

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Acceptance of Demolition Bid for the Former Marathon Station at 811 W. Jackson Street and Former MAB Paints at 801 W. Jackson Street
6. Amendment to Urban Light Community Church approved May 16, 2018 for July 6, 2018 date changed to July 27, 2018
7. Fourth of July Parade Application from Dawn Ellis, Robinwood Neighborhood Organization
8. Street Closing and Noise Exemption Authorization from Rising Hope Church 1500 W. Cowing
9. Street Closing Application from Faith Builders Ministry
10. Noise Exemption Authorization Application from "Be Here Now" 505 N. Dill Street
11. Duke Campbell, Superintendent Department of public works acceptance of quote for Lee Boy Grader
12. Margo Dever, Community Development presented quote for Fire Alarm System at 608 E. Main Street
13. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
June 27th, 2018 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:02 A.M.
2. **Members Present:** John Quirk, Bobbie Clemens, Roger Overbey
3. **Approval of Minutes from the June 20th, 2018 Meetings:** President Quirk entertained a motion to approve the minutes from the June 20, 2018 meeting. Roger Overbey moved to approve to the minutes of June 20, 2018 as printed. Bobbie Clemens provided second. Motion passed by voice vote.
4. **Register of Claims:**

Clares Burke, Controller's Office presented **BOW EFT** Payment dated **6/21/18 Four Records** totaling **\$8,168.50** for **Muncie Meds/Canarx Serv Inc., Wage Works, Muncie Meds/Canarx Serve Inc., IU Health Physicians**. Clares reported nothing unusual within these claims. Roger Overbey moved to approve BOW EFT claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Clares Burke, Controller's Office presented **BOW EFT** Payment Dated **6/21/18 One Record** totaling **\$302.00** for **IU Health Physicians**. Clares reported nothing unusual within this claim. Roger Overbey moved to approve Board of Works EFT Claim as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Clares Burke, Controller's Office presented **Board of Works Special Request** check dated **6/22/18 One Record** totaling **\$620,000.00 Global Emergency Products**. Clares reported nothing unusual within this claim. Roger Overbey moved to approve BOW Claims Special Request as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Clares Burke, Controller's Office presented the **Board of Works Run #2 Check** date **6/22/18 One Record** totaling **\$3,750.00** for **Unity Center, Inc.** Clares reported nothing unusual within this claim. Roger Overbey moved to approve Board of Works Run #2 check as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Clares Burke, Controller's Office presented **BOW EFT** Payment Dated **6/25/18 One Record** totaling **\$10.54** for First Merchants Trust Co. Clares reported nothing unusual within this claim. Roger Overbey moved to approve Board of Works EFT Claim as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Clares Burke, Controller's Office presented **BOW EFT** Payment Dated **6/21/18 One Record** totaling **\$302.00** for **IU Health Physicians**. Clares reported nothing unusual within this claim. Roger Overbey moved to approve Board of Works EFT Claim as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Clares Burke, Controller's Office presented **BOW EFT** Payment Dated **6/26/18 One Record** totaling **\$4,931.34** for The Guardian Life Insurance Co. Clares reported nothing unusual within this claim. Roger Overbey moved to approve Board of Works EFT Claim as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Clares Burke, Controller's Office presented the **Board of Works Run #2 Check** date **6/29/18 One Record** totaling **\$51.92** for **Comcast**. Clares reported nothing unusual within this claim. Roger Overbey moved to approve Board of Works Run #2 check as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Clares Burke, Controller's Office presented the **Board of Works** Check Date **6/29/18 Two Hundred Twenty Four Records** totaling **\$163,755.97** Clares reported nothing unusual within these set of claims. Roger Overbey moved to approve Board of Works Claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Clares Burke, Controller's Office presented the **Community Development** Check Date **6/29/18 Six Records** totaling **\$6,462.38** Kevin reported nothing unusual within these set of claims. Roger Overbey moved to approve Community Development Claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

5. **Acceptance of Demolition Bid for the Former Marathon Station at 811 W. Jackson Street and Former MAB Paints at 801 W. Jackson Street:** Brad King, Community Development Office reviewed the demolition bids and recommended the Board to accept Midwest Demolition for 811 & 801 W. Jackson Street as the lowest and best bid. President Quirk entertained a motion to accept. Roger Overbey moved to accept demolition quotes for 811 & 801 W. Jackson from Midwest Demolition as recommended by Brad King. Bobbie Clemens provided the second. Motion passed by voice vote.
6. **Amendment to Urban Light Community Church approved May 16, 2018 for July 6, 2018 date changed to July 27, 2018:** A representative from Urban Light Community Church requested date amendment which was approved on May 16th meeting to be changed to July 27, 2018 instead. President Quirk entertained a motion to approve. Roger Overbey moved to approve date amendment as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
7. **Fourth of July Parade Application from Dawn Ellis, Robinwood Neighborhood Organization:** Dawn Ellis came forward with approval for Fourth of July parade from 10:00 a.m. to 11:00 a.m. Participants in the parade will line up on Knightsbridge Avenue route follows Coventry east to Ivanhoe, west on Briar, and south on Moors. Parade will end with a grill-out at Derron & Charity Bishops House at 4500 W. Kings Row. Approval for parade was granted from Joseph Winkle, Muncie Chief of Police and Eddie Bell, Muncie Fire Chief. President Quirk entertained a motion to approve. Roger Overbey moved to approve parade permit as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
8. **Street Closing and Noise Exemption Authorization from Rising Hope Church 1500 W. Cowing:** Michael Hewitt came forward to request approval to close W. Cowing Drive between N. Rosewood Avenue and Ball Avenue on July 20, 2018 from 5:00 p.m. to 8:00 p.m. we are Muncie's newest church, we want to host a fund meet n' greet for our neighbors. Food, with kid's activities, like a bike parade, water balloons, music, inflatables. First reveal of our new youth & community center. Approval for street closing was granted from Joseph Winkle, Muncie Chief of Police and Eddie Bell, Muncie Fire Chief. We have also filled out noise exemption for 5:00 p.m. to 11:00 p.m. live band or cd's playing music. President Quirk entertained approval for street closure and noise exemption. Roger Overbey moved to approve street closure and noise exemption for Rising Hope Church as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
9. **Street Closing Application from Faith Builders Ministry:** Ken Fuller came forward to request approval to close Pershing Drive between Main & Jackson as well as Pershing Drive between Jackson Street and Adams Street on July 21, 2018 from 8:00 a.m. to 9:00 p.m. for our annual neighborhood block party. Approval for street closing was granted from Joseph Winkle, Muncie Chief of Police and Eddie Bell, Muncie Fire Chief. President Quirk entertained a motion to approve. Roger Overbey moved to approve street closure on July 21, 2018 as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
10. **Noise Exemption Authorization Application from "Be Here Now" 505 N. Dill Street:** Dustin Ward came forward to present their noise exemption for 505 N. Dill Street for the following dates and times: Monday, July 2, 2018 and Wednesday, July 4th, 2018 from 8:00 p.m. to 1:00 a.m. and Thursday, July 5, 2018 Friday, July 6, 2018 and Saturday, July 7, 2018 from 8:00 p.m. to 2:00 a.m. Linda informed me when I presented our noise exemption that you will not be meeting next week because of the holiday. So I have prepared noise exemptions for Monday, July 9, 2018 and Wednesday, July 11th, 2018 from 8:00 p.m. to 2:00 1:00 a.m. and Thursday, July 12, 2018, Friday, July 13, 2018 and Saturday, July 14, 2018 from 8:00 p.m. to 2:00 a.m. President Quirk entertained a motion to approve. Roger Overbey moved to approve noise exemption applications for Be Here Now as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
11. **Duke Campbell, Superintendent Department of public works acceptance of quote for Lee Boy Grader:** Duke presented three quotes for a Lee Boy Grader:

McLean Co. 3155 E 17th Ave. Columbus, OH 43219	Reynolds-Warren Equipment Morrow, George 30260	Carolina CAT Charlotte N. Carolina 28269
2017 Lee Boy Motor Grader 93 hours equipped with enclosed cab \$135,000.00	2016 Lee Boy Motor Grader 210 Hours with Open cab \$137,000.00	2917 Lee Boy Motor Grader 138 hours with Open Cab \$167,090.00

Duke recommended the Board to accept quote from McLean Co. for their 2017 Lee Boy Motor Grade with enclosed cab. Roger Overbey moved to accept quote from McLean Co. as recommended by Duke Campbell. Bobbie Clemens provided the second. Motion passed by voice vote.

Duke Campbell informed the Board members that we will finance the Lee Boy Grader through Star Bank for Five Years / 10 annual payments of \$15,182.43 semi-annually, beginning January 15, 2019

- 12. Margaux Dever, Assistant Community Development Director presented quote for Fire Alarm System at 608 E. Main Street:** Margaux only had one quote, President Quirk needs there to be three quotes. President Quirk moved to table until the July 11th, 2018 meeting.
- 13. Adjournment:** President Quirk entertained a motion to adjourn meeting. Roger Overbey moved to adjourn meeting, meeting adjourned 09:18 a.m. Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary