

1. Time & Place
2. Members Present
3. Minutes
4. Register of Claims
5. Margaux Dever, Community Development Office presenting contract between Community Development and Muncie Home Ownership & Revitalization for the HOME Investment Partnership Program
6. Duke Campbell, Superintendent Department of Public Works presenting cover sheet for Wheeling Avenue Project for Board of Works Members Signatures
7. Change Order #1 Mock Avenue Sidewalk Project
8. Margaux Dever, Community Development Office presenting Public Service 2018 Action Plan
9. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
October 3rd, 2018 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:00 A.M.
2. **Members Present:** John Quirk, Roger Overbey, Bobbie Clemens
3. **Minutes:** President Quirk entertained a motion to approve minutes. Roger Overbey moved to approve the minutes from September 26th, 2018 meeting as printed. Bobbie Clemens provided the second. Motion passed by voice vote.
4. **Register of Claims:**

Kevin Nemyer, City Controller presented the **Board of Works EFTS 9/27/2018** there is **2 Records** for a total amount of **\$7,955.00 Indiana Title Insurance Co. and Muncie Meds/Canarx Serv Inc.**, Kevin claims nothing unusual within this set of claims. President Quirk entertained a motion to approve. Roger Overbey moved to approve EFT payments as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works EFT 10/2/2018** there is **1 Record** for a total amount of **\$38,314.47**, Kevin claims nothing unusual within this claim. President Quirk entertained a motion to approve. Roger Overbey moved to approve EFT payment as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Public Works** Check Date **10/5/2018** there is **241 Records** for a total amount of **\$511,728.10** nothing unusual within this set of claims. President Quirk entertained a motion to approve. Roger Overbey moved to approve Board of Works claims as amended. Bobbie Clemens provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Community Development** Check Date **10/5/2018** there is **12 Records** for a total amount of **\$109,871.84** nothing unusual within this set of claims. President Quirk entertained a motion to approve. Roger Overbey moved to approve Community Development claims as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
5. **Margaux Dever, Community Development Office presenting contract between Community Development and Muncie Home Ownership & Revitalization for the HOME Investment Partnership Program:** Margaux came forward with contract in front of you is for a build through Muncie Home Ownership and the Muncie Area Career Center. The house will be built at 1200 E. Jackson Street; this project has been approved as part of our 2018 Action Plan total amount of contract is \$150,000. President Quirk entertained a motion to approve contract as presented. Roger Overbey moved to approve contract between Community Development and Muncie Home Ownership & Revitalization for the HOME Investment Partnership Program as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
6. **Duke Campbell, Superintendent Department of Public Works presenting cover sheet for Wheeling Avenue Project for Board of Works Members Signatures:** Duke presented cover sheet on the Wheeling Avenue Project between McGalliard Road and Centennial Avenue. Please sign the cover page with blue ink; this is another step in the INDOT to keep the Wheeling Project ongoing. President Quirk entertained a motion to approve. Roger Overbey moved to sign cover sheet as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

7. **Duke Campbell, Superintendent Department of Public Works presenting Change Order #1 Mock Avenue Sidewalk Project:** Duke reported that he inspected a sidewalk project on the southeast corner of Mock & Memorial. Did not like what I saw after demolition was completed we noticed that they poured their parking lot over the old city sidewalk. So I made a decision to widen the scope of the project and we take it clear out to the existing pavement would be and to where there line of the parking lot should have been. So that added extra width and extra concrete and extra curb work, so I am asking for a change order this morning. I plan on paving Mock Avenue next year and eliminate the grass strip between street and sidewalk and make a wider sidewalk. Change order amount is \$1300 on top of \$6500. President Quirk entertained a motion to approve request as presented. Roger Overbey moved to approve change order for 12th Street Café as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
8. **Margaux Dever, Community Development Office presenting Public Service 2018 Action Plan:** These are our public service contracts which are with organizations receiving funding through the 2018 Action Plan as discussed before.

Ames Boys & Girl Club	Ames Summer Collaboration	\$ 7,700.00
A Better Way Services	Victims Assistance Program	\$ 21,000.00
Bridges Community Services	Homeless Support & HUB Program.	\$ 34,250.00
Christian Ministries of Del. Co.	Men's Emergency Sleeping Room	\$ 8,000.00
Motivate Our Minds	Main Program	\$ 17,000.00
Muncie Police Dept.	Victim Advocate Program	\$ 16,500.00
Unity Center	Education & Enrichment Program	\$ 8,500.00
Urban Light CVS	Community Garden Program	\$ 5,350.00
Whitely Community Council	Administration Cost	\$ 11,500.00
YWCA	Emergency Shelter & Stay Program	\$ 17,250.00

President Quirk entertained a motion to approve Public Service 2018 Action Plan contracts as presented. Roger Overbey moved to approve public service action plan for Community Development as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

9. **Adjournment:** President Quirk entertained a motion for the Adjournment of the meeting. Roger Overbey moved to adjourn meeting, meeting adjourned at 9:12 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

John Quirk, President

Roger Overbey, Vice-President

Bobbie Clemens, Secretary

Linda Hayes, Recording Secretary