

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of Minutes
5. Register of Claims
6. Demolition Change Orders for Hardest Hit Funds Blight Elimination Program Set #19
7. James Lowe presenting street closing application for March 2<sup>nd</sup>, 2019 Close McKinley Avenue from Ashland Avenue north to Old Quad Drive 3.2.19 until 3.10.19
8. Rob Keisling, Indiana & Michigan and Jeff Blakeley, Kokosing Industrial working for Indiana & Michigan Power presenting street closing application for University Avenue from Tillotson Avenue east to Ball State University drive on the north side
9. Cheryl Crowder, Events Director, Muncie Downtown Development Partnership Parade Permit for St. Patrick's Day Parade 3.16.19
10. Cheryl Crowder, Events Director, Muncie Downtown Development Partnership Street Closing Permit for Bridge Dinner 4.25.19
11. Jason Chafin, President, IAFF Local 1348 presenting Street Collection for 2019
12. Duke Campbell, Director of the Department of Public Works presenting Right-of-Way Application from Indiana & Michigan Power for Wheeling Ave. & Moore Road
13. Duke Campbell, Director of the Department of Public Works presenting Right-of-Way Application from QC Communications for 2601 N. Wheeling Avenue (Comcast of Indianapolis)
14. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY**  
**CITY OF MUNCIE, STATE OF INDIANA**  
**February 20, 2019 MINUTES**

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:00 A.M.

**2. Pledge of Allegiance**

3. **Members Present:** Roger Overbey, Bobbie Clemens

4. **Approval of Minutes from February 13, 2019 meetings:** Vice-President Overbey entertained a motion to approve minutes as printed. Bobbie Clemens moved to approve February 13, 2019 minutes as printed. Roger Overbey provided the second. Motion passed by voice vote.

**5. Register of Claims:**

Kevin Nemyer, City Controller presented the **BOW EFT's 2/12/2019** there are **4 Records** for a total amount of **\$56,714.95** to AFLAC Hospital Indemnity, IU Health Plans, The Guardian Life Insurance, Star Financial Bank. Kevin claims nothing unusual within these claims. Vice-President Overbey entertained a motion to approve. Bobbie Clemens moved to approve EFT's payments as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **BOW EFT's 2/14/2019** there is **4 Records** for a total amount of **\$280,647.08** to IU Health Plans, Muncie Meds/Canarx Serv, SIHO Insurance, IU Health Plans. Kevin claims nothing unusual within these claims. Vice-President Overbey entertained a motion to approve. Bobbie Clemens moved to approve BOW's EFT's as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **BOW EFT's 2/15/2019** there is **4 Records** for a total amount of **\$85,420.85** to Wage Works, IU Health Plans, IU Health Physicians, IU Health Physicians. Kevin claims nothing unusual within this set of claims. Vice-President Overbey entertained a motion to approve. Bobbie Clemens moved to approve Board of Works claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Public Works Check Date 2/22/2019** there is **185 Records** for a total amount of **\$182,552.24** Kevin claims nothing unusual within this set of claims. Vice-President Overbey entertained a motion to approve. Bobbie Clemens moved to approve Board of Works claims as presented. Roger Overbey provided the second. Motion passed by voice vote.

6. **Demolition Change Orders for Hardest Hit Funds Blight Elimination Program Set #19:** Zande Bishop presented change orders for J Weatherly Ground Effects LLC for the following properties:

Address	Cont. Amt.	C.O. Reason	C.O. Amt.	Revised Cont. Amount
1516 E 8 <sup>th</sup>	9,500.00	Asbestos Abate.	2,575.00	12,075.00
1520 E. 8 <sup>th</sup>	10,700.00	Asbestos Abate.	6,275.00	17,275.00
1700 S. Franklin	9,500.00	Asbestos Abate.	1,375.00	10,875.00
<b>TOTAL</b>	<b>\$ 69,900.00</b>		<b>\$ 10,525.00</b>	<b>\$ 80,425.00</b>

Zane reported the change order amount increases the total contract by 15.06%. Vice-President Overbey entertained a motion to approve change orders for Hardest Hit Funds Blight Elimination Program for Set 19. Bobbie Clemens moved to approve change orders as presented. Roger Overbey provided the second. Motion passed by voice vote.

7. **James Lowe presenting street closing application for March 2<sup>nd</sup>, 2019 Close McKinley Avenue from Ashland Avenue north to Old Quad Drive 3.2.19 until 3.10.19:** James Lowe reported that BSU is requesting approval to close McKinley Avenue between Ashland Avenue north to Old Quad Drive at 7:00 a.m. on March 2<sup>nd</sup> thru 5:00 p.m. on March 10<sup>th</sup> during BSU Spring Break Week for Utility Work. Approval given by Mark Vollmar, Deputy Police Chief and Eddie Bell, Muncie Fire Chief and Rhonda R. Clark, BSU Police Chief's Office. Vice-President Overbey entertained a motion to approve. Bobbie Clemens moved to approve street closure for McKinley Avenue as presented. Roger Overbey provided the second. Motion passed by voice vote.
8. **Rob Keisling, Indiana & Michigan and Jeff Blakeley, Kokosing Industrial working for Indiana & Michigan Power presenting street closing application for University Avenue from Tillotson Avenue east to Ball State University drive on the north side:** Duke Campbell, Director of Department of Public Works informed the Board of Works members that Indiana & Michigan is finish up Kenmore Station work. This involves closing part of Tillotson Avenue and University Avenue they have been keeping us well informed along with the University on the project and they have actually changed their work scheduling twice to accommodate heavy flow of ball state students when enrollment started and also at graduation time. Jeff Blakeley came forward to explained the project is done in six phases.

Tillotson Ave. from W. Riverside Ave. to W. University Ave.	3.11.19 thru 3.27.19
Private Access Rd. from W. University Ave. to Christy Woods Substation	3.28.19 thru 6.6.19
W. University Ave. from N. Tillotson Ave. to N. Manning Ave.	5.7.19 thru 5.24.19
W. University Ave. from N. Manning Ave. to Soccer Field Parking Access	5.27.19 thru 6.17.19
W. University Ave. from Soccer Field Parking Access to Ball Memorial Hospital Entrance	6.18.19 thru 7.12.19
W. University Ave. from Ball Memorial Hospital Entrance to Private Access Rd.	7.25.19 thru 8.15.19

Signatures of Approval from Mark Vollmar, Deputy Chief of Police, Eddie Bell, Muncie Fire Chief, and Rhonda Clark, BSU Police Department. Vice-President Overbey entertained a motion to approve street closures for Indiana & Michigan and Kokosing Industrial a presented. Bobbie Clemens moved to approve street closing permit as presented. Roger Overbey provided the second. Motion passed by voice vote.

9. **Cheryl Crowder, Events Director, Muncie Downtown Development Partnership Parade Permit for St. Patrick's Day Parade 3.16.19:** Cheryl reported that the parade is on March 16<sup>th</sup> at 6:00 p.m. until 7:00 p.m. parade starts at Muncie Field House south on Walnut Street to Charles Street east on Charles Street to Mulberry Street, north on Mulberry Street to Gilbert Street, west on Gilbert Street to Walnut Street, north on Walnut Street back to Muncie Field House. Approval given by Mark Vollmar, Deputy Police Chief and Eddie Bell, Muncie Fire Chief. Vice-President Overbey entertained a motion to approve. Bobbie Clemens moved to approve St. Patrick's Day Parade as presented. Roger Overbey provided the second. Motion passed by voice vote.
10. **Cheryl Crowder, Events Director, Muncie Downtown Development Partnership Street Closing Permit for Bridge Dinner 4.25.19:** Cheryl reported that on April 25<sup>th</sup>, 2019 we are have a Bridge Dinner from 3:00 p.m. to 9:00 p.m. on Washington Street between Cherry Street and White River Blvd. Approval given by Mark Vollmar, Deputy Police Chief and Eddie Bell, Muncie Fire Chief. Vice-President Overbey entertained a motion to approve. Bobbie Clemens moved to approve street closing for Bridge Dinner as presented. Roger Overbey provided the second. Motion passed by voice vote.
11. **Jason Chafin, President, IAFF Local 1348 presenting Street Collection for 2019:** Jason came forward to present street collections between the hours of 4:00 p.m. to 6:00 p.m. on:

Friday, May 17 <sup>th</sup>	Friday, June 7 <sup>th</sup>	Friday, June 28 <sup>th</sup>
Friday, July 19 <sup>th</sup>	Friday, August 2 <sup>nd</sup>	Friday, August 23 <sup>rd</sup>

**Proposed Collection Locations:**

Jackson & Madison	Memorial & Hackley	8 <sup>th</sup> St & Batavia
18 <sup>th</sup> St. & Macedonia	Tillotson & Godman	Walnut & Centennial

Vice-President Overbey entertained a motion to approve. Bobbie Clemens moved to approve street collections for 2019 as presented. Roger Overbey provided the second. Motion passed by voice vote.

- 12. Duke Campbell, Director of the Department of Public Works presenting Right-of-Way Application from Indiana & Michigan Power for Wheeling Ave. & Moore Road:** Duke Campbell, Director of the Public Works Department informed the Board members that Indiana & Michigan Power is replacing utility Poles at 5216 Wheeling Avenue starting March 1, 2019 thru April 15, 2019 Wheeling Avenue for Moore Road will be closed to traffic using flagmen to direct traffic. Vice-President Overbey entertained a motion to approve. Bobbie Clemens moved to approve right-of-way application as explained by Duke Campbell. Roger Overbey provided the second. Motion passed by voice vote.
- 13. Duke Campbell, Director of the Department of Public Works presenting Right-of-Way Application from QC Communications for 2601 N. Wheeling Avenue (Comcast of Indianapolis)** QC Communications will start at the existing Overhead Strand and Cable at Cowing Dr. & New York Avenue, north to riser pole on the east side, directional bore underground install ducts 2 – 1 ¼" a minimum of 48" in coaxial cable. Start Date 2.26.19 end date 3.26.19 Vice-President Overbey entertained a motion to approve right-of-way permit for Comcast of Indianapolis. Bobbie Clemens moved to approve right-of-way permit. Roger Overbey provided the second. Motion passed by voice vote.
- 14. Adjournment:** Vice-President Quirk entertained a motion for the Adjournment of the meeting. Bobbie Clemens moved to adjourn meeting, meeting adjourned at 9:21 a.m., Roger Overbey provided the second. Motion passed by voice vote.

**Board of Public Works and Safety**

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**Roger Overbey, Vice-President**

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**Bobbie Clemens, Secretary**

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**Linda Hayes, Recording Secretary**