

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of October 30th, 2019 Meeting
5. Register of Claims
6. Acceptance of Paving Bid
7. Acceptance of bid Request for Proposals for 2020-2024 Consolidated Planning Services for Community Development
8. Acceptance of bid for Street Tree Removal for Community Development Office
9. Change Order #3 Kitselman Trailhead Project
10. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
November 6th, 2019 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:03 A.M.
2. **Pledge of Allegiance**
3. **Members Present:** Roger Overbey, Bobbie Clemens, Rick Lorrison
4. **Approval of the October 23, 2019 Minutes:** President Overbey entertained a motion to approve. Rick Lorrison moved to approve the minutes as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
5. **Register of Claims:**

Kevin Nemyer, City Controller presented the **Board of Works EFT's payment date 10/31/19** there are **3 Records** for a total amount of **\$13,966.94** for First Merchant's Trust Co., Muncie Meds/Canarx Serv. Inc. and SIHO Insurance, Inc. Kevin claims nothing unusual with these claims. President Overbey entertained a motion to approve. Bobbie Clemens moved to approve Board of Works EFT's as presented. Rick Lorrison provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works EFT payment date 11/1/19** there is **1 Record** for a total amount of **\$354,659.27** to IU Health Plans. Kevin claims nothing unusual with this claim. President Overbey entertained a motion to approve. Bobbie Clemens moved to approve Board of Works EFT as presented. Rick Lorrison provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented **Board of Works Check Date 11/8/2019** there are **248 Records** for a total amount of **\$203,024.22**. Kevin claims nothing unusual within these claims. President Overbey entertained a motion to approve. Bobbie Clemens moved to approve Board of Works claims as presented. Rick Lorrison provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Community Development Check Date 11/8/2019** there are **9 Records** for a total amount of **\$10,726.09** Kevin claims nothing unusual within these claims. President Overbey entertained a motion to approve. Bobbie Clemens moved to approve Community Development claims as presented. Rick Lorrison provided the second. Motion passed by voice vote.
6. **Acceptance of Paving Bid:** Brad King came forward and reported under the advice of the Street Department and Consulting Engineer we have decided to not contract under E & B Paving and hold off until the Spring of 2020. President Overbey entertained a motion to approve. Rick Lorrison moved to approve. Bobbie Clemens provided the second. Motion passed by voice vote.
7. **Acceptance of Request for Proposals for 2020 – 2024 Consolidated Planning Services for Community Development Office:** Brad King requested to table for one additional week to prepare contract for November 13, 2019 meeting. President Overbey entertained a motion to table. Bobbie Clemens moved to table for one week. Rick Lorrison provided the second. Motion passed by voice vote.
8. **Acceptance of bid for Street Tree Removal for Community Development Office:** Brad King requested to table for one additional week to review the two bids. President Overbey entertained a motion. Rick Lorrison moved to table bids for one additional week. Bobbie Clemens provided the second. Motion passed by voice vote.

9. **Change Order #3 Kitselman Trailhead Project Contract No: #-39109:** Donnie Wright, Department of Public Works reported that Monument B has been added to Contract R-39109. Item being added for use in asphalt section of trail where Monument C was previously called out. It has been determined that Type B monument is more applicable to this scenario and will yield a better finished product in the asphalt. Existing contract item for Monument C being reduced by a quantity of 1. Cost has been deemed reasonable and approved since it falls within the range for unit price costs submitted for this item with the same quantity per INDOT item BID History excel sheet.

Item	Unit Price	Quantity	Change Order Amt.
Monument C	660.00	1	-660.00
Monument B	1,925.00	1	1,925.00

Total Value for Change Order 003 = \$ 1,265.00

Org. Cont. Amount	\$1,057,379.55
Current Change Order Amount	0.00
Total Previous Approved changes	1,363.92
Total Change to Date	1,363.92
Modified Contract Amount	\$1,058,743.47

Donnie Wright recommended the board accept change order #3. President Overbey entertained a motion. Bobbie Clemens moved to accept change order #3 as presented. Rick Lorrison provided the second. Motion passed by voice vote.

10. **Adjournment:** There being no further business President Overbey entertained a motion. Rick Lorrison moved to adjourn meeting, meeting adjourned at 9:09 a.m. Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

Roger Overbey, President

Bobbie Clemens, Vice-President

Rick Lorrison, Secretary

Linda Hayes, Recording Secretary