

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Street Closing Application from Faith Builders Ministry
6. Acceptance of Bids for Residential & Commercial Demolitions
7. Bid Opening for Kilgore Jackson/Gateway Project
8. Megan Quirk, City Attorney presenting Executed Agreement between City Of Muncie and Metrick Environmental
9. Megan Quirk, City Attorney presenting Loan Agreement with Promissory Note between City of Muncie and Sustainable Muncie Corporation
10. Brad King, Community Development Office presenting Corner Stone Center of the Arts contract for Automatic Door Opener's
11. Brad King, Community Development Office presenting Corner Stone Center of the Arts contract for Emergency Escape Doors on the west side of Ball Auditorium
12. Brad King, Community Development Office presenting Corner Stone Center of the Arts contract for Roof Door
13. Brad King, Community Development Office presenting Corner Stone Center of the Arts contract for Basement Door
14. Brad King, Community Development Office presenting Corner Stone Center of the Arts contract for Security Camera's Third Floor
15. Phil Tevis, Flatland Resources presented Memorandum of Understanding between the City of Muncie and Muncie Sanitary District, the Delaware County Soil & Water Conservation District and the Community Enhancement Project
16. Duke Campbell, Superintendent Department of Public Works
17. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY**  
**CITY OF MUNCIE, STATE OF INDIANA**  
**July 25, 2018 MINUTES**

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:00 A.M.
2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens
3. **Minutes:** Approval of the July 18, 2018 Meeting. President Quirk entertained a motion to approve. Roger Overbey moved to approve the minutes from July 18, 2018 meeting as printed. Bobbie Clemens provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Kevin Nemyer, City Controller presented **BOW EFT** Payment dated **7/18/18 Two Records** totaling **\$8,142.70** for **Muncie Meds/Canarx Serv.** Kevin reported there is nothing unusual within these claims. President Quirk entertained a motion to approve BOW EFT claims as presented. Roger Overbey moved to approve BOW EFT claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **BOW EFT** Payments dated **7/19/18 Three Records** totaling **\$1,640.00** for **IU Health Plans, IU Health Physicians.** Kevin reported there is nothing unusual within these claims. President Quirk entertained a motion to approve BOW EFT claims as presented. Roger Overbey moved to approve BOW EFT claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **BOW EFT** Payments dated **7/19/18 Three Records** totaling **\$846.68** for **First Merchants Trust Co.** Kevin reported there is nothing unusual within these claims. President Quirk entertained a motion to approve BOW EFT claims as presented. Roger Overbey moved to approve BOW EFT claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **BOW EFT** Payment dated **7/20/18 One Record** totaling **\$1,328.51** for **AFLAC Hospital Indemnity.** Kevin reported there is nothing unusual within this claim. President Quirk entertained a motion to approve BOW EFT claim as presented. Roger Overbey moved to approve BOW EFT claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **BOW EFT** Payments dated **7/23/18 One Record** totaling **\$101,388.55** for **IU Health Plans.** Kevin reported there is nothing unusual within this claim. President Quirk entertained a motion to approve BOW EFT claim as presented. Roger Overbey moved to approve BOW EFT claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **BOW EFT** Payments dated **7/23/18 One Record** totaling **\$150.00** for **First Merchants Trust Co.** Kevin reported there is nothing unusual within this claim. President Quirk entertained a motion to approve BOW EFT claim as presented. Roger Overbey moved to approve BOW EFT claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **BOW EFT** Payments dated **7/23/18 One Record** totaling **\$2,558.70** for **Muncie Meds/Canarx Inc.** Kevin reported there is nothing unusual within this claim. President Quirk entertained a motion to approve BOW EFT claim as presented. Roger Overbey moved to approve BOW EFT claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works** Payments dated **7/27/17 One Hundred Eighty Six Records** totaling **\$802,822.16** Kevin reported nothing unusual within these claims. President Quirk entertained a motion to approve. Roger Overbey moved to approve Board of Works claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Community Development** Payments dated **7/27/17 Four Records** totaling **\$37,168.10** Kevin reported nothing unusual within these claims. President Quirk entertained a motion to approve. Roger Overbey moved to approve Community Development claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

5. **Faith Builders Street Closing Application:** No one was present for the meeting. President Quirk entertained a motion to add street closing application to the August 15<sup>th</sup>, 2018 Agenda. Roger Overbey moved to place Faith Builders Street Closing to the August 15<sup>th</sup> meeting. Bobbie Clemens provided the second. Motion passed by voice vote.
6. **Acceptance of Bids for Residential & Commercial Demolitions:** Brad King, Community Development Office requested an additional week to review as I was waiting on Asbestos Inspection's back. President Quirk entertained a motion to table acceptance of bids for Residential & Commercial Demolition for one week. Roger Overbey moved to table demolition bids for one additional week. Bobbie Clemens provided the second. Motion passed by voice vote.
7. **Bid Opening for Kilgore Jackson/Gateway Project:** The following bids were opened from:

<b>Pridemark Construction</b> <b>425 S. Walnut St.</b> <b>Muncie, IN 47305</b>	\$174,820.00	Alt. #1 \$22,640.00
<b>J &amp; W Construction</b> <b>5812 S. Burlington Dr.</b> <b>Muncie, IN 47302</b>	\$185,600.00	No Alt. Bid

Todd Donati, Muncie Redevelopment Commission reported after reviewing both bids I would recommend acceptance of bid from Pridemark Construction base bid of \$174,820.00 with option of alternate bid. President Quirk entertained a motion to accept bid from Pridemark Construction base bid and alternate #1. Roger Overbey moved to accept base bid and option of Alternate #1 from Pridemark Construction as recommended by Todd Donati. Bobbie Clemens provided the second. Motion passed by voice vote.

8. **Megan Quirk, City Attorney presenting Executed Agreement between City of Muncie and Metrick Environmental:** Megan Quirk reported that we are requesting additional subsurface investigation for the Former Duffy Tool and Stamping site which is required under the Brown Field Remediation programs that IDEM has required. Total contract amount \$88,000. President Quirk entertained a motion to approve agreement. Roger Overbey moved to enter into agreement for additional subsurface investigation with Metrick Environmental. Bobbie Clemens provided the second. Motion passed by voice vote.
9. **Megan Quirk, City Attorney presenting Loan Agreement with Promissory Note between City of Muncie and Sustainable Muncie Corporation:** Megan Quirk reported that this is a Loan Agreement and Promissory Note between the City of Muncie and Sustainable Muncie Corporation. This in regards to re-payment of a grant that Christian Ministries the former owner of the HOPE House 608 E. Main Street had and because they changed uses, they money is now due for that house that was loaned out through HUD in the amount of \$42,181.46 This amount will be added to the list of expenses due once the Sustainable Muncie Corporation receives the bond proceeds for the MADJAX project. President Quirk asked if the loan will be paid back through the bond. Megan answered yes. President Quirk entertained a motion to approve the agreement as presented. Roger Overbey moved to approve agreement between the City of Muncie and Sustainable Muncie Corporation as presented by Megan Quirk. Bobbie Clemens provided the second. Motion passed by voice vote.
10. **Brad King, Community Development Office presenting Corner Stone Center of the Arts contract for Automatic Door Opener's:** The following quotes were submitted from:

<b>Door Closure Service Co.</b>	<b>\$ 4,450.00</b>
Short's Glass	\$ 8,590.00
Pridemark Construction	\$10,415.00
SA Boyce Corp.	\$11,033.00

Brad King recommended the Board to accept the lowest quote from Door Closure Service Company. President Quirk entertained a motion to accept the lowest quote. Roger Overbey moved to accept quote from Door Closure Service Co., as recommended by Brad King. Bobbie Clemens provided the second. Motion passed by voice vote.

- 11. Brad King, Community Development Office presenting Corner Stone Center of the Arts contract for Emergency Escape Doors on the west side of Ball Auditorium:** The following quotes were submitted from:

Door Closure Service Co.	\$ 5,350.00
Short's Glass	\$ 5,800.00
<b>Pridemark Construction</b>	<b>\$ 3,575.00</b>
S. A. Boyce Corp.	\$ 7,800.00

Brad King recommended the Board to accept the lowest quote from Pridemark Construction. President Quirk entertained a motion to accept the lowest quote. Roger Overbey moved to accept quote from Pridemark Construction as recommended by Brad King. Bobbie Clemens provided the second. Motion passed by voice vote.

- 12. Brad King, Community Development Office presenting Corner Stone Center of the Arts contract for Roof Door:** The following quotes were submitted from:

Door Closure Service Co.	\$ 3,675.00
Short's Glass	\$ 5,100.00
<b>Pridemark Construction</b>	<b>\$ 2,320.00</b>
S. A. Boyce Corp.	\$ 8,631.00

Brad King recommended the Board to accept the lowest quote from Pridemark Construction. President Quirk entertained a motion to accept the lowest quote. Roger Overbey moved to accept quote from Pridemark Construction as recommended by Brad King. Bobbie Clemens provided the second. Motion passed by voice vote.

- 13. Brad King, Community Development Office presenting Corner Stone Center of the Arts contract for Basement Door:** The following quotes were submitted from:

<b>Door Closure Service Co.</b>	<b>\$ 3,550.00</b>
Short's Glass	\$ 5,100.00
Pridemark Construction	\$ No Bid
S. A. Boyce Corp.	\$ 8,449.00

Brad King recommended the Board to accept the lowest quote from Door Closure Service Company. President Quirk entertained a motion to accept the lowest quote. Roger Overbey moved to accept quote from Door Closure Service Co., as recommended by Brad King. Bobbie Clemens provided the second. Motion passed by voice vote.

- 14. Brad King, Community Development Office presenting Corner Stone Center of the Arts contract for Security Camera's Third Floor:** The following quotes were submitted from:

<b>Etchwood Enterprises LLC</b>	<b>\$ 5,025.00</b>
ATM	\$ 7,813.90
Koorsen Fire & Security	\$ 5,325.46

Brad King recommended the Board to accept the lowest quote from Etchwood Enterprises LLC. President Quirk entertained a motion to accept the lowest quote. Roger Overbey moved to accept quote from Etchwood Enterprises LLC., as recommended by Brad King. Bobbie Clemens provided the second. Motion passed by voice vote.

- 15. Phil Tevis, Flatland Resources presented Memorandum of Understanding between the City of Muncie and Muncie Sanitary District, the Delaware County Soil & Water Conservation District and the Community Enhancement Project:** Phil reported that MOU is basically giving the City of Muncie permission for the Community Enhancement Project and the Delaware County Soil & Water Conservation District to modify or remove two Dams within the City Limits that the city has control over. President Quirk entertained a motion to approve the Memorandum of Understanding. Roger Overbey moved to approve MOU as presented by Phil Tevis. Bobbie Clemens provided the second. Motion passed by voice vote.

- 16. Duke Campbell, Superintendent Department of Public Works:** Duke reported that he has a consulting contract for Muncie Arts & Cultural Trail. This is an INDOT project which is 80 – 20 projects, this is for Phase I of the Muncie Arts & Cultural Trail. We would like to enter into agreement with Rundell Ernstberger Associates to be the Design Engineer they have already completed some work on it. It started out as a privately funded trail, how it has turned into a State & Federal aid trail. Total contract price excluding right-of-way purchasing or right-of-way services in the amount of \$426,600. President Quirk entertained a motion to approve consulting contract for Muncie Arts & Cultural Trail. Roger Overbey moved to enter

Into consulting contract with Rundell Ernstberger Associates as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

- 17. Adjournment:** President Quirk entertained a motion to adjourn. Roger Overbey moved to adjourn meeting, meeting adjourned at 9:18 a.m., Bobby Clemens provided the second. Motion passed by voice vote.

#### **Board of Public Works and Safety**

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**John Quirk, President**

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**Roger Overbey, Vice-President**

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**Bobbie Clemens, Secretary**

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**Linda Hayes, Recording Secretary**

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**Leslie Swafford, Recording Secretary**