

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Street Closing Application from Faith Builders Ministry
6. Adjustment of Final Change Order for Madison Street Resurfacing Improvements
7. Agreement with Pridemark for Kilgore/Jackson Gateway
8. Agreement with HWC Engineering for Kitselman Inspection Phase 2 Des#1592996
9. Noise Exemption Authorization Application from KeAyra Williams
10. Acceptance of Quote for Mower at Muncie Street Department
11. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
August 15, 2018 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:00 A.M.
2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens
3. **Minutes:** Approval of the August 8th, 2018 Meeting. President Quirk entertained a motion to approve. Roger Overbey moved to approve the minutes from August 8, 2018 meeting as printed. Bobbie Clemens provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Kevin Nemyer, City Controller presented **BOW EFT** Payments dated **8/8/18 Two Records** totaling **\$703.16** for **First Merchants Trust Co.** Kevin reported there is nothing unusual within these claims. President Quirk entertained a motion to approve BOW EFT claims as presented. Roger Overbey moved to approve BOW EFT claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **BOW EFT** Payments dated **8/10/18 Four Records** totaling **\$233,086.68** for **The Guardian Life Insurance Co., Star Financial Bank, AFLAC Hospital Indemnity, IU Health Plans.** Kevin reported there is nothing unusual within this claim. President Quirk entertained a motion to approve BOW EFT claim as presented. Roger Overbey moved to approve BOW EFT claim as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works** Payments dated **8/17/18 Two Hundred Ninety Four Records** totaling **\$694,714.45** Kevin reported nothing unusual within these claims. President Quirk entertained a motion to approve. Roger Overbey moved to approve Board of Works claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Community Development** Payment dated **8/17/18 One Record** totaling **\$279.65** Kevin reported nothing unusual within these claims. President Quirk entertained a motion to approve. Roger Overbey moved to approve Community Development claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
5. **Street Closing Application from Faith Builders Ministry:** No one was present for the meeting, President Quirk reported that this item has been on the agenda for a couple of weeks, their event is August 18, 2018 President Quirk entertained a motion to deny street closing from Faith Builders Ministry. Roger Overbey moved to deny street closing. Bobbie Clemens provided the second. Motion passed by voice vote.
6. **Adjustment of Final Change Order for Madison Street Resurfacing Improvements:** Duke Campbell, Superintendent Department of Public Works could not read the change order amount from the document given to him last week. Original Contract Price \$669,222.16 Decrease of this change order \$38,050.20 Revised Contract Amount \$637,308.40 (Correct final amount misread last week). President Quirk entertained a motion to approve final change order for Madison Street Resurfacing Improvements between Kirby Avenue and Wysor Street. Roger Overbey moved to approve final change order as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
7. **Agreement with Pridemark for Kilgore/Jackson Gateway:** Dick Weigel, HWC Engineering on July 25th you opened bids for the Kilgore/Jackson Gateway for landscaping, sidewalks, lighting and some various items. Working with Todd Donati of the Muncie Redevelopment Commission he has separate quotes for tree plantings for a later time. Dick presented contract between the City of Muncie and Pridemark Construction Inc. the work is generally described as follows: Sidewalk and planting improvements to two parcels: 801 W. Jackson Street and 811 W. Jackson Street. The overall project will include replacing sidewalks along Jackson for the two parcels, adding sod, ornamental plants, trees, landscape accent lighting, irrigation system, and benches. Demolition is not included and will be completed by the City of Muncie. The base bid work is included but Alternate No. 1 (plantings) is not

included with this agreement. I have received the signed agreement, performance bond and payment bond, certificate of insurance for a base bid amount of \$174,820.00 and Notice of Award that needs to be signed. President Quirk entertained a motion to enter into construction contract and sign Notice to Proceed with Pridemark Construction. Roger Overbey moved to sign agreement and notice to proceed as presented by Dick Weigel. Bobbie Clemens provided the second. Motion passed by voice vote.

8. **Agreement with HWC Engineering for Kitselman Inspection Phase 2 Des#1592996:** Duke Campbell, Superintendent Department of Public Works addressed the Board with an LPA Consulting Agreement which you have to have when seeking federal funding or match monies. This is inspection agreement for the next phase of the Kitselman Gateway which is the east side of the river with HWC Engineering in the amount of \$201,676.75 Indiana Department of Transportation has already approved this agreement. President Quirk entertained a motion to enter into agreement with HWC Engineering for Kitselman Phase 2 as presented. Roger Overbey moved to enter into agreement as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
9. **Noise Exemption Authorization Application from KeAyra Williams:** KeAyra came forward to present their noise exemption for Sunday, August 26, 2018 from 2:00 p.m. to 6:00 p.m. at Ball State Student Center Parking Lot at 325 N. McKinley to Welcome students back where we will have a DJ and inflatables and food (Music will span throughout parking lot). President Quirk entertained a motion to approve noise exemption. Roger Overbey moved to approve noise exemption as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
10. **Acceptance of Quote for Mower at Muncie Street Department:** Duke Campbell, Superintendent Department of Public Works informed the Board members that we have two mowers we use every day, the engine blew in one of the mowers and we are having it rebuilt but we need a back-up mower for one is being serviced. Duke Campbell presented three quotes for a mower from:

| Small Engine Warehouse 501 W. Riggin Rd. Muncie, IN 47303 | Bendle Lawn Equip. Inc. 3841 N. State Rd. 9 Anderson, IN 46012 | Reynolds Farm Equip. 2220 E. McGalliard Rd. Muncie, IN 47303 |
|--|---|---|
| SP-RTHD61-BV26-SS | Ferris IS2100 w/61 deck commercial mower | 2017 John Deer Z930M ZTrak |
| \$ 7,299.00 | \$ 8,000.00 | \$ 8,500.00 |

Duke Campbell recommended the board to accept lowest quote from Small Engine Warehouse. President Quirk entertained a motion to accept lowest quote. Roger Overbey moved to accept quote from Small Engine Warehouse for back-up mower for the Street Department. Bobbie Clemens provided the second. Motion passed by voice vote.

11. **Adjournment:** President Quirk entertained a motion to adjourn. Roger Overbey moved to adjourn meeting, meeting adjourned at 9:13 a.m., Bobby Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary

Leslie Swafford, Recording Secretary