

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of Minutes
5. Register of Claims
6. Temporary Parking Request from Cecil & Barbara Bohanon 902 N. Briar Rd.
7. Northside Assembly of God 5K Run/Race
8. Mayor Dennis Tyler presenting invoice from YWCA Emergency Shelter Program
9. Board to consider entering into Agreement to Provide Services with HWC Engineering and the City of Muncie, Indiana for Dr. Martin Luther King Jr. Blvd from the north end of the bridge over White River to McGalliard Rd.
10. Letter of Transmittal for Wheeling Avenue Project
11. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
September 11, 2019 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:04 A.M.

2. **Pledge of Allegiance**

3. **Members Present:** Roger Overbey, Bobbie Clemens, Rick Lorrison

4. **Approval of Minutes from the September 4, 2019 Meeting:** President Overbey entertained a motion. Rick Lorrison moved to approve minutes from the September 4th, 2019 meeting as printed. Bobbie Clemens provided the second. Motion passed by voice vote.

5. **Register of Claims:**

Kevin Nemyer, City Controller presented the **BOW EFTS Payment for 8/31/2019** there are **3 Records** for a total amount of **\$125.01** to Public Employee Retirement, First Merchants Trust. Kevin claims nothing unusual with this claim. President Overbey entertained a motion to approve. Bobbie Clemens moved to approve Board of Works claim as presented. Rick Lorrison provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **BOW EFT Payment for 9/4/2019** there is **1 Record** for a total amount of **\$60,849.12** to IU Health Workplace Services. Kevin claims nothing unusual with these claims. President Overbey entertained a motion to approve. Bobbie Clemens moved to approve Board of Works claims as presented. Rick Lorrison provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Works Special Request Check Date 9/05/2019** there is **1 Record** for a total amount of **\$29,431.51** to Insurance Trust Fund. Kevin claims nothing unusual within this claim. President Overbey entertained a motion to approve. Bobbie Clemens moved to approve Board of Works Second Check Run as presented. Rick Lorrison provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **BOW EFTS Payment for 9/05/2019** there are **2 Records** for a total amount of **\$17,050.80** to SIHO Insurance, Inc., Muncie Meds/Canarx Serv. Kevin claims nothing unusual with this claim. President Overbey entertained a motion to approve. Bobbie Clemens moved to approve Board of Works claim as presented. Rick Lorrison provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **BOW EFT Payment for 9/10/2019** there is **1 Record** for a total amount of **\$1,085.15** to AFLAC Hospital Indemnity. Kevin claims nothing unusual with these claims. President Overbey entertained a motion to approve. Bobbie Clemens moved to approve Board of Works claims as presented. Rick Lorrison provided the second. Motion passed by voice vote.

Clares Burke, **City Controller's Office presented the Board of Public Works Reprint Check Date 9/13/19** there is **1 Record** for a total amount of **\$625.00** to Delaware County Recorder. Kevin claims nothing unusual within this claim. President Overbey entertained a motion to approve. Bobbie Clemens moved to approve Board of Works Second Check Run as presented. Rick Lorrison provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Board of Public Works & Safety Check Date 9/13/2019** there are **383 Records** for a total amount of \$216,831.20 minus voided check in the amount of \$55.00 making revised total amount **\$216,151.20** Kevin claims nothing unusual within these claims. President Overbey entertained a motion to approve. Bobbie Clemens moved to approve Community Development claims as presented. Rick Lorrison provided the second. Motion passed by voice vote.

Kevin Nemyer, City Controller presented the **Community Development Check Date 9/13/2019** there are **11 Records** for a total amount of **\$10,107.66** Kevin claims nothing unusual within these claims. President Overbey entertained a motion to approve. Bobbie

Clemens moved to approve Community Development claims as presented. Rick Lorrison provided the second. Motion passed by voice vote.

- 6. Temporary Parking Request from Cecil & Barbara Bohanon 902 N. Briar Rd:** The Bohanon's is requesting permission to park 20 cars in front of 901 N. Briar Road from 5:30 pm to 8:30 p.m. for an Anniversary drop in celebration. Duke Campbell, Superintendent Department of Public Works approved the temporary parking. President Overbey entertained a motion. Rick Lorrison moved to approve temporary parking as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
- 7. Northside Assembly of God 5K Run/Race:** Adam Garner, Youth Pastor reported to the Board of Works members that he has spoken to the Chief of Police and they will provide an officer and police car to start of the race and one more at the end of race. President Overbey entertained a motion. Bobbie Clemens moved to approve 5k Run/Race as presented. Rick Lorrison provided the second. Motion passed by voice vote.
- 8. Mayor Dennis Tyler presenting invoice from YWCA Emergency Shelter Program:** Mayor Tyler came forward to present invoice in the amount of \$10,000.00 to help in assistance, supplies necessary for the operation of the emergency shelter, and maintenance (minor or routine repairs). President Overbey entertained a motion. Rick Lorrison moved to approve invoice to YWCA Emergency Shelter Program as explained by Mayor Tyler. Bobbie Clemens provided the second. Motion passed by voice vote.
- 9. Board to consider entering into Agreement to Provide Services with HWC Engineering and the City of Muncie, Indiana for Dr. Martin Luther King Jr. Blvd from the north end of the bridge over White River to McGalliard Road:** Duke Campbell, Superintendent Department of Public Works explained that this is a total of 1.45 miles. The city plans to resurface E. Centennial Avenue from Elgin Street to Shirey Road, a distance of approximately 0.88 miles. These streets were part of the 2010-2 CCMG application. The intent is to mill the streets 1.5", patch as required, and surface. Curbs, sidewalks, curb ramps and entrances will be improved as outlined in the CCMG applications to meet ADA requirements. The scope of the CCMG applications were developed through a field review of the streets between HWC and the City of Muncie. The estimates in the applications give the quantities allotted for the projects. Loops for traffic signal at McGalliard, Centennial and Highland will be replaced and pavement marking will be replaced throughout. HWC Engineering will utilize existing aerial mapping to create the plans and bidding documents. An initial field meeting was held and scope of work developed which in turn was used for the 2019-1 CCMG application. The total construction costs as shown in the applications/estimate is \$1,975,861.50. Duke explained we would like to get this project started this year. President Overbey entertained a motion. Rick Lorrison moved to enter into Agreement to Provide Services with HWC Engineering. Bobbie Clemens provided the second. Motion passed by voice vote.
- 10. Letter of Transmittal for Wheeling Avenue Project:** Duke Campbell, Superintendent Department of Public Works reported to the Board that the original plans call for the removal of pavement from Haines Street north to McGalliard Road. Duke stated that section is good, no cracking for failure, INDOT agreed for the engineering firm to re-design to not do a full depth reconstruction saving the City of Muncie \$340,000 the Design Change is \$33,900. We still have a good project even with the redesign. I will need to get the letter of transmittal to Westfield, IN today. President Overbey entertained a motion. Rick Lorrison moved to approve letter of transmittal for Wheeling Avenue Project as presented. Bobbie Clemens provided the second. Motion passed by voice vote.
- 11. Adjournment:** President Overbey entertained a motion for the Adjournment of the meeting. Bobbie Clemens moved to adjourn meeting, meeting adjourned at 9:27 a.m., Rick Lorrison provided the second. Motion passed by voice vote.

Board of Public Works and Safety

Roger Overbey, President

Bobbie Clemens, Vice-President

Rick Lorrison, Secretary

Linda Hayes, Recording Secretary