

1. Time & Place
2. Pledge of Allegiance
3. Roll Call Members Present
4. Approval of Minutes for September 30th, 2020 meeting
5. Register of Claims
6. Residential Handicapped Parking Application for Lesa Cox 1334 W. 14th St.
7. Paving Quote for road impacted by White River Lots and American Electric Power
8. Zane Bishop presenting 2020-BEP-C-002 is a contract for asbestos abatement at 1801 S. Elm Street
9. Zane Bishop presenting 2020-HOME-PDL-001 is a contract for a pre-development loan at 218 S. Hackley Street
10. Adjournment

BOARD OF PUBLIC WORKS AND SAFETY
CITY OF MUNCIE, STATE OF INDIANA
October 7th, 2020 MINUTES

1. Board of Public Works and Safety, City of Muncie, State of Indiana, at 9:00 A.M. President Gregory called the meeting to order.

2. Pledge of Allegiance

3. **Roll Call Members Present:** Linda Gregory, Jerry Wise, Ted Baker

4. **Board of Works Minutes for September 30, 2020:** President Gregory entertained a motion to approve the minutes from last week. Jerry Wise moved to approve minutes from the September 30, 2020 meeting as printed. Ted Baker provided the second. Motion passed by voice vote. Ted Baker abstained from voting.

5. **Register of Claims:** Diana White, City Controller's Office pointed out one item on Page #4 under header WATER Star/Cardmember Service \$18.00 payment for charge card wrong account number and Trent Conway will fix the mistake.

Jerry Wise asked about *Page #5 Indiana & Michigan Power for \$40,839.78* Diana responded that is our payment for streetlights within the city limits.

Jerry asked about *page # 11 Police Department, Steven R. Jenkins Co., Inc., for \$154.50*, Diana could not answer Jerry's question. President Gregory asked that Trent look and report next week.

Page #12 Parks Dept. equipment rental, repair and maintenance K & K Motorcraft LLC \$1,540. Diana responded it was a part for the kiddie pool at Tuhey Park.

Page #13 Park's Dept. Other Services & Charges for Michael A. Sherwood \$676.70 Diana responded the payment is for cabin cleaning.

Page #14 Napa-Ridge (\$460.98) Motor Vehicle Highway Dept. Repair & Maintenance. Diana responded that is a credit.

Page #16 MPD Enforce Continued Ed. Star/Cardmember Service Nathan Sloan \$2,247.42 F.O.P. 87 \$4,050.00 Training Grounds Agreement. Under the same, *page Flatland Resources Motor Vehicle Highway, Wheel Tax Projects \$5,580.00* Diana responded professional services for inspection of construction of sidewalks downtown.

Page #17 under Community Development Health Insurance for \$6,071.00 and \$6,960.25 Diana responded it was payment for the month of July and October. Jerry then asked if these are monthly billings, why was not the July invoice paid in July. Diana could not answer why July was being paid in October. Jerry then asked that she contact Community Development and request that health insurance invoice be paid in the month they were due.

Page #20 Shroyer Bros Inc. \$4,411.00 and \$14,518.00 demolition of properties under the Hardest Hit Program.

Ted Baker does not have questions at this time.

Linda Gregory responded that she has an issue and it is not with your Diana it is an issue with Trent, again we have a number of credit card charges all we see is the person that authorizes them which we know by default by the department because of the department

they are charged too. I would very much like to see instead of the Police Chief or Fire Chief or Animal Shelter departments head name there. I would like to have some clue as to what those expenses are or what we are reimbursing. In this particular set of claims, you are talking several thousand dollars and I think it would be more appropriate for transparency and the like that this report shows the nature of those expenses.

President Gregory entertained a motion. Ted Baker moved to accept **307** Records for a total amount of **\$772,193.28** as presented. Jerry Wise provided the second. Motion passed by voice vote.

6. Residential Handicapped Parking Application for Lesa Cox 1334 W. 14th Street: Brian Hotopp recommended the board to approve new residential handicapped parking sign & post as presented. President Gregory entertained a motion. Ted Baker moved to approve handicapped parking as recommended by the City Engineer. Jerry Wise provided the second. Motion passed by voice vote.

7. Paving Quote for road impacted by White River Lots and Ind. Michigan Power: City Engineer reported I & M Power will be installing underground service by removing the electric poles around that area. As a part of that, they will be ripping up a significant number of roadways. We looked at the pricing they were going to be able to provide and we felt we could get a better price by outsourcing the restoration ourselves, which include the entire width of the road instead of their trench repair. W. Gilbert bet. Liberty & Franklin, Franklin St. bet. Gilbert St. & Washington St., Liberty St. from Washington St. to Gilbert St. and 75 square yards of alley west of Franklin St.

J. G. Case Construction 171 E. Streeter Ave. Muncie, IN	E & B Paving 286 W. 300 N. Anderson, IN	American Asphalt 824 S. Butterfield Rd. Muncie, IN 47303
\$ 53,739.78	\$ 46,730.25	\$ 46,120.00

City Engineer recommended the board to accept quote from American Asphalt. President Gregory entertained a motion. Jerry Wise moved to accept street restoration quote from American Asphalt as recommended by the City Engineer. Ted Baker provided the second. Motion passed by voice vote.

8. Zane Bishop presenting 2020-BEP-C-002 is a contract for asbestos abatement at 1801 S. Elm Street: Zane presented Agreement between the City & AIR CO to abate asbestos at 1801 S. Elm. BEP demolitions must be completed by the end of October, and AMT (our contracted inspection & abatement company) will not have time complete 1801 with their other workload for us. AMT's quote was \$14,950, AIR Co's is \$15,600, and two other companies did not provide quotes. President Gregory entertained a motion. Ted Baker moved to approve contract with AIR Co as recommended by Zane Bishop. Jerry Wise provided the second. Motion passed by voice vote.

9. Zane Bishop presenting 2020-HOME-PDL-001: Zane presented pre-development agreement between the City, Community Development and PathStone to test for meth and lead-based paint at 2318 S. Hackley. Assuming the inspections & respective quotes fall in line with their budget, the amount will be paid out of their awarded HOME dollars. If they do not proceed with the cleaning rehab of 2318, then PathStone will assume the inspection costs themselves. President Gregory entertained a motion. Jerry Wise moved to enter into pre-development agreement as presented by Zane Bishop. Ted Baker provided the second. Motion passed by voice vote.

10. Adjournment: There being no further business President Gregory adjourned meeting at 9:20 a.m.

We will meet next Wednesday, October 14, 2020.

Board of Public Works and Safety

Linda Gregory, President

Jerry Wise, Vice-President

Ted Baker, Secretary

Linda Hayes, Recording Secretary