

1. Time & Place
2. Members Present
3. Minutes from the January 17th, 2018 Meeting
4. Register of Claims
5. Acceptance of Bid for "Community Crossing Road Paving"
6. Acceptance of Bid for "Bridges Generator"
7. Open Bids for "Bridges Generator" bid left in safe from Jan. 31, 2018
8. Open Bids for "Ross Center" Alarms
9. Open Quotes for "McGalliard Sidewalk Improvements"
10. Acceptance of Quote for "Asphalt Hot Boxes"
11. Ball State University requesting approval to close McKinley Avenue between Riverside Avenue and Neely Avenue
12. Cheryl Crowder, Muncie Downtown Development presenting Street Closing Application and Noise Exemption Authorization Application for "Muncie Gras"
13. Cheryl Crowder, Muncie Downtown Development presenting "St. Patrick's Day Parade"
14. Cheryl Crowder, Muncie Downtown Development presenting "Muncie Action Plan Bridge Dinner"
15. Residential Handicapped Parking Application for 2001 S. Hackley Street (sign placed on 13th Street)
16. Reserved Parking on Washington Street between High Street and Walnut Street for Delaware County Sherriff vehicles
17. Duke Campbell FYI on E. Jackson Street Bridge over White River
18. Open Bids for Tuck Point Project at Corner Stone of the Arts
19. Todd Donati, Muncie Redevelopment Commission presenting
20. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
FEBRUARY 14TH, 2018 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:01 A.M.
2. **Members Present:** John Quirk, Bobbie Clemens, Roger Overbey
3. **Approval of the Minutes from the January 31, 2018 Meeting:** President Quirk entertained a motion to approve the minutes from the January 31, 2018 meeting. Roger Overbey moved to approve minutes from the January 31st, 2018 meeting as printed. Bobbie Clemens provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Clares Burke, Controller's Office presented **Board of Works EFT Payment Dated 1/30/17 1 Record** of a total amount of **\$2,774.70 Muncie Meds/Canarx Serv** nothing unusual within this claim. Bobbie Clemens moved to approve Board of Works EFT Claim as presented. Roger Overbey provided the second. Motion passed by voice vote.

Clares Burke, Controller's Office presented **Board of Works EFT Payments Dated 2/01/18 3 Records** of a total amount of **\$226,879.89 IU Health Plans** nothing unusual with this claim. Bobbie Clemens moved to approve Board of Works EFT Claim as presented. Roger Overbey provided the second. Motion passed by voice vote.

Clares Burke, Controller's Office presented **Board of Works EFT Payment Dated 2/02/18 1 Record \$50,586.36 IU Health Workplace Services** nothing unusual within this claim. Bobbie Clemens moved to approve Board of Works EFT Claim as presented. Roger Overbey provided the second. Motion passed by voice vote.

Clares Burke, Controller's Office presented **Board of Works EFT Payments Dated 2/02/18 2 Records \$760.50 First Merchants Trust Co.** nothing unusual within this set of claims. Bobbie Clemens moved to approve Board of Works EFT Claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Clares Burke, Controller's Office presented **Board of Works EFT Payments Dated 2/05/18 2 Records \$179.42 Indiana Department of Revenue** nothing unusual within this set of claims. Bobbie Clemens moved to approve Board of Works EFT Claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Clares Burke, Controller's Office presented **Board of Works EFT Payments Dated 2/07/18 2 Records \$4,525.73 First Merchants Trust and The Guardian Life Insurance** nothing unusual within this set of claims. Bobbie Clemens moved to approve Board of Works EFT Claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Clares Burke, Controller's Office presented the **Board of Works Check Date 2/09/18 326 Records** of a total amount of **\$1,502,882.91** nothing unusual within these set of claims. Bobbie Clemens moved to approve Board of Works Claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Clares Burke, Controller's Office presented **Community Development Check** Date **2/09/18** **13 Records** of a total amount of **\$32,497.99** nothing unusual within these set of claims. Bobbie Clemens moved to approve Community Development Claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Clares Burke, Controller's Office presented **Board of Works EFT Payments** Dated **2/12/18** **6 Records** **\$51,972.67** **Muncie Meds/Canarx Serv, IU Health Plans, AFLAC Hospital Indemnity, Epic Insurance Solutions, IU Health Plans** and **The Guardian Life Insurance Co.** nothing unusual within this set of claims. Bobbie Clemens moved to approve Board of Works EFT Claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Clares Burke, Controller's Office presented the **Board of Works** Check Date **2/16/18** **225 Records** of a total amount of **\$481,407.87** nothing unusual within these set of claims. Roger Overbey moved to approve Board of Works Claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Clares Burke, Controller's Office presented **Community Development Check** Date **2/16/18** **12 Records** of a total amount of **\$17,066.16** nothing unusual within these set of claims. Bobbie Clemens moved to approve Community Development Claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

5. **Acceptance of Bid for "Community Crossing Road Paving":** Duke Campbell, Superintendent recommended the Board to accept the lowest bid from E & B Paving for a total amount of \$701,080.05 President Quirk entertained a motion to accept the lowest bid. Bobbie Clemens moved to accept the lowest bid from E & B Paving for Community Crossing Road Paving Project as recommended by Duke Campbell. Roger Overbey provided the second. Motion passed by voice vote.
6. **Acceptance of Bid for "Bridges Generator":** President Quirk however the bid from Lowe's Home Center was left in the safe and was not opened at the January 31, 2018 meeting.
7. **Open Bid for "Bridges Generator" bid left in safe from Jan. 31, 2018:** Bid was opened from Lowe's Home Center - Muncie in the amount of \$10,399.00 Brad King recommended the board to table bids until next week's meeting. Bobbie Clemens moved to table bids for one week for review and recommendation at next week's meeting. Roger Overbey provided the second. Motion passed by voice vote.
8. **Open Bids for "Ross Center" Alarms:** No bids were submitted to the City Clerk's Office.
9. **Open Quotes for "McGilliard Sidewalk Improvements":** The following quotes were opened from:

HWC Engineering Engineer's Estimate	Gibbs Construction 9666 W 400 S Redkey, IN 47373	Pridemark Const. 421 S. Walnut St. Muncie, IN 47305	SC Case Excavating 171 E. Streeter Ave. Muncie, IN 47303
\$ 94,160.00	\$ 63,350.00	\$ 73,963.15	\$ 74,102.00

Duke Campbell recommended the Board to accept lowest bid from Gibbs Construction in the amount of \$63,350.00 President Quirk entertained a motion to accept the bid from Gibbs Construction as recommended by Duke Campbell. Bobbie Clemens provided the second. Motion passed by voice vote.

10. **Acceptance of Quote for "Asphalt Hot Boxes":** Quotes were submitted from:

Seal Master Indianapolis 1010 E. Sumner Ave. Indianapolis, IN	RPM Machinery 3850 Heritage Drive Lebanon, IN 46052	Mid State Truck Equip. 11020 Allisonville, Rd. Fishers, IN 46038
\$23,000 ea.	\$ 24,587.00 Ea.	\$ 23,100.00 ea.
		\$ 31,775.00 Opt. Equip.

Duke Campbell, Superintendent Department of Public Works obviously most cities in our state have major pothole issues this year than last year. So the Mayor got with me and said do whatever we have do to get more work done and the only way to get more work done purchase at least one or two demo hot boxes. I said two because these are demo's that were on the manufactures sale lots but Mayor Hogsett had then rented out. Seal Master Indiana has two brand new Falcon Hot Boxes 4-Ton Dump Unit (Like New - Demo Used) Diesel fired not propane fired hotboxes. Duke Campbell recommended the board to accept quote from Seal Master Indianapolis one box will be delivered to the street department under 1 week and the secondary delivery will be 3 weeks. Duke Campbell recommended the board accept bid from Seal Master of Indianapolis. President Quirk entertained a motion to accept quote. Roger Overbey moved to accept quote from Seal Master of Indianapolis as recommended by Duke Campbell. John Quirk provided the second. Motion passed by voice vote.

- 11. Ball State University requesting approval to close McKinley Avenue between Riverside Avenue and Neely Avenue:** Ryan Koenker came forward to request approval to close McKinley Avenue on March 5 between Riverside Avenue and Neely Avenue southbound lane only from 6:00 a.m. to 7:00 p.m. for Brick Paver Repairs. Then on March 6, 2018 close McKinley Avenue from Riverside Avenue to Neely Avenue northbound lane only from 6:00 a.m. to 7:00 p.m. for brick paver repairs during Spring Break. (Rain Date: March 7, 2018) Permission given from Mark Vollmar, Muncie Police Chief's Office, Eddie Bell, Muncie Fire Chief and Rhonda Clark, Ball State University Campus Police Department. President Quirk entertained a motion to approve street closing for McKinley Avenue. Roger Overbey moved to approve street closings as presented by Ryan Koenker of Ball State University. Bobbie Clemens provided the second. Motion passed by voice vote.
- 12. Cheryl Crowder, Muncie Downtown Development presenting Street Closing Application and Noise Exemption Authorization Application for "Muncie Gras":** Cheryl came forward to request approval to close Walnut Street from Charles Street south to Walnut Street Roundabout on March 24, 2018 from 8:00 a.m. to noon March 25, 2018 as well as Howard Street west of Walnut Street half a block. Permission to close Walnut Street between Charles & Roundabout has been approved by Mark Vollmar, Muncie Police Chief's Office and Eddie Bell, Muncie Fire Chief. Cheryl mentioned this will be last Muncie Gras. President Quirk entertained a motion to approve street closing. Roger Overbey moved to approve street closing as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Noise Exemption Authorization Application: For March 24th & 25th, 2018 from 6:00 p.m. to 2:00 a.m. at Canan Commons we will have a fireworks display at Midnight. Roger Overbey moved to approve noise exemption as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
- 13. Cheryl Crowder, Muncie Downtown Development presenting "St. Patrick's Day Parade":** Cheryl came forward to present route for St. Patrick's Day Parade on March 17, 2018 from 6:00 p.m. to 6:45 p.m. Line up at Muncie Field House south on Walnut Street, east on Charles Street to Mulberry Street, north on Mulberry Street to Gilbert Street, West on Gilbert to Walnut, north on Walnut Street back to field house for finish. Permission given by Mark Vollmar, Muncie Police Chief's Office and Eddie Bell, Muncie Fire Chief. President Quirk entertained a motion to approve parade route. Bobbie Clemens moved to approve St. Patrick's Day Parade as presented. Roger Overbey provided the second. Motion passed by voice vote.
- 14. Cheryl Crowder, Muncie Downtown Development presenting MAP "Muncie Action Plan Bridge Dinner":** Cheryl came forward to close Washington Street between Cherry Street and White River Boulevard on April 26, 2018 from 1:00 p.m. to 11:00 p.m. Washington Street Bridge Dinner. Permission granted by Joseph Winkle, Muncie Police Chief and Eddie Bell, Muncie Fire Chief. President Quirk entertained a motion to approve street closure. Roger Overbey moved to approve street closing as presented by Cheryl Crowder. Bobbie Clemens provided the second. Motion passed by voice vote.
- 15. Residential Handicapped Parking Application for 2001 S. Hackley Street (sign placed on 13th Street):** Jimmy Upchurch, Sign Tech for Department of Public Works approved the location for sign & post onto 13th Street side. Roger Overbey moved to approve handicapped parking sign as presented by Department of Public Works. Bobbie Clemens provided the second. Motion passed by voice vote.
- 16. Reserved Parking on Washington Street between High Street and Walnut Street for Delaware County Sherriff vehicles:** Duke Campbell, Superintendent Department of Public Works I received a telephone call from David Spence, Delaware County Sherriff's Department. I know they lack a little parking and they would like to place signage and hang tags for Reserved Parking on the north side of Washington Street between High Street and Walnut Street so that Muncie Parking Code Enforcement can issue parking tickets. President Quirk entertained a motion to approve the request. Roger Overbey moved to approve reserved parking for Delaware County Sherriff's Department as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
- 17. Duke Campbell FYI on E. Jackson Street Bridge over White River:** Duke reported that Mayor Tyler was concerned about the E. Jackson Street bridge being closed for two weeks because a fire truck cannot turn onto Bunch Blvd and an ambulance couldn't get through which is a very heavily travel to and from Muncie he told me to get with the State Highway which I did and the State was very gracious by calling AT&T who is doing with work. We had a meeting yesterday morning and everybody came to terms and I appreciate the State Highway and AT&T making it possible they will have two people out there watching for Emergency vehicles to move the barricades for emergency services. It will start tomorrow morning at 7:00 a.m. they are expecting a two week closure but with these conditions it will probably be a two week closure because their people have to be safe as well.

- 18. Open Bids for Tuck Point Project at Corner Stone of the Arts:** The following bids were opened from:

Kemna Restoration & Const. 1122 Deloss St. Indianapolis, IN 46203	Cusack's Masonry Rest. 15570 Cook Rd. Hubbardston MI 48845	Trisco Systems 2000 Baty Rd. Lima, OH 45807
Base \$ 144,400.00	Base \$ 146,750.00	Base \$ 155,417.00
		Alt. #1 48,952.00

Brad King requested the Board to table bids for one week for review and recommendation. President Quirk entertained a motion to table bids. Roger Overbey moved to table bids for one week as recommended by Brad King. Bobbie Clemens provided the second. Motion passed by voice vote.

- 19. Todd Donati, Muncie Redevelopment Commission presenting renewal contracts for the maintained of parking garages at Village Promenade and Downtown:** We have a daytime, evening & weekend person for both garages. Roger Overbey moved to approve both agreements as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

- 20. Adjournment:** President Quirk entertained a motion to adjourn. Roger Overbey moved to adjourn meeting, meeting adjourned 09:34 a.m. Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary