

1. Time & Place
2. Members Present
3. Approval of Minutes
4. Register of Claims
5. Award Bid for Gymnasium floor for East Washington Academy
6. Memorandum of Understanding between the City of Muncie and Muncie Housing Authority
7. Muncie Fire Chief Eddie Bell acceptance of quote for 4x4 crew cab pick-up truck
8. Acceptance of Meijer Sub-Division #2 Plat Approval
9. New Residential Handicapped Parking Application for Desiree Horton 917 W. Powers St.
10. Renewal of Residential Handicapped Parking Application for John Gee 1316 W. Gilbert St.
11. Emergency Repair to the S. Madison & S. Walnut St. Round-a-Bout
12. Duke Campbell, Superintendent Department of Public Works
13. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
December 19th, 2018 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:00 A.M.
2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens
3. **Approval of Minutes from December 12, 2018 meetings:** President Quirk entertained a motion to approve minutes as printed. Roger Overbey moved to approve December 12, 2018 minutes as printed. Bobbie Clemens provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Kevin Nemyer, City Controller presented the **BOW EFTS 12/13/2018** there are **5 Records** for a total amount of **\$294,301.02** to Wage Works (2), IU Health Plans (1), Muncie Meds/Canary Serv (1), The Guardian Life Insurance (1). Kevin claims nothing unusual within this set of claims. President Quirk entrained a motion to approve. Roger Overbey moved to approve EFTS payment as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **BOW EFT 12/14/2018** there are **1 Record** for a total amount of **\$253,031.64** to IU Health Plans. Kevin claims nothing unusual within this claim. President Quirk entrained a motion to approve. Roger Overbey moved to approve EFT payment as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **BOW EFTS 12/18/2018** there are **2 Records** for a total amount of **\$271.86** to Wage Works, First Merchants Trust. Kevin claims nothing unusual within this set of claims. President Quirk entrained a motion to approve. Roger Overbey moved to approve EFTS payment as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works (2) Check Date 12/21/18** there are **10 Records** for total amount of \$1,139.70 to Cintas Corp. Kevin claims nothing unusual within this set of claims. President Quirk entertained a motion to approve. Roger Overbey moved to approve Board of Works claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Public Works Check Date 12/21/2018** there is **274 Records** for a total amount of **\$896,408.54** Kevin claims nothing unusual within this set of claims. President Quirk entertained a motion to approve. Roger Overbey moved to approve Board of Works claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Community Development Check Date 12/21/2018** there is **2 Records** for a total amount of **\$4,124.27** Kevin claims nothing unusual within this set of claims. President Quirk entertained a motion to approve. Bobbie Clemens moved to approve Community Development claims as presented. Roger Overbey provided the second. Motion passed by voice vote.
5. **Award Bid for Gymnasium floor for East Washington Academy:** Brad King, Community Development Office recommended board to accept bid from Dynamic Sports Construction Inc. in the amount of \$38,713.00 President Quirk entertained a motion to accept bid from Dynamic Sports Construction as recommended by Brad King. Roger Overbey moved to accept bid as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

6. **Memorandum of Understanding between the City of Muncie and Muncie Housing Authority:** A representative from Muncie Housing Authority, Joseph Anderson presented MOU to the Board of Works members. Muncie employees, spouses and dependents on Muncie Plan, and has been assured that it may do so. MHA employees, spouses and dependents request to join Muncie's plan. Beginning January 1, 2019 MHA employees, spouses and dependents shall be eligible to participate as covered employees under Muncie's comprehensive health insurance plan. The cost to MHA employees will be the same as the cost to Muncie employees. President Quirk entertained a motion to approve. Roger Overbey moved to approve Memorandum of Understanding between the City of Muncie and Muncie Housing Authority as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

7. **Muncie Fire Chief Eddie Bell acceptance of quote for 4x4 crew cab pick-up truck:** Chief Bell presented quotes for a 4x4 crew cab pick-up truck to purchase. The following quotes was submitted from:

Stoops Automotive Group 4055 W. Clara Lane Muncie, IN 47304	Kelsey Chevrolet 1105 E. Eads Parkway Greendale, IN 47025	LaFontaine Chevrolet 7120 Dexter-Ann Arbor Rd. Dexter, MI 48130
2015 Chevy 2500 20,600 odometer	2016 Chevy Silverado 2500 31,000 odometer	2016 Chevy Silverado 2500 33,615 odometer
\$ 41,341.00	\$ 45,000.00	\$ 45,850.00

Chief Bell recommended the board accept lowest quote from Stoops Automotive Group. President Quirk entertained a motion for approval. Roger Overbey moved to accept quote from Stoops Automotive Group as recommended by Chief Bell. Bobbie Clemens provided the second. Motion passed by voice vote.

8. **Acceptance of Meijer Sub-Division #2 Plat Approval:** A representative from Bertsch Frank & Associates Land Surveyor 811 Lawrence Dr. Ft. Wayne, IN 46804 reported that he is here to get approval for plat which consist of taking 60 feet of right-of-way off of Nebo Road on the west side of Meijer for the development of a car wash. President Quirk asked the Metropolitan Plan Commission Plat Committee has already approved the plat. The representative replied yes. President Quirk entertained a motion to approve Meijer Sub-Division #2 Plat Approval as presented. Roger Overbey moved to approve Meijer Sub-Division #2 Plat Approval. Bobbie Clemens provided the second. Motion passed by voice vote.

9. **New Residential Handicapped Parking Application for Desiree Horton 917 W. Powers Street:** Duke Campbell approved the residential handicapped parking. President Quirk entertained a motion to approve residential handicapped parking for 917 W. Powers. Roger Overbey moved to approve handicapped parking as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

10. **Renewal of Residential Handicapped Parking Application for John Gee 1316 W. Gilbert Street:** Duke Campbell reported that their handicapped parking approval expired in June 2018 and they are renewing the handicapped parking application for another two years. President Quirk entertained a motion to approve residential handicapped parking for John Gee until December 19, 2020. Roger Overbey moved to renew handicapped parking as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

11. **Emergency Repair to the S. Madison & S. Walnut St. Round-a-Bout:** Duke Campbell, Superintendent Department of Public Works addressed the board of work members. We literally had a pop up on S. Madison Street Round-a-about coming into Muncie. We have a soft spot our contracted paving company because of their time line they could not mill and repave because they are pressing to get one more street of ours done before the asphalt plant closes for the winter. We reached out to three companies to get quotes, First Quote from F.E. Harding Group responded this late in the season we can't get to it because the asphalt plant is shut down. Second quote from Brooks 1st Construction responded I appreciate you reaching out to me and for the work opportunity but unfortunately, we will not be able to complete work at this time our asphalt plants are shut down for the winter. Third quote from American Asphalt, Inc. mill down approximately 3,500 sq. ft. 4" on 24' x 44' and 2" overall. Pave with base and surface asphalt, #5D base and 11 & 12 surface asphalt. In amount of \$15,840.00 Duke Campbell recommended the board accept quote from American Asphalt. President Quirk entertained a motion to approve. Roger Overbey moved to accept quote from American Asphalt as recommended by Duke Campbell. Bobbie Clemens provided the second. Motion passed by voice vote.

12. **Duke Campbell, Superintendent Department of Public Works:** I want to thank each Board of Public Works member, Linda and Leslie for all the work you do. I also want to mention that both driving lanes are paved on W. Jackson Street from White River Blvd to Manning Avenue, we will be installing uneven pavement signage as well. Next year the whole roadway will be milled up and resurfaced with Community Crossing funds.

13. **Adjournment:** President Quirk entertained a motion for the Adjournment of the meeting. Roger Overbey moved to adjourn meeting, meeting adjourned at 9:16 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary