

1. Time & Place
2. Members Present
3. Register of Claims
4. Arron Brooks, CSX Railroad "Close S. Walnut St. Crossing" between Victor St. & 2nd Street
5. Request for Flex Space from Stan Stephens "Heorot & Valhalla 215-219 S. Walnut St.
6. Noise Exemption Authorization Application from "Be Here Now" 505 N. Dill Street
7. Acceptance of Quote to pour two strain pole foundations and two strain poles furnished by the City of Muncie for the intersection of S. Batavia Ave & W. Memorial Dr.
8. Urban Light Community Church Procession Application and Noise Exemption
9. Kevin Nemyer presenting AMS Automated Merchants System (Agreement Application and Fee Schedule from Merrick Bank)
10. Eddie Bell, Muncie Fire Chief – Purchase Two Pierce Saber Pumpers
11. Duke Campbell presenting Supplemental Coordination Contract for Wheeling Avenue Widening from Bethel Avenue north to McGalliard Road
12. Duke Campbell, Public Works Director
13. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
MAY 9th, 2018 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:03 A.M.

2. **Members Present:** John Quirk, Bobbie Clemens, Roger Overbey

3. **Register of Claims:**

Kevin Nemyer, City Controller presented **Board of Works EFT** Payments Dated **5/2/18 Two Records** totaling **\$61,216.89 IU Health Workplace Service and IU Health Plans**, nothing unusual within these claims. Bobbie Clemens moved to approve Board of Works EFT Claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works EFT** Payments Dated **5/3/18 Four Records** of a total amount of **\$2,074.35 Indiana Dept. of Revenue, First Merchants Trust, Star Financial Bank** nothing unusual within this claim. Bobbie Clemens moved to approve Board of Works EFT Claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works EFT** Payment Dated **5/4/18 One Record** totaling **\$411.93 Indiana Dept. of Revenue** nothing unusual within this claim. Roger Overbey moved to approve Board of Works EFT Claim as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Community Development (2) Check Dated 5/4/18 One Record** of a total amount of **\$97.80 Indiana & Michigan Power** nothing unusual within this claim. Bobbie Clemens moved to approve Board of Works Claim as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works** Check Date **5/4/18 Fifty Three Records** of a total amount of **\$63,419.30 Indiana & Michigan Power**, nothing unusual within these set of claims. Roger Overbey moved to approve Board of Works Claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works EFT** Payment Dated **5/7/18 One Record** totaling **\$3,478.30 Muncie Meds/Canarx Serv** nothing unusual within this claim. Bobbie Clemens moved to approve Board of Works EFT Claim as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works** Check Date **5/11/18 Two Hundred Fifty Records** of a total amount of **\$1,231,875.28**, nothing unusual within these set of claims. Bobbie Clemens moved to approve Board of Works Claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Community Development** Check Date **5/11/18 Five Records** of a total amount of **\$18,438.75** nothing unusual within these claim. Bobbie Clemens moved to approve Community Development Claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

4. **Arron Brooks, CSX Railroad "Close S. Walnut St. Crossing" between Victor St. & 2nd Street:** Arron addressed the Board of Works members "we have a project starting May 21st, 2018 we are placing the diamond where N & S crosses our tracks and in order for us to get the surface right of the track we have to take out the crossing on Walnut Street and resurface both crossings, June 4th is the date for it going back in operation but of course we are going to shoot before that but that is a worst case scenario. Linda left the application for street closure on the desk at the Street Department. Duke Campbell, Director of Public Works and I

have tried to contact Muncie Downtown Development to see if there was something going on at Canan Commons on Memorial Day, I have not heard anything back yet. Arron commented that Norfolk & Southern is also shutting their track down for some maintenance further down the track as well so we are just trying to coordinate. I again I will try and do my best to get the crossing open sooner than June 4, 2018 weather permitting. President Quirk entertained a motion to approve street closing subject to proper paperwork presented to the Street Department. Roger Overbey moved to approve railroad crossing closure subject proper paperwork be filed with the Muncie Street Department. Bobbie Clemens provided the second. Motion passed by voice vote.

- 5. Request for Flex Space from Stan Stephens "Heorot & Valhalla 215-219 S. Walnut St:** Stan Stephens came forward to apply for an outdoor dining/seating area in front of 215 – 219 S. Walnut Street which are the buildings containing the Heorot & Valhalla. This would extend a little over into a part of 4 parking spaces. Fencing will be installed to outline the area which will leave at least 6'4" of the parking spaces for pedestrian walkways. The Heorot & Valhalla would request the 3 parking spaces affected be flexed from parking space use to outdoor dining/seating and pedestrian walkway use. Please see the attached maps/graphics. Notice was mailed April 30 2018 by return receipt to 4 property owners that fall within 50' of the area involved as follows:

Kent Shuff/Steve Fennimore 209 S. Walnut St. Muncie, IN 47305	DMI Investment Grp 211 S. Walnut St. Muncie, IN 47305	Vision Investment Grp 7210 N. Walnut St. Muncie, IN 47303	Wealth Investment Mgmt PO Box 242 Shelbyville, IN 46176
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President Quirk entertained a motion to approve flex space for 215-219 S. Walnut Street as presented. Roger Overbey moved to approve flex space for Kent Shuff & Steve Fennimore as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

- 6. Noise Exemption Authorization Application from "Be Here Now" 505 N. Dill Street:** Dustin Ward came forward to present their noise exemptions for 505 N. Dill Street for the following dates and times: Thursday, Friday, Saturday May 10, May 11, May 12, May 17, May 18, May 19, 2018 from 8:00 p.m. to 2:00 a.m. Monday, Wednesday May 14, May 16, 2018 from 8:00 p.m. to 1:00 a.m. Type of noise, live music instrumentation or DJ. Roger Overbey moved to approve noise exemptions as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

- 7. Acceptance of Quote to pour two strain pole foundations and two strain poles furnished by the City of Muncie for the intersection of S. Batavia Ave & W. Memorial Drive:** Duke Campbell, Public Works Director reported that the utility poles that we used to hang our traffic signals from a semi driver made a turn on the northwest corner and took out utility pole out which ripped out all of the wiring for our traffic signal. Donnie Wright asked for three quotes:

Signal Construction Inc. 5639 West U.S. 40 Greenfield, IN 4140	S & S traffic Signal & Controls 7720 Opportunity Dr. Fort Wayne, IN 46825	James Drew Corp. 8701 Zionsville Rd. Indianapolis, IN 46268
\$ 8,960.00	\$ 10,000.00	\$ 12,221.00

Duke reported that we are going to replace the utility poles with Metal Poles which requires a concrete foundation that is sometimes 15 to 20 feet deep. I am recommending the Board accept the lowest bid from Signal Construction. President Quirk entertained a motion to approve. Roger Overbey moved to accept quote from Signal Construction as recommended by Duke Campbell. Bobbie Clemens provided the second. Motion passed by voice vote.

- 8. Urban Light Community Church Procession Application and Noise Exemption:** No one was present for the meeting. Tabled for one week
- 9. Kevin Nemyer presenting AMS Automated Merchant Systems Inc. (Agreement Application and Fee Schedule from Merrick Bank):** Kevin came forward to present Merchant Procession Agreement Application from Merrick Bank. The Building Commissioner and Prairie Creek & Muncie Parks Departments take credit card payments for their permitting. We have an issue with point of sale, purchases people come to the building commissioners' office and want to pay the system we currently have now is not supported and we are living on borrowed time and the current system could go down any time and we would be without this. AMS Automated Merchant System simple takes their place. This is the company that was chosen by a group of us from IT Department, Adam Williams, City Attorney, Megan Quirk, Kevin Nemyer and Clares Burke Controller's Office. President Quirk entertained a motion to approve Merchant Procession Agreement. Bobbie Clemens moved to approve the request as presented. Roger Overbey provided the second. Motion passed by voice vote.

10. **Eddie Bell, Muncie Fire Chief:** Eddie Bell came forward to request approval to purchase two fire trucks (these trucks are demo's that are out on the road for fire stations to look at our purchase, they were never used for Fire Runs) Global Emergency Products 4212 Perry Boulevard Whitestown, IN 46075 have two (2) Pierce Saber Pumpers #27415 and #27416 Pierce Manufacturing has greatly discounted the price of both of these stock units, allowing a current sale price of \$310,000 each, or \$620,000.00 total for both. The sale price of new "build to order each or \$860,000 for two (2). Last year Muncie Sanitary Garage worked on our 1992 and 2001 International Fire Trucks for the amount \$125,000 which are badly needs replace. Demo trucks have warranties. President Quirk entertained a motion to purchase two trucks. Roger Overbey moved to authorize the Fire Department to purchase Two Pierce Saber Pumpers with warranties as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

11. **Duke Campbell presenting Supplemental Project Coordination Contract for Wheeling Avenue Widening from Bethel Avenue north to McGalliard Road:** In 2015 this agreement was approved for Wheeling Avenue widening from Bethel Avenue to Riverside Avenue with all these terms and explanations in here the bottom line is that INDOT and Federal Highway is given us an extension which we really didn't ask for since the monies are not there anyway, they are given us an extension up to June 30, 2020. President Quirk entertained a motion to approve Supplemental Project Coordination Contract. Roger Overbey moved to enter into Supplementation Project Contract as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

12. **Duke Campbell, Public Works Director:** We are patching everyday with two patch crews, two loads each with hot mix. We are going to start ten hour days, four day shifts next Monday. There is really two reasons to do that (1) we will get three loads off or 6 loads off per day without overtime so we are going to increase our productions without overtime by 42% and the (2) Union has also agreed that we are going to work overtime on Friday instead of each evening until we do get caught up. Starting Monday the crews will be given a snow plow route map to highlight when they have completed a street on the map; the crew will stay in the map area until each street is completed before getting a new map. This will keep our crews from jumping around all over town. We will post on Cities Website/Facebook the areas we will be working in and keep the public informed of the next area we will patching.

13. **Adjournment:** President Quirk entertained a motion to adjourn meeting. Roger Overbey moved to adjourn meeting, meeting adjourned 09:43 a.m. Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary