

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Acceptance of Demolition Bids for 801 & 811 W. Jackson Street
6. Procession Application from Local Chapter of Mom's Demand Action for Gun Sense June 2, 2018 from 2:00 p.m. to 2:25 p.m.
7. Procession Application from "America's run for the Fallen" June 25, 2018 from 12:30 p.m. to 2:00 p.m.
8. Ashton Land Surveyor's presenting Dellen Crossing "Hometown Boulevard Street Dedication"
9. Memorandum of Understanding 4 day / 10 hour work week
10. AFSCME Contract
11. IAFF Local 1348 Contract
12. Dustin Ward "Be Here Now" presenting Noise Exemption Applications
13. Todd Donati, Muncie Redevelopment Commission amending Agreement for Services for Board of Works approval with Bryce Adams
14. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
MAY 23rd, 2018 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:01 A.M.
2. **Members Present:** John Quirk, Bobbie Clemens, Roger Overbey
3. **Approval of Minutes from the May 16th, 2018 Meetings:** President Quirk entertained a motion to amend minutes to reflect that he was not present for the May 16th meeting. Roger Overbey moved to approve minutes of May 16, 2018 as amended. Bobbie Clemens provided second. John Quirk abstained from voting. Motion passed by voice vote.
4. **Register of Claims:**

Kevin Nemyer, City Controller presented **Board of Works EFT** Payment Dated **5/16/18 One Record** totaling **\$240.00** Wage Works nothing unusual within this claim. Roger Overbey moved to approve Board of Works EFT Claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works EFT** Payments Dated **5/17/18 Eight Records** totaling **\$329,683.34 Muncie Meds/Canarx Serv Inc., IU Health Plans, Muncie Meds/Canarx Serv Inc., First Merchants Trust Co.** nothing unusual within these claims. Roger Overbey moved to approve Board of Works EFT Claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works EFT** Payments Dated **5/22/18 Two Records** totaling **\$524.00 IU Health Physicians** nothing unusual within these claims. Roger Overbey moved to approve Board of Works EFT Claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works Special Request Date 5/22/18 One Record** totaling **\$500.00 Whitely Community Council** nothing unusual within this claim. Roger Overbey moved to approve Board of Works EFT Claim as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works** Check Date **5/25/18 Two Hundred Forty One Records** totaling **\$277,246.47**, nothing unusual within these set of claims. Roger Overbey moved to approve Board of Works Claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Community Development** Check Date **5/25/18 Five Records** of a total amount of **\$13,222.00** nothing unusual within these claims. Roger Overbey moved to approve Community Development Claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
5. **Demolition Bids properties on W. Jackson St. and Kilgore Avenue:** Brad King, Community Development Office requested the Board members to reject demolition bids from Shroyer Bros. Inc. due to them not fulfilling federal regulations. President Quirk entertained a motion to reject demolition bids from Shroyer Bros. Inc. Roger Overbey moved to reject bids as recommended by Brad King. Bobbie Clemens provided the second. Motion passed by voice vote.

- 6. Procession Application from Local Chapter of Mom's Demand Action for Gun Sense June 2, 2018 from 2:00 p.m. to 2:25 p.m.** Mary Moore came forward to present Gun Violence Awareness March for June 2, 2018. We will start at the shelter at Tuhey Park, walk northeast and cross Wheeling. We will follow wheeling to City Hall via the sidewalk. Signatures of approval for the march from Joseph Winkle, Muncie Chief of Police and Eddie Bell, Muncie Fire Chief. President Quirk entertained a motion to approve. Roger Overbey moved to approve procession from Local Chapter of Mom's Demand Action for Gun Sense. Bobbie Clemens provided the second. Motion passed by voice vote.
- 7. Procession Application from "America's Run for the Fallen" June 25, 2018 from 12:30 p.m. to 2:00 p.m.** Don Finnegan came forward to request approval for his procession on Monday, June 25, 2018 we should be arriving in Muncie at 12:30 p.m. at the intersection of Riggin Road and Old State Road 3 North we will travel south on St. Rd. 3 North to Broadway Avenue, south on Broadway Avenue to Martin Luther King Jr. Boulevard, east on Wysor Street to Walnut Street, south on Walnut Street to Main street, west on Main Street to Kilgore Avenue, west on Kilgore Avenue to Nebo Road for finish at 2:00 p.m. Signatures of approval for the procession from Joseph Winkle, Muncie Chief of Police and Eddie Bell, Muncie Fire Chief. President Quirk entertained a motion to approve. Roger Overbey moved to approve procession permit as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
- 8. Ashton Land Surveyor's presenting Dellen Crossing "Hometown Boulevard Street Dedication":** Kathy (Ashton's) and Marta Moody, Metropolitan Plan Commission Office came forward to address the Board members. Marta explained this is final platting for sub-division on the southeast corner of Nebo Road and St. Rd. 332 (McGalliard) it will be known as Dellen Crossing it consist of four lots and one out-lot the current owner Nick Dellen. There is an agreement where he is going to be selling Lot #1 - #2 and the Hometown Boulevard right-of-way responsibility to Muncie Property Holdings LLC. We have a copy of the Surety Bond in the amount of \$917,790.00 for completion of the road improvements and the development agreement which is not uncommon for us to use the development agreement when someone wants to finalize the plat prior to putting the improvements in. So the development agreement is also in front of you and it is just basically just a way to protect the City to make sure that things get done the way they were supposed to get done. The way the Surety Bond would work is basically the City of Muncie holds it and if they do not complete the road then you pull the bond (which is made out to the City of Muncie) and you use that money to put the street in. After the street is completed then it will be inspected by Duke Campbell and that will be brought in front of the Board of Works for acceptance of improvements within the right-of-way and then it will be added to the cities mileage inventory with INDOT (Indiana Department of Transportation). Three Step Process:
- 1) Surety Bond
 - 2) Development Agreement
 - 3) Final Plat for Dellen Crossing based on Surety and Redevelopment Agreement
- Once your action occurs then all the paperwork will be forwarded to the Attorneys for Dellen Crossing and Muncie Property Holding LLC and they will do their closing tomorrow and put their final signatures on everything and they will deliver it to Kathy and she will walk it through the final recording. Todd Donati came forward and asked the Board of Works to support the development. President Quirk entertained a motion to accept #1 the Surety Bond and #2 the Development Agreement and #3 the Final Plat for Dellen Crossing. Roger Overbey moved to approve steps 1, 2 and 3 as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
- 9. Memorandum of Understanding 4 day / 10 hour work week:** Duke Campbell, Superintendent Department of Public Works presented MOU effective May 14, 2018, the City of muncie and the Muncie Street Department will agree to a trial period of 10 hour work schedules from May 14, 2018 through September 28, 2018. The Street Department employees will work four (4) ten (10) hour shifts each week Monday through Thursday. Friday hours will be offered as overtime by seniority. If not enough employees volunteer to accept overtime on Friday, the City shall excuse its right enforce overtime from the bottom up to obtain a minimum of eight (8) employees. The City shall have the right to use part time employees if a minimum of eight (8) full-time employees is not met. Employees wishing to take vacation or personal time will be paid in increments of (5) hours or ten (10) hours. Holiday will be paid in increments of ten (10) hours. This memorandum of understanding will supersede any contract language that allows for overtime pay for any hours worked in excess of eight (8) hours a day. The City of Muncie reserves the right to terminate this memorandum of understanding if this work schedule proves not to be best interest of the City of Muncie. Should this agreement be terminated, the City will give AFSCME Local 962 one week's notification of the termination of the ten (10) hour day work week schedule. President Quirk entertained a motion to approve MOU. Roger Overbey moved to enter into Memorandum of Understanding as presented by Duke Campbell. Bobbie Clemens provided the second. Motion passed by voice vote.

10. **AFSCME Contract:** Sarah Beach, Personnel Director reported that we have been in contract negotiations with all three unions with the City. I am here to present the AFSCME Contract this is a three contract retroactive January 1, 2018 thru December 31, 2020. Major changes consist of increasing longevity, increase on the clothing allowance and vacations. A lot of what the negotiations was about bringing parity between the three collective bargaining units and we feel we have done that. President Quirk entertained a motion to approve AFSCME Contract. Roger Overbey moved to approve AFSCME Contract as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
11. **IAFF Local 1348 Contract:** Sarah Beach, Personnel Director presented Fire Department Contract for a three year period major change in this contract we brought the Fire Department into parity with the Police Department and we will implementing a step pay program in 2019 with a 2% raise starting 2019 and 2020. President Quirk entertained a motion to approve IAFF Local 1348 Contract as presented. Roger Overbey moved to approve IAFF Local 1348 Contract as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
12. **Dustin Ward "Be Here Now" presenting Noise Exemption Applications:** Dustin Ward came forward to present their noise exemption for 505 N. Dill Street for the following dates and times: Monday, May 28, 2018 Wednesday May 30, 2018 from 8:00 p.m. to 1:00 a.m. and June 1st, June 2nd, 2018 from 8:00 p.m. to 2:00 a.m. President Quirk entertained a motion for approval. Roger Overbey moved to approve noise exemptions as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
13. **Todd Donati, Muncie Redevelopment Commission amending Agreement for Services for Board of Works approval with Bryce Adams:** Todd Donati came forward to request amending agreement for services for Board of Works approval with Bryce Adams. Adams will provide general maintenance, management, and oversight work for the Downtown Parking Garage, The Village Garage and other locations deemed necessary by the MRC, Monday thru Friday between the hours of 8 am to 4 pm. President Quirk entertained a motion for approval. Roger Overbey moved to approve amending agreement for services as presented by Todd Donati. Bobbie Clemens provided the second. Motion passed by voice vote.
14. **Adjournment:** President Quirk entertained a motion to adjourn meeting. Roger Overbey moved to adjourn meeting, meeting adjourned 09:26 a.m. Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary