

1. Time & Place
2. Members Present
3. Minutes from the February 28, 2018 Meeting
4. Register of Claims
5. CHDO Operating Fund Contract with Muncie Home Ownership and Revitalization
6. CHDO Operating Fun Contract with PathStone Corporation
7. American Multi-Sport "Triathlon"
8. Temporary Parking Request for "No Parking Zone" April 12, 2018 from 9:30 a.m. to 11:30 a.m. 1133 W. Warwick Road
9. Duke Campbell, Director of Public Works Department presenting Right-of-Way Purchase either Temporary or Permanent for Wheeling Avenue Project Des #1173229
- 10.
11. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY**  
**CITY OF MUNCIE, STATE OF INDIANA**  
**APRIL 4, 2018 MINUTES**

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:02 A.M.
2. **Members Present:** John Quirk, Bobbie Clemens, Roger Overbey
3. **Approval of the Minutes from the March 28, 2018 Meeting:** President Quirk entertained a motion to approve the minutes from the March 28th, 2018 meeting. Roger Overbey moved to approve minutes from the March 28th, 2018 meeting as printed. Bobbie Clemens provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Kevin Nemyer, City Controller presented **Board of Works EFT** Payment Dated **3/29/18 Six Records** totaling **\$9,512.16 Muncie Meds/Canarx Serv, The Guardian Life Insurance, IU Health Physicians, IU Health Plans, First Merchants Trust Co.,** nothing unusual within this set of claims. Roger Overbey moved to approve Board of Works EFT Claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works / Run 2** Check Date **3/29/18 Seventeen Records** of a total amount of **\$1,199.00 Indiana American Water Company** nothing unusual within these set of claims. Roger Overbey moved to approve Board of Works / Run 2 Claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Community Development / Run 2 Check date 3/29/18 One Record** totaling **\$7.68 Indiana American Water Company** nothing unusual within this claim. Roger Overbey moved to approve Board of Works EFT Claim as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works EFT** Payments Dated **4/3/18 Five Records** totaling **\$141,681.09 First Merchants Trust, IU Health Plans, IU Health Workplace Services, Indiana Dept. of Revenue** nothing unusual within this set of claims. Roger Overbey moved to approve Board of Works EFT Claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works** Check Date **4/6/18 Two Hundred Sixty Three Records** of a total amount of **\$346,630.45** nothing unusual within these set of claims. Roger Overbey moved to approve Board of Works Claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the Community Development Check Date **4/6/18 Twenty One Records** of a total amount of **\$109,504.24** nothing unusual within these claim. Roger Overbey moved to approve Community Development Claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
5. **CHDO Operating Fund Contract with Muncie Home Ownership and Revitalization:** Margaux Dever, Assistant Community Development Director reported this contract is for \$9,521.00 and is part of the approved Community Development Action Plan for 2017 Funding for Home Investment Partnership Program. President Quirk entertained a motion for approval. Roger Overbey moved to approve CHDO Operating Fund Contract with Muncie Home Ownership and Revitalization as presented by Margaux Dever. Bobbie Clemens provided the second. Motion passed by voice vote.

- 6. CHDO Operating Fun Contract with PathStone Corporation:** Margaux Dever, Assistant Community Development Director reported this contract is for \$9,521.00 and is part of the approved Community Development Action Plan for 2017 Funding for Home Investment Partnership Program. President Quirk entertained a motion for approval. Roger Overbey moved to approve CHDO Operating Fund Contract with PathStone Corporation as presented by Margaux Dever. Bobbie Clemens provided the second. Motion passed by voice vote.
- 7. American Multi-Sport "Triathlon":** Steve Tomboni April 28, 2018 from 11:00 a.m. to Noon start at Lewellen Pool on McKinley Avenue north to Bethel, east on Bethel to New York, south on New York to Riverside, west on Riverside to McKinley, north on McKinley back to Lewellen Pool. No streets will be closed only restricted while runners are present for bicyclists. Approval given by Mark Vollmar, Muncie Police Department, Eddie Bell, Muncie Fire Chief and Rhonda Clark, Ball State University Campus Police Department. President Quirk entertained a motion to approve procession permit for American Multi-Sport Triathlon. Roger Overbey moved to approve procession permit for American Multi-Sport as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
- 8. Temporary Parking Request for "No Parking Zone" April 12, 2018 from 9:30 a.m. to 11:30 a.m. 1133 W. Warwick Road:** Cecil and Barbara Bohanon requesting permission to park in a no parking zone 10 vehicles on April 12, 2018 from 9:30 a.m. to 11:30 a.m. in front of 1133 W. Warwick Road. Duke Campbell, Superintendent Department of Public Works recommended the Board to approve temporary parking. John Quirk entertained a motion for approval. Roger Overbey moved to approve temporary parking as recommended by Duke Campbell. Bobbie Clemens provided the second. Motion passed by voice vote.
- 9. Duke Campbell, Superintendent Department of Public Works Department as part of the Federal Aid Program to improve Wheeling Avenue Des# 1173229 Right-of-Way Purchase whether temporary or permanent:** Duke mentioned that most of them temporary this is just the phase that has to go through before improvements can be made which includes sidewalks on both sides of the street and widening of Wheeling Avenue. Usually when an offer has been made by a third party there is a 90 window that is needed to be approved by the Board of Public Works & Safety for the following parcels.

Owner's Name	Property Address	Parcel	Check Amount
Sherry K. Riggan	2101 N. Wheeling Ave.	# 13	3,050.00
Muncie Family Real Estate, LLC	2206 N. Wheeling Ave.	# 12	500.00
Ronald & Mary Stout	1301 W. Royale Dr.	# 39	1,175.00
The Estate of Bethel M. Craig	1813-2815 N. Wheeling Ave.	# 28	2,700.00
Langdon Enterprises, L.P.	2810 N. Wheeling Ave.	# 27-27A	52,150.00
Chumley's Garage, LLC	2611 N. Wheeling Ave.	# 20-20A	43,350.00
Patricia S. Larue	2401 N. Wheeling Ave.	# 18	3,075.00
Matthew L. Harkin	2304 N. Wheeling Ave.	# 15	5,200.00
B & B Rental Properties, LLC	2501 N. Wheeling Ave.	# 19	550.00
Cardinal Point Apartments, LLC	2600 N. Wheeling Ave.	# 17-17A	3,625.00
Sherry-Donald-Chase Ainsworth	2201 N. Wheeling Ave.	# 14	1,225.00
Sunny & Jugad Food Mart, Inc.	1613 N. Wheeling Ave.	# 5	21,050.00
CGL Company, Inc.	220 E. Centennial Ave.	# 4-4A	3,000.00
Joseph & Nhung Nguyen	2705 N. Wheeling Ave.	# 23	500.00
A & S Petroleum, LLC	2800 N. Wheeling Ave.	# 25	1,150.00
Muncie Medical Office Facility, LLC	1309-1313 W. McGalliard Rd.	# 34	11,100.00

This is an 80% funds by Federal Highway and 20% by the City of Muncie, these are requirements by the Federal Highway standards. President Quirk entertained a motion to approve the request as presented. Bobbie Clemens moved to approve Right-of-Way Purchase for Des. #1173229 Wheeling Avenue Project Widening Project. Roger Overbey provided the second. Motion passed by voice vote.

- 10. Duke Campbell, Superintendent Department of Public Works:** I have been talking to City Attorney, Megan Quirk about this KPEP agreement that at least needs temporarily approval by the Board of Public Works & Safety. There are plans to upgrade the railroad crossing to realign Bunch Blvd. The document I have in front of me is what Norfolk & Southern sent in the mail for the City of Muncie to approve. I would like for our City Attorney to read and approve the document. This is typical railroad language when comes to working at a rail crossing or near a rail crossing. The Developer will reimburse the City of Muncie in full for flagmen while they work out there. The contract amount is up to \$30,000.00 with full reimbursement to the City of Muncie. President Quirk entertained a motion to approve contingent upon Megan Quirk approving the agreement. Bobbie Clemens moved to approve agreement upon approval by Megan Quirk. Roger Overbey provided the second. Motion passed by voice vote.
- 11. Adjournment:** President Quirk entertained a motion to adjourn. Roger Overbey moved to adjourn meeting, meeting adjourned 09:27 a.m. Bobbie Clemens provided the second. Motion passed by voice vote.

**Board of Public Works and Safety**

---

**John Quirk, President**

---

**Roger Overbey, Vice-President**

---

**Bobbie Clemens, Secretary**

---

**Linda Hayes, Recording Secretary**