

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of Minutes
5. Register of Claims
6. Temporary Parking Request from Cecil & Barbara Bohanon 901 N. Briar Rd.
7. Cheryl Crowder, Muncie Downtown Development Partnership presenting street closing applications:
 - Washington Street Bridge Dinner
 - Arts Walk
 - Light Up Downtown
8. Duke Campbell, Superintendent Department of Public Works establish all-way stop at Cowing Park & Berkley
9. Acceptance of Quote for Line Striper for the Department of Public Works
10. Brad King, Community Development presenting CHDO Contract with ecoREHAB
11. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
September 4, 2019 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:01 A.M.

2. Pledge of Allegiance

3. **Members Present:** Roger Overbey, Bobbie Clemens, Rick Lorrison

4. **Approval of Minutes from the August 28, 2019 Meeting:** President Overbey entertained a motion. Rick Lorrison moved to approve minutes from the August 28, 2019 meeting as printed. Bobbie Clemens provided the second. Motion passed by voice vote.

5. Register of Claims:

Clares Burke, City Controller's Office presented the **BOW EFT Payment for 8/23/2019** there is **1 Record** for a total amount of **\$29.95** to Public Employee Retirement Fund. Clares claims nothing unusual with this claim. President Overbey entertained a motion to approve. Bobbie Clemens moved to approve Board of Works claim as presented. Rick Lorrison provided the second. Motion passed by voice vote.

Clares Burke, City Controller's Office presented the **BOW EFT Payment for 8/28/2019** there are **2 Records** for a total amount of **\$21,755.25** to SIHO Insurance Inc., Muncie Meds/Canarx Serv. Clares claims nothing unusual with these claims. President Overbey entertained a motion to approve. Bobbie Clemens moved to approve Board of Works claims as presented. Rick Lorrison provided the second. Motion passed by voice vote.

Clares Burke, City Controller's Office presented the **BOW EFT Payment for 8/30/2019** there is **1 Record** for a total amount of **\$144,273.84** to IU Health Plans. Clares claims nothing unusual with is claim. President Overbey entertained a motion to approve. Bobbie Clemens moved to approve Board of Works claims as presented. Rick Lorrison provided the second. Motion passed by voice vote.

Clares Burke, City Controller's Office presented the **Board of Works Second Check Run Date 8/30/2019** there are **29 Records** for a total amount of **\$7,413.94** to AT&T, AT&T Mobility. Kevin claims nothing unusual within this claim. President Overbey entertained a motion to approve. Bobbie Clemens moved to approve Board of Works Second Check Run as presented. Rick Lorrison provided the second. Motion passed by voice vote.

Clares Burke, City Controller's Office presented the **Board of Works Third Check Run Date 8/30/2019** there is **1 Record** for a total amount of **\$168.14** to Comcast. Kevin claims nothing unusual within this claim. President Overbey entertained a motion to approve. Bobbie Clemens moved to approve Board of Works Third Check Run as presented. Rick Lorrison provided the second. Motion passed by voice vote.

Clares Burke, City Controller's Office presented the **Community Development's Second Check Run Date 8/30/2019** there is **1 Record** for a total amount of **\$7,413.94** to AT&T. Kevin claims nothing unusual within this claim. President Overbey entertained a motion to approve. Bobbie Clemens moved to approve Board of Works Second Check Run as presented. Rick Lorrison provided the second. Motion passed by voice vote.

Clares Burke, City Controller's Office presented the **Board of Public Works & Safety Check Date 9/6/2019** there are **254 Records** for a total amount of **\$796,338.82** Clares claims nothing unusual within these claims. President Overbey entertained a motion to approve. Bobbie Clemens moved to approve Community Development claims as presented. Rick Lorrison provided the second. Motion passed by voice vote.

Clares Burke, City Controller's Office presented the **Community Development Check Date 9/6/2019** there are **3 Records** for a total amount of **\$191.16** Clares claims nothing unusual within these claims. President Overbey entertained a motion to approve. Bobbie Clemens moved to approve Community Development claims as presented. Rick Lorrison provided the second. Motion passed by voice vote.

6. Temporary Parking Request from Cecil & Barbara Bohanon 901 N. Briar Road: Linda asked the Board members to table temporary parking did not bring document to meeting. President Overbey entertained a motion. Bobbie Clemens moved to table temporary parking. Rick Lorrison provided the second. Motion passed by voice vote.

7. Cheryl Crowder, Muncie Downtown Development Partnership presenting street closing applications:

- Washington Street Bridge Dinner 9.19.19 1:00 p.m. to 9:00 p.m. (rain date 9.26.19) close Washington Street between Cherry Street and White River Boulevard. Approval given by Joseph Winkle, Muncie Chief of Police and Eddie Bell, Muncie Fire Chief.
- Arts Walk 10.3.19 3:00 p.m. to 10:00 p.m. close Walnut Street between Charles Street and the downtown round-a-about. Approval given by Joseph Winkle, Muncie Chief of Police and Eddie Bell, Muncie Fire Chief.
- Light Up Downtown 12.5.19 from Noon until Noon 12.6.19 Close Walnut Street between Charles Street and downtown Round-a-about for Christmas tree lighting. Approval given by Joseph Winkle, Muncie Chief of Police and Eddie Bell, Muncie Fire Chief.

President Overbey entertained a motion. Rick Lorrison moved to approve all three street closures as presented by Cheryl Crowder. Bobbie Clemens provided the second. Motion passed by voice vote.

8. Duke Campbell, Superintendent Department of Public Works establish all-way stop at Cowing Park & Berkley: Duke reported that the Northview School and residents in the neighborhood requested an all-way stop at Cowing Park & Berkley. Berkley currently stops for Cowing Park. We will paint a cross walk for the pedestrians walking to school as well. President Overbey entertained a motion. Bobbie Clemens moved to approve all-way stop at Berkley & Cowing Park. Rick Lorrison provided the second. Motion passed by voice vote.

9. Acceptance of Quote for Line Striper for the Department of Public Works: Duke Campbell, Superintendent Department of Public Works presented three quotes to the Board of Works to acceptance:

Seal Master Indianapolis 1010 E. Sumner Ave. Indianapolis, IN	Sherwin Williams 500 E. McGalliard Rd. Muncie, IN 47303	Grainger Inc. 401 S. Wright Rd. Janesville, WI 53546
Graco Line Laser	Graco Line Striper	Graco Airless Line Striper
\$ 5,100.00	\$ 6,250.00	\$ 8,912.86

Duke recommended the board accept quote from Seal Master, Indianapolis for a walk behind paint striper. President Overbey entertained a motion. Rick Lorrison moved to authorize the Department of Public Works to purchase paint striper from Seal Master. Bobbie Clemens provided the second. Motion passed by voice vote.

10. Brad King, Community Development presenting CHDO Contract with ecoREHAB: Brad came forward to present two-year contract for ecoREHAB for affordable housing project. Contract amount \$13,500.00 President Overbey entertained a motion. Rick Lorrison moved to approve contract as presented. Bobbie Clemens provided the second. Motion passed by voice vote.

11. Adjournment: President Overbey entertained a motion for the Adjournment of the meeting. Rick Lorrison moved to adjourn meeting, meeting adjourned at 9:17 a.m., Bobbie Clemens provided the second. Motion passed by voice vote.

Board of Public Works and Safety

Roger Overbey, President

Bobbie Clemens, Vice-President

Rick Lorrison, Secretary

Linda Hayes, Recording Secretary