

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Open Demolition/Deconstruction Bids for Sets 16 & 17 of the City's Hardest Hit Fund Blight Elimination Program
6. Board to enter into Comcast Business Service Order Agreements for the following city properties
7. Noise Exemption Authorization Application from Big Shots Pub 700 S. Nichols Ave.
8. Noise Exemption Authorization Applications from Be Here Now 505 N. Dill St.
9. Phil Tevis, Flatland Resources requested President Quirk's signature for Memorandum of Understanding
10. Duke Campbell, Superintendent Department of Public Works reference accident at Liberty & Washington
11. Acceptance of Quote to resurface parking lot for New Fire Training Station on E. Adams St.
12. Duke Campbell, Superintendent Department of Public Works Department mentioned Bike Fest July 27, 2018 thru July 29, 2018 downtown Muncie
13. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY**  
**CITY OF MUNCIE, STATE OF INDIANA**  
**June 13th, 2018 MINUTES**

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:00 A.M.
2. **Members Present:** John Quirk, Bobbie Clemens, Roger Overbey
3. **Approval of Minutes from the June 6th, 2018 Meetings:** President Quirk entertained a motion to approve the minutes from the June 6, 2018 meeting. Roger Overbey moved to approve to the minutes of June 6, 2018 as printed. Bobbie Clemens provided second. John Quirk abstained from voting. Motion passed by voice vote.
4. **Register of Claims:**

Kevin Nemyer, City Controller presented **BOW EFT** Payments dated **6/6/18 One Record** totaling **\$2,112.80** for Muncie Meds/Canarx Serve. Kevin reported nothing unusual within this claims. Roger Overbey moved to approve BOW EFT claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works EFT** Payments Dated **6/7/18 Five Records** totaling **\$1,148.75 Indiana Dept. of Revenue**. Kevin reported nothing unusual within these claim. Roger Overbey moved to approve Board of Works EFT Claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works Run #2** check dated **6/8/18 One Record** totaling **\$60.00 Da'Maris K. Davis**. Kevin reported nothing unusual within this claims. Roger Overbey moved to approve BOW Claims Run #2 as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **BOW EFT** Payments dated **6/12/18 Four Records** totaling **\$54,122.86** for **Star Financial Bank, Muncie Meds/Canarx Serve Inc., The Guardian Life Insurance Co., AFLAC Hospital Indemnity**. Kevin reported nothing unusual within these claims. Roger Overbey moved to approve BOW EFT claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **BOW EFT Payments** dated **6/15/18 Two Records** totaling **\$390,089.23**. Kevin reported nothing unusual within these claims. Roger Overbey moved to approve Board of Works EFT Claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works** Check Date **6/15/18 Three Hundred Forty Six Records** totaling **\$349,138.56** Kevin reported nothing unusual within these set of claims. Roger Overbey moved to approve Board of Works Claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Community Development** Check Date **6/15/18 Five Records** totaling **\$31,491.89** Kevin reported nothing unusual within these set of claims. Roger Overbey moved to approve Community Development Claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

**5. Open Demolition/Deconstruction Bids for Sets 16 & 17 of the City's Hardest Hit Fund Blight Elimination Program:** Only one bid was submitted to the City Clerk's Office:

	<b>Set 16</b>	<b>Set 17</b>
<b>Shroyer Bros., Inc.</b>	\$ 126,360.00	\$ 133,875.00

Zane Bishop requested the board to table bids for one week. Roger Overbey moved to table bids for Hardest Hit Fund Blight Elimination for one week as recommended by Zane Bishop. Bobbie Clemens provided the second. Motion passed by voice vote.

**6. Board to enter into Comcast Business Service Order Agreements for the following city properties:** Adams Williams, IT Department for the City of Muncie reported that the City of Muncie had a courtesy account. Comcast has now moved the City of Muncie into a business account to clean up the City Accounts for internet service which will cost \$140.00 a month per departments; television service will still be free.

Muncie Fire Station 1 421 E. Jackson St.	Muncie Fire Station 5 600 N. Tillotson Ave.	Muncie Park & Rec. Office 1800 S. Grant St.
Muncie Fire Station 2 820 E. Memorial Dr.	Muncie Fire Station 6 1505 Dr. Martin Luther King	Muncie Street Dept. 5790 W. Kilgore Ave.
Muncie Fire Station 3 1112 S. Hoyt Ave.	Muncie Fire Station 7 3501 N. Wheeling Ave.	Muncie Police Department 1800 N. Granville Ave.
Muncie Fire Station 4 2744 S. Mock Ave.	Muncie Fire Training Center 404 E. Adams St.	

President Quirk entertained a motion to approve. Roger Overbey moved to enter into Comcast Business Service Order Agreements as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

**7. Noise Exemption Authorization Application from Big Shots Pub 700 S. Nichols Avenue:** Representative from Big Shots Pub came forward with noise exemption application for Thursday, June 28, 2018 from 8:00 p.m. to 11 p.m. for live entertainment on the patio as well as Thursday, August 16, 2018 from 8:00 p.m. to 11:00 p.m. and another date of Saturday, August 25, 2018 from 3:00 p.m. to 10:00 p.m. for outdoor festival with live music at 2150 White River Blvd. President Quirk entertained a motion to approve all three noise exemption as presented. Roger Overbey moved to approve the noise exemptions for 6-28-18, 8-16-18 and 8-25-18 as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

**8. Noise Exemption Authorization Applications from Be Here Now 505 N. Dill Street:** Dustin Ward came forward to present their noise exemption for 505 N. Dill Street for the following dates and times: Monday, June 18, 2018 and Wednesday, June 20, 2018 from 8:00 p.m. to 1:00 a.m. and Thursday, June 21, 2018, Friday, June 22, 2018 and Saturday, June 23, 2018 from 8:00 p.m. to 2:00 a.m. President Quirk entertained a motion to approve. Roger Overbey moved to approve noise exemption applications for Be Here Now as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

**9. Phil Tevis, Flatland Resources requested President Quirk's signature for Memorandum of Understanding between the City of Muncie and Muncie Indiana Transit System (MITS) presented to the Board of Works on May 16, 2018:** Phil Tevis reported that MITS signed the Memorandum of Understanding but asked that I get John Quirk's signature as well since he was absent from the May 16, 2018 meeting. Roger Overbey authorized John Quirk to sign MOU as presented today. Bobbie Clemens provided the second. Motion passed by voice vote.

**10. Duke Campbell, Superintendent Department of Public Works reference accident at Liberty & Washington:** Duke reported with the help from my mechanic at the garage, we cut the pine tree from the bottom up to awning level. There should not be a problem with visibility now. Roger Overbey thanked Duke for taking care of that in a timely manner.

**11. Acceptance of Quote to resurface parking lot for New Fire Training Station on E. Adams Street:** Duke Campbell mentioned that the new fire training station will have a ribbon cutting around June 23<sup>rd</sup>, 2018. The street department asked for quotes to resurface the parking lot behind #1 Fire Station, the following quotes were solicited from:

American Asphalt, Inc. 824 S. Butterfield Rd. Muncie, IN 47303	E & B Paving 4308 E. Co. Rd. 350 N Muncie, IN 47303	Dirt Works & Asphalt Paving 877 N 100 W Parker City, IN 47368
\$ 8,850.00	\$ 22,350.00	No Quote

I decided to have my guys pick up the current stops and bring them to the City Garage to clean them up and paint the existing bumper stops instead of purchasing new ones. Duke Campbell recommended the Board to accept quote from American Asphalt Inc. they will mill out bad places. Power clean, weed kill, apply tack coat, pave approximately 8,300 sq. ft. with 1 1/2" to 2" hot asphalt, Use type #11 & #12 surface asphalt and stripe parking lot. President Quirk entertained to motion to accept the lowest quote. Roger Overbey moved to accept

asphalt quote from American Asphalt as recommended by Duke Campbell. Bobbie Clemens provided the second. Motion passed by voice vote.

- 12. Duke Campbell, Superintendent Department of Public Works Department mentioned Bike Fest July 27, 2018 thru July 29, 2018 downtown Muncie:** Duke mentioned that on July 27, 2018 at 5:30 p.m. there will be a group ride at 5:30 p.m. to Canan Commons. This is a weekend event with music, food and beverages with the bike race on Sunday, July 29, 2018.
- 13. Adjournment:** President Quirk entertained a motion to adjourn meeting. Roger Overbey moved to adjourn meeting, meeting adjourned 09:19 a.m. Bobbie Clemens provided the second. Motion passed by voice vote.

#### **Board of Public Works and Safety**

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**John Quirk, President**

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**Roger Overbey, Vice-President**

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**Bobbie Clemens, Secretary**

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**Linda Hayes, Recording Secretary**