

1. Time & Place
2. Members Present
3. Approval of Minutes
4. Register of Claims
5. Acceptance of bid for MadJax Roof
6. Acceptance of bid for Back to School Teachers Store – HVAC
7. Acceptance of quotes for Scuba Equipment for Muncie Fire Department
8. Acceptance of quotes for Rope Rescue Equipment for Muncie Fire Department
9. Acceptance of quotes for Confined Space Equipment for Muncie Fire Department
10. Duke Campbell, Superintendent Department of Public Works presented contract for Muncie Arts & Cultural Trail Phase 1 Des# 1700751
11. Duke Campbell, Superintendent Department of Public Works acceptance of quote for Office Vehicle
12. Duke Campbell, Superintendent Department of Public Works acceptance of quote for Storage of traffic signs & vehicles
13. Duke Campbell, Superintendent Department of Public Works acceptance of quote for 40'6" x 100' x 6" concrete slab for new building
14. Duke Campbell, Superintendent Department of Public Works acceptance of quote for additional Mast Arm & Signal Heads at Madison & Washington
15. Duke Campbell, Superintendent Department of Public Works establish 3-way (all-way) Stops at Linden & Riverside and Reserve & Riverside
16. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
December 5th, 2018 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:00 A.M.

2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens

3. **Approval of Minutes from November 28, 2018 meetings:** President Quirk entertained a motion to approve minutes as printed. Roger Overbey moved to approve November 28, 2018 minutes as printed. Bobbie Clemens provided the second. Motion passed by voice vote.

4. **Register of Claims:**

Kevin Nemyer, City Controller presented the **BOW EFT 11/26/2018** there is **1 Record** for a total amount of **\$206,362.30**, to **IU Health Plans**. Kevin claims nothing unusual within this set of claims. President Quirk entertained a motion to approve. Roger Overbey moved to approve EFT payment as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **BOW EFTS 12/3/2018** there is **4 Records** for a total amount of **\$105,046.50** to **Muncie Meds/Canarx Serv Inc., IU Health Plans, Muncie Meds/Canarx Serv Inc., IU Health Plans**. Kevin claims nothing unusual within this set of claims. President Quirk entertained a motion to approve. Roger Overbey moved to approve EFT payments as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Public Works Check Date 12/7/2018** there is **300 Records** for a total amount of **\$356,037.33** nothing unusual within this set of claims. President Quirk entertained a motion to approve. Roger Overbey moved to approve Board of Works claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Community Development Check Date 12/7/2018** there is **14 Records** for a total amount of **\$48,034.51** nothing unusual within this set of claims. President Quirk entertained a motion to approve. Bobbie Clemens moved to approve Community Development claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

5. **Acceptance of bid for MadJax Roof:** Brad King, Community Development Office requested another week to review bid. President Quirk entertained a motion to table acceptance of bid for one week. Roger Overbey moved to table bid for MadJax Roof as recommended by Brad King. Bobbie Clemens provided the second. Motion passed by voice vote.

6. **Acceptance of bid for Back to School Teachers Store – HVAC:** Brad King, Community Development Office recommended the board accept bid from Pridemark Construction for replacement of two HVAC Systems in the amount of \$15,800.00 President Quirk entertained a motion to approve. Roger Overbey moved to accept bid from Pridemark Construction as recommended by Brad King. Bobbie Clemens provided the second. Motion passed by voice vote.

7. **Acceptance of quotes for Scuba Equipment for Muncie Fire Department:** Fire Chief, Eddie Bell, we reached out to the following vendors to submit quotes:

Bottoms Up 8118 Madison Ave. Indianapolis, IN	Indy Water Sports 9520 Uptown Dr. #1 Indianapolis, IN	Tom Leaird's Underwater Serv 1623 W. Jackson St. Muncie, IN
No quote	No quote	\$

President Quirk asked if the quote from Tom Leaird's was a total amount or do we have to add these figures up? Deputy Fire Chief, Brett Grainger commented that it was his fault for tallying those together. If you will skip this item I will get you a figure and you can come back to this item later in the meeting. Fire Chief, Eddie Bell commented that his Deputy Chief did get the figures but what I am going to do is to send the quote back to Tom Leaird's Underwater Service and ask for an itemized quote by doing this it will give Bottoms Up and Indy Water Sports an opportunity to submit a quote as well. Fire Chief Bell is request acceptance of quotes for Scuba Equipment for next weeks meeting. President Quirk entertained a motion to add this item to next weeks agenda. Roger Overby moved to add acceptance of quote for Scuba Equipment to next week's agenda. Bobbie Clemens provided the second. Motion passed by voice vote.

8. **Acceptance of quotes for Rope Rescue Equipment for the Muncie Fire Department:** Fire Chief, Eddie Bell, reported that we reached out to the following vendors to submit quotes:

Hoosier Fire 3863 N. Comm. Pkwy Greenfield, IN	Donley Safety 5546 Elmwood Court Indianapolis, IN	5 Alarm 350 Austin Circle Delafield WI
No quote	\$ 11,588.10	\$ 11,978.30

Fire Chief, Eddie Bell recommended the Board to accept lowest quote from Donley Safety in the amount of \$11,588.10 President Quirk entertained a motion to accept. Roger Overbey moved to accept lowest quote from Donley Safety as recommended by Fire Chief, Eddie Bell. Bobbie Clemens provided the second. Motion passed by voice vote.

9. **Acceptance of quotes for Confined Space Equipment for the Muncie Fire Department:** Fire Chief, Eddie Bell, we reached out to the following vendors to submit quotes:

5 Alarm 350 Austin Circle Delafield, WI	Rock-N-Rescue 300 Delwood Rd. Butler, PA	Donley Safety 5546 Elmwood Court Indianapolis, IN
No quote	\$ 40,508.00	\$ 44,937.00

Fire Chief, Eddie Bell recommended the Board to accept lowest quote from Rock-N-Rescue, in the amount of \$40,508.00 President Quirk entertained a motion to accept. Roger Overbey moved to accept lowest quote from Rock-N-Rescue as recommended by Fire Chief, Eddie Bell. Bobbie Clemens provided the second. Motion passed by voice vote.

10. **Duke Campbell, Superintendent Department of Public Works presented contract for Muncie Arts & Cultural Trail Phase 1 Des# 1700751:** Duke came forward and commented that the Board of Works had previously signed the contract on August 7, 2018 at your meeting the contract was signed in black ink. Indiana Department of Transportation has requested all their contract's be signed in blue ink. Each Board of Works members signed the contract with blue ink. Contract was then given to Duke Campbell.

11. **Duke Campbell, Superintendent Department of Public Works acceptance of quote for Office Vehicle:** Duke reported that the office vehicle is in bad shape so Donnie Wright requested three quotes from:

Economy Motors 3026 S. Madison St. Muncie, IN	Ed Martin Chevrolet Cadillac 5400 Scatterfield Rd. Anderson, IN	Dellen Automotive Family 2527 W. Main St. Greenfield, IN
2016 Chev. Traverse 41,830 miles	2016 Chev. Traverse 42,454 miles	2016 Chev. Traverse 35,766 miles
\$ 19,385.00	\$ 23,493.00	\$ 23,974.00

Duke Campbell recommended the lowest quote. President Quirk entertained a motion to accept lowest quote. Roger Overbey moved to accept lowest quote from Economy Motors as recommended by Duke Campbell. Bobbie Clemens provided the second. Motion passed by voice vote.

- 12. Duke Campbell, Superintendent Department of Public Works acceptance of quote for Storage of traffic signs & vehicles:** Duke reported that we need a place to store all our traffic signs that we have. Our current garage has limited space so we are looking for a 16 x 40 lofted storage shed. You have three quotes before you from:

The Barn Lot Meeker & Muncie By-Pass Muncie, IN 47302	Crossroads Solutions 9200 Traders Village Way Daleville, IN 47334	Sunrise Structures
\$ 10,955.00	\$ 10,980.00	\$ 14,567.00

Duke Campbell recommended the board to accept quote from The Barn Lot in the amount of \$10,955.00 President Quirk entertained a motion to approve. Roger Overbey moved to accept quote from The Barn Lot as recommended by Duke Campbell. Bobbie Clemens provided the second. Motion passed by voice vote.

- 13. Duke Campbell, Superintendent Department of Public Works acceptance of quote for 40'6" x 100' x 6" concrete slab for new building:** Duke reported that we have benefited by getting a new metal storage building that we also going put up at the Kilgore site. But in order to do that we need to provide labor and material to pour a slab to put the building on. Donnie solicited three quotes from:

Gibbs Construction 9666 W 400 South Redkey, IN 47373	J Weatherly Ground Effects 7608 W. Co Rd. 400 N Farmland, IN 47340	Nottingham Excavating PO Box 53 Matthews, IN 46957
\$ 7,800.00	\$ 11,904.50	\$ 12,423.00

Duke Campbell recommended the board to accept quote from Gibbs Construction at a price of \$7,800.00 President Quirk entertained a motion to approve. Roger Overbey moved to accept quote from Gibbs Construction as recommended by Duke Campbell. Bobbie Clemens provided the second. Motion passed by voice vote.

- 14. Duke Campbell, Superintendent Department of Public Works acceptance of quote for additional Mast Arm & Signal Heads at Madison & Washington:** Duke reported in our effort to keep the ball rolling for two way traffic on Washington Street we have install a mast arm and signal head at Madison & Washington. We solicited three quotes two companies sent reply's that they are too busy finishing up existing work to give us a quote.

Signal Construction Inc. 5639 US 40 Greenfield, IN 46140	Shambaugh & Songs 7720 Opportunity Dr. Fort Wayne, IN 46801	James H. Drew Corp. 8701 Zionsville Rd. Indianapolis, IN 46268
\$ 11,781.00	No Quote	No Quote

Duke Campbell recommended to accept quote from Signal Construction Inc. President Quirk entertained a motion to approve. Roger Overbey moved to accept quote from Signal Construction, Inc. as recommended by Duke Campbell. Bobbie Clemens provided the second. Motion passed by voice vote.

- 15. Duke Campbell, Superintendent Department of Public Works establish 3-way (all-way) Stops at Linden & Riverside and Reserve & Riverside:** The City of Muncie, Ball State University along with MITS Bus Company have been studying the traffic with in the University Area. MITS wants to move a couple of their bus stops which makes sense and in order for this to work properly, I am requesting on a trial period on new stop signs at Linden & Riverside and Reserve & Riverside which will make them three way stops. President Quirk entertained a motion to approve 3 way stops as presented. Roger Overbey moved to approve three stops at Linden & Riverside and Reserve & Riverside. Bobbie Clemens provided the second. Motion passed by voice vote.

- 16. Adjournment:** President Quirk entertained a motion for the Adjournment of the meeting. Roger Overbey moved to adjourn meeting, meeting adjourned at 9:25 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary