

1. Time & Place
2. Pledge of Allegiance
3. Roll Call Members Present
4. Approval of Minutes for September 9th, 2020 meeting
5. Register of Claims
6. Request for a Residential handicap Parking Space for 2018 S Daly
7. Request for a Residential Handicap Parking Space for 801 E Jackson, Parking Spot will be on Pershing Street
8. Noise Exemption & Road closure for 5<sup>th</sup> street bet Hackley and Grant for a Family Reunion
9. Adjournment

**BOARD OF PUBLIC WORKS AND SAFETY**  
**CITY OF MUNCIE, STATE OF INDIANA**  
**September 16th, 2020 MINUTES**

1. Board of Public Works and Safety, City of Muncie, State of Indiana, at 9:00 A.M. President Gregory called the meeting to order.
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Linda Gregory, Jerry Wise, Ted Baker
4. **Board of Works Minutes for September 9th, 2020:** President Gregory entertained a motion. Jerry Wise moved to approve minutes from the September 9th, 2020 meeting as printed. Ted Baker provided the second. Motion passed by voice vote.
5. **Register of Claims:** Trent Conway, City Controller started the claims by bringing attention to Page 6 'Medical Services' under Fire Dept for **\$11,375.00** Trent told the board that these charges were for physicals/stress tests. Page 8 'Police Capital Equipment' for **\$3,677.00** scanner kits for the police vehicles and, **\$22,429.00** computers with car adaptors this will be paid for out of the COVID grant funds. Page 8 'Board of Works' for **\$37,919** this is for IT server storage upgrade for all of the city. Page 8 'Police Capital Equipment' for **\$38,950** which is the purchase for Police vehicle Ford Explorer, this will be paid for out of the COVID grant funds. President Gregory asked what the balance of the COIT Public Safety fund? Trent said yes, the budget amount should be **\$300,000.00**. Trent said those expenses were put into the wrong account '106' and should be in the COVIT grant fund. Finally, Trent wanted to point out an EFT payment for **\$58,368.86** which is the last payment for the 2012 Firetruck. Ted did not have any questions. Jerry Wise had a couple questions; Page 3 'Loyal and true pet cremation' for **\$250.00**. Jerry said isn't our shelter a no kill shelter? Linda answered yes, however there are situations where the animal in question either is too aggressive or has an illness that is incurable. Page 4 'Indiana Michigan Power' for **\$40,903.51** a bill for street lights. President Gregory asked if this was a monthly expense or if this was annually. Trent answered by saying it's a monthly bill. Page 10 'Buddenhaum & Moore, LLC' for 3 charges He asked if was pool supplies for Tuhey Pool? Trent answered yes for supplies and repairs also it is about to be winterized. Page 11 and 12 'Napa Ridge' for several credits. Trent said that would be a question for the street dept on how those credits became. Page 14 'Other Services and Charges' for over **\$100,000.00** Trent said that was just a transfer of funds. Also, on the same page 'Calibre Engineering, INC' for **\$22,705.00** then he said that is for Brian's services correct? Trent answered yes. Page 15 'Muncie Land Bank' for **\$18,632.08**. Trent said that was for acquisition reimbursements, that are for Blight elimination program where they are purchasing the buildings and/or land. Also, on page 15 'Shroyer Bros, INC' for 4 payments. Trent answered by saying those were quotes that were awarded to them in a previous Board of Works meeting. President Gregory did not have any questions, she just wanted to make it noted that Trent would be doing corrections on the COIT fund. Trent Conway, City Controller presented **Board of Works** Claims payment dated **9.18.20** there are **258 Records** for a total amount **\$969,570.74**. Ted Baker moved to approve Board of Works claims as presented. Jerry Wise provided the second. Motion passed by voice vote.
6. **Request for a Residential Handicap Parking Space for 2018 S Daly:** William Chambers, Supervisor for Department of Public Works for approval for a handicap sign being installed for Ralph Locey at 2018 S Daly on the east side of the road. William explained that Ralph has many health problems and the neighbors are parking in his parking spot leaving him to walk long distances. President Gregory entertained a motion. Ted Baker moved to approve the request as presented. Jerry Wise provided the second. Motion passed by voice vote.

- 7. Request for a Residential Handicap Parking Space for 801 E Jackson, Parking Spot will be on Pershing Street:** William Chambers, Supervisor for Department of Public Works for approval for a handicap sign being installed for Christie Davis at 801 E Jackson on the East side of Pershing street. William explained that she has a child that is handicap and are needing to use a ramp to get the child out of the van and are having parking issues with the neighbors. President Gregory entertained a motion. Ted Baker moved to approve the request as presented. Jerry Wise provided the second. Motion passed by voice vote.
  
- 8. Noise Exemption & Road closure for 5<sup>th</sup> street bet Hackley and Grant for a Family Reunion:** Leah Sims came before the board requesting a Street Closure and Noise Exemption for a family reunion that will take place on September 26<sup>th</sup>, 2020 from 7:00 PM to Midnight for 5 hours. They were given permission to be on the field that is owned by Faulkner’s funeral home where they will have plenty of room for social distancing and they will be providing masks and sanitizer. Leah explained that they are expecting around 50 people to attend and got signatures from all of the surrounding neighbors for the noise, as they will have a DJ and general crowd noise. President Gregory asked Leah if there would be alcohol present, Leah answered by saying she did not intend for there to be alcohol there and they were not providing alcohol for this event. President Gregory entertained a motion. Ted Baker moved to approve the Exemption and closure as presented. Jerry Wise provided the second. Motion passed by voice vote.
  
- 9. Adjournment:** There being no further business President Gregory adjourned meeting at 9:16 a.m.

We will meet next Wednesday, September 23rd, 2020.

**Board of Public Works and Safety**

---

**Linda Gregory, President**

---

**Jerry Wise, Vice-President**

---

**Ted Baker, Secretary**

---

**Linda Hayes, Recording Secretary**