

1. Time & Place
2. Members Present
3. Minutes from the February 21, 2018 Meeting
4. Register of Claims
5. Phil Peckinpaugh, Director of Animal Shelter presenting Agreement for Services between the City of Muncie and Dana Salkoski
6. Acceptance of Quote for sealcoating & striping Muncie Street Department Parking Areas
7. Flatland Resources, LLC requesting closure of White River Blvd between Jackson Street and Dill Street
8. Flatland Resources, LLC requesting closure of Walnut Street between Howard Street and Seymour Street
9. Procession Application from Interlock 5k run/walk
10. Community Development Office presenting contract with August Mack or "Supplemental Hexavalent Chromium Testing"
11. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
MARCH 28, 2018 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:06 A.M.

2. Members Present: John Quirk, Bobbie Clemens, Roger Overbey

3. Approval of the Minutes from the March 21, 2018 Meeting: President Quirk entertained a motion to approve the minutes from the March 21st, 2018 meeting. Roger Overbey moved to approve minutes from the March 21st, 2018 meeting as printed. Bobbie Clemens provided the second. Motion passed by voice vote.

4. Register of Claims:

Kevin Nemyer, City Controller presented **Board of Works Special Run Check Date 3/21/18 40 Records** totaling **\$33,767.23 Fifth Third Insurance Agency** nothing unusual within this set of claims. Bobbie Clemens moved to approve Board of Works Special Run Check as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented Community Development **Special Run Check date 3/2/18 One Record** totaling **\$44.68 Fifth Third Insurance Agency** in the amount of **\$0 IU Health Plans** nothing unusual within this claim. Roger Overbey moved to approve Board of Works EFT Claim as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works EFT Payment Dated 3/22/18 Two Records** totaling **\$5,358.00 IU Health Plan, Indiana Title Company** nothing unusual within this set of claims. Bobbie Clemens moved to approve Board of Works EFT Claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works EFT Payment Dated 3/23/18 One Record** totaling **\$64,096.37 IU Health Plans** nothing unusual within this claim. Bobbie Clemens moved to approve Board of Works EFT Claim as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented Community Development **Special Run Check date 3/23/18 Sixty Two Records** totaling **\$8,729.34 Indiana Michigan Power** nothing unusual within this claim. Roger Overbey moved to approve Board of Works EFT Claim as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works EFT Payment Dated 3/28/18 One Record** totaling **\$6,623.30 Star Financial Equipment** nothing unusual within this claim. Bobbie Clemens moved to approve Board of Works EFT Claim as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works Check Date 3/29/18 One Hundred Seventy Three Records** of a total amount of **\$356,738.08** nothing unusual within these set of claims. Bobbie Clemens moved to approve Board of Works Claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the Community Development Check Date **3/29/18 One Record** of a total amount of **\$147.96 AT&T** nothing unusual within these claim. Bobbie Clemens moved to approve Community Development Claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

5. Phil Peckinpaugh, Director of Animal Shelter presenting Agreement for Services between the City of Muncie and Dana Salkoski: Phil reported that Dana will provide coordination services for the Muncie Animal Shelter in placing animals with rescue organization. These services include, but are not limited to:

- 1) Developing and establishing relationships with Rescue Organization and partner shelters;
- 2) Placing and tracking animals with Rescue Organization and partner shelters;
- 3) Developing and enhancing a policy for the Muncie Animal shelter as it relates to Rescue placement;
- 4) Other duties as requested.

Above services will be provided to the City in exchange for monthly payments of \$1,271.60 there will also be additional payments of 5% of any grants written by Salkoski and awarded to the Muncie Animal Shelter. She is a contract consultant of the City who is not entitled to any City Employee benefits whatsoever and is expected to following the policies for employment of the City of Muncie as an exempt employee. This contract is to begin on March 2, 2018 and will expire on February 28, 2020. President Quirk entertained a motion to approve. Roger Overbey moved to approve contract with Dana Salkoski as presented by Phil Peckinpaugh. Bobbie Clemens provided the second. Motion passed by voice vote.

6. Acceptance of Quote for sealcoating & striping Muncie Street Department Parking Areas: Duke Campbell, Superintendent Department of Public Works presented quotes:

American Asphalt 824 S. Butterfield Rd. Muncie, IN 4733	20,300 sq. ft.	\$ 3,390.00	
Sims Sealing PO Box 12 Yorktown, IN	20,300 sq. ft.	\$ 3,500.00	
Harding Group 10151 Hague Rd. Indianapolis, IN 46256	20,300 sq. ft.	\$ 3,511.00	

Duke recommended the Board to accept quote from American Asphalt. President Quirk entertained a motion for acceptance of lowest quote. Roger Overbey moved to accept quote from American Asphalt as recommended by Duke Campbell. Bobbie Clemens provided the second. Motion passed by voice vote.

7. Flatland Resources, LLC requesting closure of White River Blvd between Jackson Street and Dill Street: Phil Tevis requested approval to close White River Blvd between Jackson Street and Dill Street from 8:00 a.m. to 5:00 p.m. April 2nd thru April 5th, 2018 to clear levee of brush per Muncie Sanitary District contract. Approval given from Deputy Chief of Police Mark Vollmar Muncie Police Department and Muncie Fire Chief, Eddie Bell Muncie Fire Department. President Quirk entertained a motion for approval. Roger Overbey moved to approve street closure as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

8. Flatland Resources, LLC requesting closure of Walnut Street between Howard Street and Seymour Street: Phil Tevis requested approval to close Walnut Street from Hoard Street to Seymour (Round-a-bout) from 8:00 a.m. to 5:00 p.m. April 10th & April 11th, 2018 Repair brick pavers in drive lanes through Canan Commons. Approval given from Deputy Chief of Police Mark Vollmar Muncie Police Department and Muncie Fire Chief, Eddie Bell Muncie Fire Department. President Quirk entertained a motion for approval. Roger Overbey moved to approve street closure as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

9. Procession Application from Interlock 5k run/walk: Chad Shelley presented procession permit application for April 28, 2018 at 8:15 a.m. to 9:35 a.m. Start line for the 5K will be on Minnetrista Blvd at the intersection of Minnetrista Parkway. West on Minnetrista Blvd to Cardinal Greenway that runs adjacent to Wheeling Avenue. Runners will stay on the greenway. Cross High Street Bridge on sidewalk. Turn left on sidewalk that runs adjacent to West Wysor Street. Turn right and get on sidewalk that is in front of Muncie Central Field house. Continue around Fieldhouse turning North along Walnut Street. Run through parking area along Walnut Street across East Columbus Avenue onto Bearcat Way. Continue run in front of Muncie Central High School and onto sidewalk leading to Walnut Street Bridge. Cross Walnut Street Bridge on sidewalk. Turn left on Cardinal Greenway and continue running west to Minnetrista Blvd. Repeat Route 1 time to make 5K. When you finish route and get back to Cardinal Greenway/Minnetrista Blvd turn right or north onto Minnetrista Blvd towards Minnetrista Parkway. Turn left or west onto the sidewalk that runs along Minnetrista Parkway. Take sidewalk to South entrance/gate to Fairgrounds. Cross Minnetrista Parkway to enter Delaware County Fairgrounds. Finish line will be inside Delaware County Fairgrounds. Approval given by Mark Vollmar, Deputy Police Chief of the Muncie Police Department, Eddie Bell, Muncie Fire Chief of the Muncie Fire Department and Angie Poole, Cardinal Greenway Director. President Quirk entertained a motion for approval. Roger Overbey moved to approve 5K run/walk as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

- 10. Community Development Office presenting contract with August Mack or "Supplemental Hexavalent Chromium Testing":** Margaux Dever reported that this contract is part of a grant that Whitely Community Council was awarded in the project year 2017 CBDG allotment. After an environmental records review and a Phase 1 and Phase 2 which was procured by Whitely Community Council not by Community Development we were asked by HUD to do additional testing on the site to confirm that the Chromium levels were save and not the Hexavalent version. The contract is \$7,720.00 for testing out of the \$25,000.00 that has already been awarded. So this would not be any additional funding, this is just a contract for funding that would out of the same grant amount. With the potential cost of \$2,000.00 if a contained determination is required by IDEM. President Quirk entertained a motion to approve contract. Roger Overbey moved to approve contract with August Mack as presented and recommended. Bobbie Clemens provided the second. Motion passed by voice vote.
- 11. Adjournment:** President Quirk entertained a motion to adjourn. Roger Overbey moved to adjourn meeting, meeting adjourned 09:21 a.m. Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary