Roger Overbey provided the second. Motion passed by voice vote.
10. **Kevin Nemyer, City Controller requesting approval to purchase a Repo Copier from Weber Office for Mayor Tyler's Office:** Kevin presented quote from Weber Office Equipment for a new copier for the Mayor's Office it is a repo unit that sells new for \$18,000 and we have been quoted a price of \$4,995.00 and the Mayor would like to have this approved. Vice-President Overbey entertained a motion to approve. Bobbie Clemens moved to authorize the purchase of new copier from Weber Office for Mayor Tyler. Roger Overbey provided the second. Motion passed by voice vote.
11. **Adjournment:** Vice President Overbey entertained a motion to adjourn. Vice-President Roger Overbey entertained a motion to adjourn meeting. Bobbie Clemens moved to adjourn meeting, meeting adjourned 09:12 a.m. Roger Overbey provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary