1. Time & Place
2. Members Present
3. Nomination of Officers
4. Minutes from the December 20, 2017 Meeting
5. Register of Claims
6. Memorandum of Agreement between the City of Muncie, Indiana and the Law Firm of Quirk & Hunter, PC
7. Procession Application from Libby Parker, Muncie Mission February 10, 2018
8. Duke Campbell Superintendent Department of Public and Dick Weigel, HWC Engineering requesting approval to advertise for "Community Crossings Road Paving Project"
9. Paul Jones, Anthony Northside Neighborhood Association requesting all-way stop at Stirling & Rosewood or a speed bump
10. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
JANUARY 10th, 2018 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:02 A.M.

2. **Members Present:** John Quirk, Bobbie Clemens, Absent-Roger Overbey

3. **Nomination of Officers:**

4. **Approval of the December 13, 2017 Meeting:** President Quirk entertained a motion to approve the minutes from December 13, 2017 meeting. Bobbie Clemens moved to approve the minutes from the December 13, 2017 meeting as printed. John Quirk provided the second. Motion passed by voice vote.

5. **Register of Claims:**

Kevin Nemyer, City Controller presented **Board of Works EFT** Payment Dated **11/30/17 1 Record** of a total amount of **$1,078.62** Star Financial Bank. Bobbie Clemens moved to approve Board of Works Claim as presented. John Quirk provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works EFT** Payment Dated **12/13/17 2 Records** of a total amount of **$269,323.52** IU Health Plans $267,995.61 and AFLAC Hospital Indemnity $1,327.91 Bobbie Clemens moved to approve Board of Works Claims as presented. John Quirk provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works Claims** Check Date **12/15/17 14 Records** of a total amount of **$2,293.60** Muncie Meds/Canarx Serv $3,420.20 First Merchants Trust $455.00 Bobbie Clemens moved to approve Board of Works Claims as presented. John Quirk provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works EFT** Payment Dated **12/15/17 2 Records** of a total amount of **$3,875.20** Muncie Meds/Canarx Serv $3,420.20 First Merchants Trust $455.00 Bobbie Clemens moved to approve Board of Works Claims as presented. John Quirk provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Community Development Check** Date **12/15/17 1 Record** of a total amount of **$143.25** Companion Life Insurance Co. Bobbie Clemens moved to approve Board of Works Claim as presented. John Quirk provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Community Development Check** Date **12/15/17 1 Record** of a total amount of **$10,000.00** Roy C. Buley Community Center Bobbie Clemens moved to approve Board of Works Claim as presented. John Quirk provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works EFT** Payment Dated **12/21/17 3 Records** of a total amount of **$345,565.74** Wage Works $235.25 Muncie Meds/Canarx Serv $2,975.50 IU Health Plans $342,354.99 Bobbie Clemens moved to approve Board of Works Claims as presented. John Quirk provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works (2)** Payment Dated **12/21/17 2 Records** of a total amount of **$4,034.81** Delaware County Police Dept. $3,189.11 Yorktown Clerk Treasurer $845.70 Bobbie Clemens moved to approve Board of Works Claims as presented. John Quirk provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented Board of Works **(2)** Payment Dated **12/21/17 2 Records** of a total amount of **$4,875.00** Inside Out Community Development Corp Bobbie Clemens moved to approve Board of Works Claims as presented. John Quirk provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works Claims** Check Date **12/21/17 72 Records** of a total amount of **$13,123.32** Bobbie Clemens moved to approve Board of Works Claims as presented. John Quirk provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Community Development Check** Date **12/21/17 1 Record** of a total amount of **$13.28** Vectren Energy Delivery Bobbie Clemens moved to approve Board of Works Claim as presented. John Quirk provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Community Development Check** Date **12/21/17 1 Record** of a total amount of **$13.28** Vectren Energy Delivery Bobbie Clemens moved to approve Board of Works Claim as presented. John Quirk provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works Reprint Check** Date **12/28/17 1 Record** of a total amount of $96,60 Advance Auto Parts Store 1802 Bobbie Clemens moved to approve Board of Works Claim reprint check as presented. John Quirk provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works EFT** Payment Dated **12/28/17 4 Records** of a total amount of **$217,059.86 IU Health Physicians, IU Health Plans, First Merchants Trust Co.** Bobbie Clemens moved to approve Board of Works EFT Claims as presented. John Quirk provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works Claims** Check Date **12/28/17 8 Records** of a total amount of **$440.14** Bobbie Clemens moved to approve Board of Works Claims as presented. John Quirk provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works EFT** Payments Dated **1/3/18 2 Records** of a total amount of **$44,018.66 I Health Plans and Muncie Meds/Canarx Serv** Bobbie Clemens moved to approve Board of Works Claim as presented. John Quirk provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works EFT** Payment Dated **1/4/18 1 Record** of a total amount of **$67.75 Indiana Dept. of Revenue**. Bobbie Clemens moved to approve Board of Works Claim as presented. John Quirk provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works Claims** Check Date **1/5/18 92 Records** of a total amount of **$44,769.77** Bobbie Clemens moved to approve Board of Works Claims as presented. John Quirk provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Community Development Check** Date **1/5/18 5 Records** of a total amount of **$298.36** Bobbie Clemens moved to approve Board of Works Claim as presented. John Quirk provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works EFT** Payment Dated **1/8/18 7 Records** of a total amount of **$Star Financial Equipment, Regions Bank, First Merchants Trust Co.** Bobbie Clemens moved to approve Board of Works Claim as presented. John Quirk provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works EFT** Payments Dated **1/12/18 2 Records** of a total amount of **$91,916.87 IU Health Workplace Services, EPIC Insurance Solutions** Bobbie Clemens moved to approve Board of Works Claim as presented. John Quirk provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works Claims** Check Date **1/12/18 572 Records** of a total amount of **$1,282,108.92** Bobbie Clemens moved to approve Board of Works Claims as presented. John Quirk provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Community Development Check** Date **1/12/18 9 Records** of a total amount of **$26,361.51** Bobbie Clemens moved to approve Board of Works Claim as presented. John Quirk provided the second. Motion passed by voice vote.

6. **Memorandum of Agreement between the City of Muncie, Indiana and the Law Firm of Quirk & Hunter, PC:** Megan Quirk, City Attorney presented agreement this 1st day of January, 2018 by and between the City of Muncie, Indiana, and the law firm of Quirk & Hunter, PC. Consideration for the legal services rendered the City of Muncie will pay Quirk & Hunter, PC a flat retainer fee of $8,333.33 per month of the year 2018. This agreement may be terminated at any time, with two (2) weeks' notice, by the City of Muncie or Quirk & Hunter, PC. President Quirk entertained a motion to approve Memorandum of Agreement between the City of Muncie and the Law Firm of Quirk & Hunter, PC. Bobbie Clemens moved to enter into Memorandum of Agreement with Quirk & Hunter, PC as recommended by Megan Quirk. John Quirk provided the second. Motion passed by voice vote.

7. **Procession Application from Libby Parker, Muncie Mission February 10, 2018:** Frank Baldwin came forward to address the Board of Works with our 14th Annual Walk a Mile in My Shoes, February 10, 2018 from 9:25 a.m. (Rain Date 2/17/18) Leave from Convention Center south on High Street to Walnut Street, Walnut Street from Charles Street to 8th Street, 8th Street from Walnut Street to Liberty St., Liberty Street south to 8th Street to Memorial Drive. Mark Vollmar, Deputy Chief of Police and Eddie Bell, Muncie Fire Chief has approved the route. President Quirk entertained a motion to approve procession application as presented for Walk a Mile in My Shoes. Bobbie Clemens moved to approve procession application as presented. John Quirk provided the second. Motion passed by voice vote.

8. **Duke Campbell Superintendent Department of Public and Dick Weigel, HWC Engineering requesting approval to advertise for "Community Crossings Road Paving Project":** Dick Weigel, HWC Engineering Office addressed the Board Members that this Friday, January 12, 2018 we will advertise in the Newspaper for Community Crossing Road Paving Project. Board of Public Works & Safety will be opening the bids at your January 31st, 2018 meeting. President Quirk entertained a motion to approve legal advertisement as presented by Dick Weigel. Bobbie Clemens moved to approve notice of bids for Community Crossings Road Paving Project as explained by Dick Weigel. John Quirk provided the second. Motion passed by voice vote.

9. **Paul Jones, Anthony Northside Neighborhood Association requesting all-way stop at Stirling & Rosewood or a speed bump:** Duke Campbell and Terry Bailey will get with Paul Jones and discuss an all-way stop only or reduce the speed limit.

10. **Adjournment:** President Quirk entertained a motion to adjourn. Bobbie Clemens moved to adjourn meeting, meeting adjourned 09:15 a.m. John Quirk provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President	**Roger Overbey, Vice-President**
Bobbie Clemens, Secretary	**Linda Hayes, Recording Secretary**