

1. Time & Place
2. Pledge of Allegiance
3. Members Present
4. Approval of the Minutes for the January 29, 2020
5. Register of Claims
6. Martin Street Greenway Connector and Change Order for Bunch Boulevard Sidewalk Project
7. Kristopher Bilbrey
8. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
FEBRUARY 5th, 2020 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, met in the City Hall Auditorium, at 9:01 A.M.
2. **Pledge of Allegiance**
3. **Roll Call Members Present:** Linda Gregory, Ted Baker, Jerry Wise
4. **Approval of the Minutes for the January 29th, 2020 Minutes:** President Gregory entertained a motion to approve. Ted Baker moved to approve minutes from the January 29th, 2020 meeting as printed. Jerry Wise provided the second. Motion passed by voice vote.
5. **Register of Claims:**

President Gregory announced starting next week we should have our new and approved fancy report that tells us each line item what the budgeted amount total amount for the year is and what the remaining balance would be with this particular claim. I personally like that is going to be assistance to us while the software requires an override for a budget line item to go negative and this will let us see how close we are getting to that and the impact of particular claim or groups of claims. That will let us do more of our oversight in an easier manner than what we have been able to do. I have not talked to anybody yet but I would like to have that report listed on the web site if we could.

Trent Conway, City Controller presented the **Board of Works EFT payment dated 1/28/20** there is **1 Record** for a total amount of **\$29,940.49** for **SIHO Insurance, Inc.**, for Eye and Dental claims.

Trent Conway, City Controller presented the **Board of Works EFT's payment dated 1/31/20** there are **4 Records** for a total amount of **\$269,470.22** for **IU Health Plan, SIHO Insurance, Muncie Meds/Canarx Serv.**

President Gregory entertained a motion for EFT's. Jerry Wise moved to approve EFT's as presented. Ted Baker provided the second. Motion passed by voice vote.

Trent Conway, City Controller presented Special Request check date **2/7/20** there is **1 Record** for inter-fund transfer Dept. 21 Fire Department fund 114 Ambulance Service total **\$199,498.12.**

President Gregory entertained a motion for Special Request Check. Ted Baker moved to accept transfer of funds. Jerry Wise provided the second. Motion passed by voice vote.

Trent Conway, City Controller presented **Community Development Check Dated 2/7/2020** there are **8 Records** for a total amount of **\$24,058.43.** President Gregory asked if there are any comments for this claim sheet. No Comments. Ted Baker moved to approve Community Development Claims as presented. Jerry Wise provided the second. Motion passed by voice vote.

Trent Conway, City Controller presented **Board of Works** Claims payment dated **2/7/20** there are **294 Records** for a **total amount \$334,215.13.** Trent mentioned that we are still processing some 2019 invoices for payment mainly for Animal Control and that is with one vendor. We are still trying to get all invoices in and paid for 2019.

President Gregory asked a question on page #7 under Medical Services "Global Emergency Products" for \$617.44. I am curious whether it is EMS related or whether it should be some paid out of that line item. We don't know what the procedure is if there is a particular claim that we do not want to authorize at this time whether we can make a motion accepting a particular claim what that does on your end in terms of the system. I would like an answer on that one. Second question on the same page Per Union Contract/Maintenance for Comcast and I understand that but however there is another Comcast Charge on page #9 under Other Services & Charges one of them for the same fire station but a different week. I am curious how those are getting assigned, I don't understand how they are not in one group. Trent explained the first set of Comcast is for television and the second set is internet service. President Gregory asked Trent to look into the price difference between stations as well as the other fire stations not listed in today's claim sheet.

Ted Baker then asked a question on page #13 for clarification under Wheel Tax \$136,430.90 to United Construction Services? Brian Hotopp, City Engineer reported these are the final invoices for Hoyt Avenue Sidewalk & Street Improvement for 2018 Community Crossing Fund. Ted Baker then asked about Local Road & Street other Services for HWC Engineering, Pridemark Construction and Rundell Ernstberger Associates? Brian Hotopp, City Engineer reported these are some of our contractual vendors.

Ted Baker then asked last question on page #16 to Canan Appraisal Company LLC what is that for? Trent Conley explained these are properties that are going into tax sale and we have to have the properties appraised.

President Gregory asked if there are any comments of this claim sheet.

President Gregory entertained a motion. Ted Baker moved to approve Board of Works claims as presented and discussed. Jerry Wise provided the second. Motion passed by voice vote.

- 6. Martin Street Greenway Connector and Change Order for Bunch Boulevard Sidewalk Project:** Brian Stephens-Hotopp, City Engineer requested the board to leave the matter on the table until the February 19, 2020 meeting. Brian reminded the Board members that there is a special meeting this Friday morning at 9:00 a.m. to open Centennial Avenue Resurfacing Improvements.
- 7. Kristopher Bilbrey** approached the Board members reference an individual that is assisting the City of Muncie at some capacity doing the live streaming of the meetings. I want to explain that this is not any commentary on him or his service on what he is doing. The live streaming has been fantastic. This more to do with the city side of it and transparency and accountability. When the Mayor named his department heads he names Jase Crehan to the public access communications director position which was what Roger Overbey used to hold. Then became apparent at the first meeting that Mark Slusher was live streaming the meetings. When that happened there was several questions from citizens wanting to know if they were paying two people to do the job when there was previously only one person. I sent an email to the Mayors' personal account and did not get a response on January 7 and January 9, 2020. I did not get a response back on the January 9, 2020 I sent in an official request for records to an email address that I have been communicating with called news@cityofmuncie.com but I don't know who that is. I have asked the person that I have been corresponding with several times for their name and they have never told me. They will not sign those emails they just will not answer those emails. I assume it is Jase Crehan but don't know that for a fact. I then sent an another request for information asking for a contract for employment for Mark Slusher and documentation showing what fund Mr. Slusher's compensation would be coming from. On January 10, 2020 I received an email back from news@cityofmuncie.com there was no invoices and Mr. Slusher was an as needed basis and my statement was if he is working he needs to be compensated for it. No response the follow up email said "does that mean Mr. Slusher will not now or ever be paid for streaming meetings, no response. Last night I searched on the controller's Office web page and looked at the weekly accounts payable invoice from 1.31.20 and down towards the bottom it says Invoice #81196 Vendor Name Endpoint Creative, LLC dated 1.21.20 in the amount of \$2,000.00 from the Mayor's Edit Fund. I do not ever recall a contract coming before the Board of Works meetings that you guys have had this year. I do not ever remember you guys voting for approve a contract for that, so I would like to know

- 1) *How was this decided*
- 2) *What the bid process was*
- 3) *Will he be paid a \$2,000 monthly and if this is a flat fee*
- 4) *If it goes per video's because if it goes per video he recorded five videos' the beginning of January including today's meeting, there has been seven videos' and by the 21st gets here there would have been ten videos'. If five videos' is \$2000.00 and so does that mean 10 videos' will be \$4000.00 however you do that math. \$2,000 per 12 months is \$24,000 on top of whatever we are paying Crehan. Which I would assume is \$29,000 which is according to Salary Ordinance.*

Each Board member expressed a good point and we will take it under advisement. President Gregory asked Trent Conway to get the contract and follow up with us.

Kristopher commented for the record that he has six request for information out there and I am getting to the point where I need to contact the public access director in Indianapolis, IN and I don't want to do that. One example for request for information is the contract for Mr. Brian Stephens-Hotopp a couple meetings ago and I am assuming it is smaller than 10 pages and I am assuming a week or two weeks would be probably sufficient to make a copy of that. Hopefully we start doing better than that.

Trent Conway commented that Nancy Larson as well as myself have a copy of Brian's contract with Linda and you should be getting a copy soon.

- 8. Adjournment:** There being no further business President Gregory adjourned meeting at 9:31 a.m.

Board of Public Works and Safety

Linda Gregory, President

Jerry Wise, Vice-President

Ted Baker, Secretary

Linda Hayes, Recording Secretary