

1. Time & Place
2. Members Present
3. Minutes from the December 20th, 2017 Special Meeting and January 10th, 2018 Meeting
4. Register of Claims
5. Margaux Dever, Assistant Director, Community Development presenting two new rehabilitation contracts for approval by the Board of Works approval
6. Margaux Dever, Assistant Director, Community Development presenting amendment to the agreement dated December 13, 2017 with ecoREHAB for the CHDO Proceeds contract:
7. Jason Chafin Muncie Fire Department presented Street Collection Dates for 2018
8. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
JANUARY 17th, 2018 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:05 A.M.

2. **Members Present:** John Quirk, Bobbie Clemens, Absent-Roger Overbey

3. **Approval of the December 20th, 2017 Special Meeting and the January 10, 2018 Meeting:** President Quirk entertained a motion to approve the minutes from December 20, 2017 special meeting. Bobbie Clemens moved to approve the December 20th, 2017 special meeting. Roger Overbey provided the second. Motion passed by voice vote. President Quirk entertained a motion to approve the minutes from the January 10th, 2018 meeting. Bobbie Clemens moved to approve minutes from the January 10th, 2018 meeting as printed. John Quirk provided the second. Roger Overbey abstained from voting since he was not in attendance. Motion passed by voice vote.

4. **Register of Claims:**

Kevin Nemyer, City Controller presented **Board of Works EFT** Payment Dated **1/8/18 2 Records** of a total amount of **\$24,096.43** Star Financial Equipment \$7,472.43 and Marie Thomas \$16,624.00 nothing unusual within these claims. Bobbie Clemens moved to approve Board of Works EFT Claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works EFT** Payment Dated **1/11/18 1 Record** of a total amount of **\$7,127.10 IU Health Plans** nothing unusual with this claim. Bobbie Clemens moved to approve Board of Works EFT Claim as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works EFT** Payment Dated **1/16/18 1 Record** of a total amount of **\$5,283.50** Muncie Meds/Canarx Serv nothing unusual with this claim. Bobbie Clemens moved to approve Board of Works EFT Claim as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works Claims** Check Date **1/19/18 243 Records** of a total amount of **\$596,684.96** nothing unusual within these set of claims. Bobbie Clemens moved to approve Board of Works Claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Community Development Check** Date **1/19/18 8 Records** of a total amount of **\$66,875.68** nothing unusual within these set of claims. Bobbie Clemens moved to approve Board of Works Claim as presented. Roger Overbey provided the second. Motion passed by voice vote.

5. **Margaux Dever, Assistant Director, Community Development presenting two new contracts for approval by the Board of Works:**

Habitat for Humanity rehabilitation of a house at 1616 S. Elm Street that was approved in our 2016 action plan and the contract is for \$25,000.00

Habitat for Humanity rehabilitation of a house at 2402 S. Ebright Street that was also approved in our 2016 action plan the contract is for \$25,000.00

Roger Overbey moved to enter into both contracts with Habitat for Humanity to rehab 1616 S. Elm and 2402 SS. Ebright as presented by Margaux Dever. Bobbie Clemens provided the second. Motion passed by voice vote.

6. **Margaux Dever, Assistant Director, Community Development presenting amendment to the agreement dated December 13, 2017 with ecoREHAB for the CHDO Proceeds contract:** Margaux presented amendment from previous address to a Post Office Box and the second amendment is just to clarify the funds that they receive from the project will not be considered CHDO proceeds under the home program. This is just a clarification to make sure that there is no question. Roger Overbey moved to approve amendments as presented by Margaux Dever. Bobbie Clemens provided the second. Motion passed by voice vote.

7. **Jason Chafin Muncie Fire Department presented Street Collection Dates for 2018:** Jason came forward to address the Board of Works members with the following dates and times for street collection. May 18, June 15, July 27, August 24, September 7 and October 12th, 2018 from 4:00 p.m. to 6:00 p.m. at the following intersections Jackson & Madison, Memorial & Hackley, 8th & Batavia, 18th & Macedonia, Tillotson & Bethel, Walnut & Centennial. President Quirk entertained a motion to approve street collection dates for 2018. Roger Overbey moved to approve dates and times for Muncie Fire Department street collection as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
8. **Adjournment:** President Quirk entertained a motion to adjourn. Roger Overbey moved to adjourn meeting, meeting adjourned 09:11 a.m. Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary